

**DRAFT Minutes of the Regular Meeting of the Board of Directors
December 15, 2011
Location: RCD Office**

Directors present: Rich Allen, Jim Reynolds, Neal Kramer, TJ Glauthier

Staff present: RCD – Kellyx Nelson, Renee Moldovan, Karissa Anderson, Chelsea Moller
NRCS – Jim Howard

Guests: Dante Silvestri, Neil Curry

1 Call to Order

- Allen called the meeting to order at 6:39 pm.

2 Introduction of Guests and Staff.

- All present introduced themselves.

3 Public Comment.

- Moller notified Board about new requirement for special districts to post agendas on web site pursuant to Brown Act starting January 2012.

4 Approval of Agenda

- Reynolds moved to approve the agenda, Kramer seconded. Approved unanimously.

5 Consent Agenda

- Reynolds moved to approve the consent agenda, Glauthier seconded. Approved unanimously.

5 Discussion Items

5.1 Presentation on Rural Roads Program – Chelsea Moller

- Moller presented the attached PowerPoint about the Rural Roads program. (Attachment A)

5.2 Directors' report on efforts regarding office space – Directors

- Allen obtained a set of conference table chairs from the County surplus warehouse.

5.3 Executive Director Report – Kellyx Nelson

- Nelson showed the Directors the presentation she made to the San Mateo County Board of Supervisors on December 13, 2011 (Attachment B).
- PPH
 - We will present results of first year of monitoring at March Board meeting
- L&L

- Completed fall series of workshops and manure composting demonstration site
- Dealing with prevailing wage/labor compliance issue. RCD received correspondence from Department of Industrial Relations and must now respond. Coordinating with other RCDs
- Pescadero Flooding Grant
 - Nelson distributed email that provides background on the grant (Attachment C).
 - The RCD was awarded funds to develop conceptual designs to address flooding in Pescadero and form a watershed council. In addition, the Regional Water Quality Control Board asked the RCD to be fiscal manager for a project to trap outsmolt migrant salmonids.
 - Nelson attended a meeting in Pescadero where a group of Pescadero residents, including the two guests today, expressed concerns about the grant. Their main concerns were:
 - They are tired of studies, and want action.
 - They only want the project to consider dredging.
 - They don't want the RCD project to delay other potential actions or enable anyone to rationalize inaction.
 - They do not feel that PMAC represents them.
 - To address those concerns, Kellyx asked a member of that group to serve as an advisor to her in the process. BJ Burns agreed to be that representative. In addition, she has asked Greg Bonaparte (Pescadero Municipal Advisory Committee [PMAC]), Joanne Kerbavaz (California State Parks), Carol Foster (County DPW fisheries biologist), and representatives from permitting agencies.
 - Nelson has encouraged PMAC, the broader community, and the County to pursue other interim solutions, and not allow the RCD project to delay any other efforts.
 - The County indicated that they would ask the Department of Public Works to cost out dredging.
 - Dante Silvestri commented that maintenance dredging has been abandoned by the County, State Parks, etc.
 - Neil Curry said that previous reports say that dredging is a good idea and is needed, and that the RCD should use those studies to get permits to dredge.
 - Nelson knew of no previous studies consider dredging against other alternatives, which would be required for CEQA and permits.
 - There was discussion among staff, directors, and guests regarding the history of dredging in the area, pros and cons of the project, the feasibility of eventually dredging, risks that the project will fail to result in action on State Parks or other properties, the roles of different entities (County, RCD, State Parks, permitting agencies).
 - Nelson noted several times that the RCD only works where invited and that the funds could be returned if the project is not desirable for the community.

- Nelson asked the directors if they would be interested in scheduling a special meeting of the RCD Board of Directors on site so they can see where the problem is and give the community a chance to tell the Directors their concerns. Glauthier, Kramer, and Reynolds say they would be interested in attending.
- Bonde Weir
 - The project is outside of district boundaries, but we are allowed to work outside of our boundaries.
 - Mainstem San Francisquito Creek has a significant partial barrier to fish passage, and is a high priority of a number of resource agencies who asked the RCD to get involved.
 - Nelson and Moller did a site visit and were asked by the parties present to take on the project, as others have tried and were unable to get past some of the obstacles involved.
 - The project would involve some jurisdictions we've never worked with.
 - Before moving the project forward, the RCD would require additional analysis to ensure protection of downstream properties, public safety and protection of cultural resources (namely the Stanford tree which is next to the creek). One of the main concerns is to make sure that removing the weir doesn't compromise the concrete walls that are supporting a Caltrain bridge that spans the creek.
- Web Design
 - We chose Media 8 to redesign our website; they specialize in branding which the RCD needs badly. They will help us package who we are in an inspirational way. It is challenging to present the information we are legally obligated to share as well as the data we want to make available without losing the spirit and feeling of what we do in a way that inspires people.
 - The budget for this is \$8,000, very low. We may get a homepage from them this year and a template for work that we do ourselves, then have them do additional pages with additional funds in subsequent years.
- Draft multi-species recovery plan for steelhead and coho
 - RCD was able to provide very early input because we are a part of a Statement of Understanding with NMFS to develop the plan.
- ACTION: Moller to add a presentation on in-stream flow and off stream storage efforts in San Mateo County to an upcoming meeting in the near future.

6 Adjourn

- Allen adjourns the meeting at 8:31 pm.

ATTACHMENT A

Rural Roads Program



San Mateo County RCD
Board of Directors Meeting
December 15, 2011



Why have a Rural Roads Program?

- Rural roads can contribute excessive sediment to streams.
- Excessive sediment degrades coho and steelhead habitat.



Components of Program

- Landowner Outreach
*Through the NRCS
Through building relationships
Through public meetings*
- Technical Assistance
- Implementation



Components of Program

ROAD UPGRADE PROJECT
COUNTY OF [REDACTED]

PROJECT DESCRIPTION/SCOPE

ITEM	QUANTITY	UNIT	PRICE	TOTAL
Gravel	1000	cu yd	12.00	12000.00
Gravel	500	cu yd	12.00	6000.00
Gravel	250	cu yd	12.00	3000.00
Gravel	125	cu yd	12.00	1500.00
Gravel	62.5	cu yd	12.00	750.00
Gravel	31.25	cu yd	12.00	375.00
Gravel	15.625	cu yd	12.00	187.50
Gravel	7.8125	cu yd	12.00	93.75
Gravel	3.90625	cu yd	12.00	46.875
Gravel	1.953125	cu yd	12.00	23.4375
Gravel	0.9765625	cu yd	12.00	11.71875
Gravel	0.48828125	cu yd	12.00	5.864375
Gravel	0.244140625	cu yd	12.00	2.9271875
Gravel	0.1220703125	cu yd	12.00	1.46359375
Gravel	0.06103515625	cu yd	12.00	0.731796875
Gravel	0.030517578125	cu yd	12.00	0.3658984375
Gravel	0.0152587890625	cu yd	12.00	0.18294921875
Gravel	0.00762939453125	cu yd	12.00	0.091474609375
Gravel	0.003814697265625	cu yd	12.00	0.0457373046875
Gravel	0.0019073486328125	cu yd	12.00	0.02286865234375
Gravel	0.00095367431640625	cu yd	12.00	0.011434326171875
Gravel	0.000476837158203125	cu yd	12.00	0.0057171630859375
Gravel	0.0002384185791015625	cu yd	12.00	0.00285858154296875
Gravel	0.00011920928955078125	cu yd	12.00	0.001429290771484375
Gravel	0.000059604644775390625	cu yd	12.00	0.0007146453857421875
Gravel	0.0000298023223876953125	cu yd	12.00	0.00035732269287109375
Gravel	0.00001490116119384765625	cu yd	12.00	0.000178661346435546875
Gravel	0.000007450580596923828125	cu yd	12.00	0.0000893306732177734375
Gravel	0.0000037252902984619140625	cu yd	12.00	0.00004466533660888671875
Gravel	0.00000186264514923095703125	cu yd	12.00	0.000022332668304443359375
Gravel	0.000000931322574615478515625	cu yd	12.00	0.0000111663341522216796875
Gravel	0.0000004656612873077392578125	cu yd	12.00	0.00000558316707611083984375
Gravel	0.00000023283064365386962890625	cu yd	12.00	0.000002791583538055419921875
Gravel	0.000000116415321826934814453125	cu yd	12.00	0.0000013957917690277099609375
Gravel	0.0000000582076609134674072265625	cu yd	12.00	0.00000069789588451385498046875
Gravel	0.00000002910383045673370361328125	cu yd	12.00	0.000000348947942256927490234375
Gravel	0.000000014551915228366851806640625	cu yd	12.00	0.0000001744739711284637451171875
Gravel	0.0000000072759576141834259033203125	cu yd	12.00	0.00000008723698556423187255859375
Gravel	0.00000000363797880709171295166015625	cu yd	12.00	0.000000043618492782115937279296875
Gravel	0.000000001818989403545856475830078125	cu yd	12.00	0.0000000218092463910579686396484375
Gravel	0.0000000009094947017729282379150390625	cu yd	12.00	0.00000001090462319552898431982421875
Gravel	0.00000000045474735088646411895751953125	cu yd	12.00	0.000000005452311597764492159912109375
Gravel	0.000000000227373675443232059478759765625	cu yd	12.00	0.0000000027261557988822460799560546875
Gravel	0.0000000001136868377216160297393798828125	cu yd	12.00	0.00000000136307789944112303997802734375
Gravel	0.00000000005684341886080801486968994140625	cu yd	12.00	0.000000000681538949720561519989013671875
Gravel	0.000000000028421709430404007434844970703125	cu yd	12.00	0.0000000003407694748602807599945068359375
Gravel	0.0000000000142108547152020037174224853515625	cu yd	12.00	0.00000000017038473743014037999725341796875
Gravel	0.00000000000710542735760100185871124267578125	cu yd	12.00	0.000000000085192368715070189998626708984375
Gravel	0.000000000003552713678800500929355621337890625	cu yd	12.00	0.0000000000425961843575350949993133544921875
Gravel	0.0000000000017763568394002504646778106689453125	cu yd	12.00	0.00000000002129809217876754749965667724609375
Gravel	0.00000000000088817841970012523233890533447265625	cu yd	12.00	0.000000000010649046089383773749828338623046875
Gravel	0.00000000000044408920985006261616945266723828125	cu yd	12.00	0.000000000005324523044691686874914166931171875
Gravel	0.000000000000222044604925031308084726333619140625	cu yd	12.00	0.0000000000026622615223458434374570834655859375
Gravel	0.00000000000011102230246251560404236166680703125	cu yd	12.00	0.0000000000013311307611729217187286417277796875
Gravel	0.0000000000000555111512312578020211808334015625	cu yd	12.00	0.000000000000665565380586460859364320863889375
Gravel	0.00000000000002775557561562539101059041670078125	cu yd	12.00	0.000000000000332782690293230429682160431946875
Gravel	0.000000000000013877787807812695505295208350390625	cu yd	12.00	0.0000000000001663913451466152148410802159734375
Gravel	0.0000000000000069388939039063477526476041751953125	cu yd	12.00	0.0000000000000831956725733076074205401079869375
Gravel	0.00000000000000346944695195317387632380208759765625	cu yd	12.00	0.00000000000004159783628665380371027005399375
Gravel	0.00000000000000173472347597658693816190104398828125	cu yd	12.00	0.000000000000020798918143326901855135026996875
Gravel	0.000000000000000867361737988293469080950521994140625	cu yd	12.00	0.000000000000010399459071663450927567513496875
Gravel	0.0000000000000004336808689941467345404752609703125	cu yd	12.00	0.0000000000000051997295358317254637837567484375
Gravel	0.00000000000000021684043449707336727023763048515625	cu yd	12.00	0.00000000000000259986476791586273189187837246875
Gravel	0.000000000000000108420217248536683635118815224265625	cu yd	12.00	0.000000000000001299932383957931364595939187246875
Gravel	0.000000000000000054210108624273341817559406126315625	cu yd	12.00	0.0000000000000006499661919789656822979695936234375
Gravel	0.00000000000000002710505431213667090877970306315625	cu yd	12.00	0.00000000000000032498309598948284114898479681171875
Gravel	0.0000000000000000135525271560683354543898515315625	cu yd	12.00	0.00000000000000016249154799474142057449239840859375
Gravel	0.0000000000000000067762635780341677271947756578125	cu yd	12.00	0.000000000000000081245773997370710287246199204296875
Gravel	0.000000000000000003388131789017083863597387828125	cu yd	12.00	0.000000000000000040622886998685355143623099602146875
Gravel	0.0000000000000000016940658945085419317986939140625	cu yd	12.00	0.000000000000000020311443499342677571811548010734375
Gravel	0.00000000000000000084703294725427096589934695703125	cu yd	12.00	0.0000000000000000101557217496713387859057440053671875
Gravel	0.000000000000000000423516473627135482949673478515625	cu yd	12.00	0.00000000000000000507786087483566939295287200268359375
Gravel	0.00000000000000000021175823681356774147486717390625	cu yd	12.00	0.000000000000000002538930437417834696476436001341796875
Gravel	0.000000000000000000105879118406783870737238586953125	cu yd	12.00	0.00000000000000000126946521870891734823821800067089375
Gravel	0.0000000000000000000529395592033919353686192934765625	cu yd	12.00	0.0000000000000000006347326093544586741191100033546875
Gravel	0.00000000000000000002646977960169596768430964673828125	cu yd	12.00	0.00000000000000000031736630467722933705955500167734375
Gravel	0.000000000000000000013234889800847983842154823369140625	cu yd	12.00	0.00000000000000000015868315233861466852977750083869375
Gravel	0.00000000000000000000661744490042399192107741168453125	cu yd	12.00	0.000000000000000000079341576169307334264888750419346875
Gravel	0.000000000000000000003308722450211995960538705842265625	cu yd	12.00	0.00000000000000000003967078808465366713244437520969375
Gravel	0.0000000000000000000016543612251059979802693529211328125	cu yd	12.00	0.000000000000000000019835394042326833566222187604846875
Gravel	0.00000000000000000000082718061255299899013467646056640625	cu yd	12.00	0.0000000000000000000099176970211634167831110930242246875
Gravel	0.000000000000000000000413590306276499495067338230283203125	cu yd	12.00	0.00000000000000000000495884851058170839155554651211171875
Gravel	0.0000000000000000000002067951531382497475336691151416015625	cu yd	12.00	0.00000000000000000000247942425529085419577777325555859375
Gravel	0.0000000000000000000001033975765691248737668345575708078125	cu yd	12.00	0.00000000000000000000123971212764542709788888662777796875
Gravel	0.00000000000000000000005169878828456243688341727878540390625	cu yd	12.00	0.000000000000000000000619856063822713548944443313889375
Gravel	0.00000000000000000000002584939414228121944170863939272015625	cu yd	12.00	0.000000000000000000000309928031911357244722221669446875
Gravel	0.00000000000000000000001292469707114060972085431969636078125	cu yd	12.00	0.0000000000000000000001549640159556786223611108347234375
Gravel	0.000000000000000000000006462348535570304860427159848180390625	cu yd	12.00	0.00000000000000000000007748200797783931118055541736171875
Gravel	0.00000000000000000000000323117426778515224021359722409015625	cu yd	12.00	0.00000000000000000000003874100398891965559027770868359375
Gravel	0.0000000000000000000000016155871338927611201067986120453125	cu yd	12.00	0.00000000000000000000001937050199445977795113885434171875
Gravel	0.00000000000000000000000080779356694638056005339930602265625	cu yd	12.00	0.000000000000000000000009685250997229888975566927170859375
Gravel	0.000000000000000000000000403896783473190280026699653011328125	cu yd	12.00	0.00000000000000000000000484262549861494448778346358546875
Gravel	0.0000000000000000000000002019483917365951400133399265056640625	cu yd	12.00	0.00000000000000000000000242

ATTACHMENT A



Components of Program

New this year – develop strategy for implementing projects in light of the presence of fully protected garter snake



Recent Accomplishments

- 4 miles of road improved
- Assessments of 14 properties
 - Designs for 10 of them
- Work done in Gazos, Pescadero, San Gregorio, Pilarcitos, Frenchmans, and San Pedro watersheds
- Will result in many thousand cubic yards of sediment controlled



Happy holidays!



Special thanks to...



ATTACHMENT B

The Resource Conservation District *San Mateo County's Best Kept Secret*



Presented to
County Board of Supervisors
December 13, 2011

since 1939
in partnership with



San Mateo County Resource Conservation District

Our assistance is:

- Non-regulatory
- Confidential
- Free



What We Do

- ◆ Technical Assistance
- ◆ Project Implementation
- ◆ Regional Planning
- ◆ Education and Outreach



Partnerships

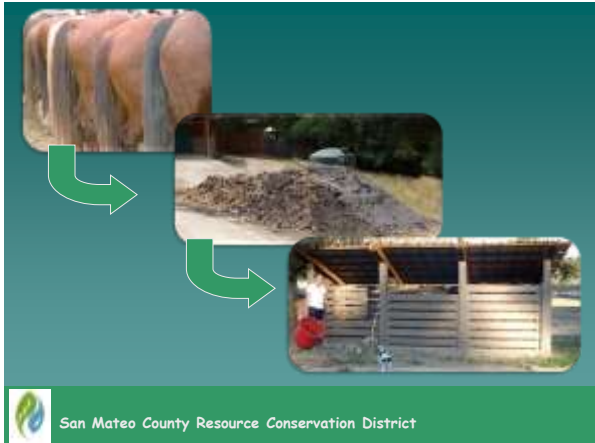


San Mateo County Resource Conservation District



San Mateo County Resource Conservation District

ATTACHMENT B



ATTACHMENT B



- ### Partnership with County
- ◆ Fitzgerald Pollution Reduction Program
 - ◆ Memorial Park Fish Passage Improvement
 - ◆ Water quality monitoring
 - ◆ Pescadero Flood Reduction/ Habitat Improvement
 - ◆ Pillar Point Harbor
 - ◆ Watershed Councils
 - ◆ Rural Roads Improvement Program
 - ◆ Weed Abatement
 - ◆ Grading Permit Exemptions
 - ◆ Integrated Watershed Restoration Planning
 - ◆ Appointment of RCD directors
- San Mateo County Resource Conservation District

\$1 = \$67
property taxes state & federal

San Mateo County Resource Conservation District

Thank you

Kellyx Nelson
Executive Director
San Mateo County Resource Conservation District
kellyx@sanmateorcd.org
650.712.7765

ATTACHMENT C

Kellyx Nelson

From: pescadero-ca@googlegroups.com on behalf of Kellyx Nelson
<kellyx@sanmateorcd.org>
Sent: Wednesday, November 02, 2011 11:55 AM
To: pescadero-ca@googlegroups.com
Subject: RE: [Pescadero-CA] Fish and Marsh and the Community

Hi folks. I've been tracking this conversation and waiting for the best time to weigh in. I hope it's now. Brace yourself... this is a long email.

Following is some information about the RCD projects moving forward. This will be new information to some of you who are new to the conversation and may be clarifications for those who have heard me present at PMAC meetings or seen previous postings to this list. Apologies for any redundancy. The RCD has been awarded money from the Bay Area Integrated Regional Water Management Plan via Proposition 84 to do the following:

1. Create a watershed council (\$25,000). The exact format of the council will not be determined until I have input from the interested parties, but my goal for the funding was to create a focal point for information and action that is open to all stakeholders who are interested or active in Pescadero watershed issues. This includes community members, resource agencies, advocacy groups, etcetera. This should help connect seemingly disparate efforts and serve as a clearinghouse for information, as well as provide some exchange of information between different parties.
 - **What it can do, for example:** create a working group; create a web site that provides up to date information/ database/ a library; facilitate getting projects done; provide impartial written summaries of issues
 - **What it will not do:** create a watershed plan (although the council might apply for a grant to develop one); tell anyone what they should or should not do; create a regulatory effort; replicate the excellent libraries that exist at State Parks, CASE, County Parks, and the UC Water Resources Collections and Archives
2. Develop conceptual designs to address flooding (\$75,000). Any number of people have told me what they think ought to be done, and any other number of people have suggested why those particular recommendations won't work. Proposals have included dredging the Butano Channel, raising the road, properly sizing and cleaning culverts, floodplain restoration, pulse flows of water to blast sediment through, remediating sediment delivery upstream, etcetera. Many community members have expressed frustration with their perception of "endless studies" and want action now. Resource agency representatives have told me they are not categorically opposed to any approach, but cannot review one until it has been formally proposed. This project is to do the required analysis (most likely hydrology, hydraulics, refined sediment budget- not anything that has already been done but in some cases refining what has been done to a resolution required for permits) and develop consensus around an option or suite of options so that it is permit-ready and implementation-ready. Supervisor Horsley and others have stated that they would like to see the results of this process so that they can advocate for the resources required to complete the recommended project or projects.
 - **What it can do:** Develop conceptual designs that are broadly supported by community members, landowners, and resource agencies, do the preliminary work for permit-readiness, include climate change considerations
 - **What it will not do:** address flooding from mainstem Pescadero, complete designs, complete permits, construct solutions, presuppose a solution before the analysis has been completed
 - **Side note:** I have been talking with the US Fish and Wildlife Service and others about a potential project to look at options for sustaining Butano channel for fish habitat.

ATTACHMENT C

3. Outsmolt migrant trapping of salmonids (\$113,000): This project will trap and collect data on juvenile steelhead and coho during their spring outmigration to provide information on their populations. I know less about this project so far, as the RCD "inherited" it and will serve primarily as the contract manager and volunteer coordinator. The RCD will contract with a fisheries biologist for data collection over two spring seasons (March through May 2012 and 2013). The watershed council will coordinate this effort with other studies.

I anticipate that contracts will be in place to start these projects next spring.

One other note: BE KIND TO ME; I AM DOING MY BEST!!!

Best,
Kx



Kellyx Nelson
Executive Director
San Mateo County Resource Conservation District
625 Miramontes Street Suite 103
Half Moon Bay, CA 94019
phone: 650.712.7765
fax: 650.726.0494
www.sanmateorcd.org