

SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT
625 Miramontes Street, Suite 103
Half Moon Bay, CA 94019

Draft Minutes
January 17, 2008
Regular Meeting of the Board of Directors

1. **CALL TO ORDER:** Mr. Allen called the meeting to order at 7:05p.m. A quorum was declared present.

2. **INTRODUCTION OF GUESTS and STAFF:**

Directors: Rich Allen, Jim Reynolds, TJ Glauthier, Roxy Stone

Staff: RCD: Kellyx Nelson, Renee Moldovan, Ellen Gartside; NRCS: Jim Howard

Guests: Tim Frahm

3. **PUBLIC COMMENT:**

- Kellyx said she will likely be available for the February Board meeting and therefore requested to strike item 5.2, to change the February meeting date, from the agenda.
- TJ Glauthier announced that he will not be at the February Board meeting

4. **CONSENT AGENDA:**

4.1 **Draft Regular Meeting Minutes for December 20, 2007**

4.2 **Draft Financial Statements December 2007**

ACTION: TJ Glauthier MOVED to adopt the consent agenda. The motion was SECONDED by Jim Reynolds and CARRIED unanimously.

5. **ACTION ITEMS:**

5.1 **Memorandum of Understanding Establishing the Steering Committee for the James Fitzgerald Marine Reserve Critical Coastal Area Pilot Project.**

- Kellyx and Rich noted that the CCA Steering Committee has been meeting since 2005. Kellyx explained that the reason for the MOU was to ensure some institutional support for the process.
- New members to the steering committee include the Monterey Bay National Marine Sanctuary (Bridget Hoover), San Mateo County Planning (Steve Monowitz, Long Range Planner), and San Mateo County Department of Public Works (Julie Casagrande). Rich Allen also participates in the Steering Committee, but representing Moss Beach Ranch, *not* the RCD.

ACTION: Rich Allen MOVED to approve the MOU. The motion was SECONDED by TJ Glauthier and CARRIED unanimously.

7. **EXECUTIVE DIRECTOR UPDATES**

- Kellyx referred to *Current Projects of the Resource Conservation District* and provided updates on RCD programs and projects as described below.

7.1.1 **Agricultural Water Quality Grant**

- Carolann completed and submitted the required quality assurance and monitoring plan documents for state approval.
- The grant's Selection Committee, comprised in part of the Agricultural Production Subcommittee of the RCD Board, will meet on January 23rd to select a 2nd round of cost-share recipients.

7.1.2 **Pilarcitos Creek IWMP**

- The next public workshop is scheduled for February 24, 2008. It is intended to provide an opportunity for the public to review and comment on the draft watershed plan.
- Tim Frahm commented that this report deserved a grade of D+. He felt that it is inflammatory, there is no new information from the last plan, and that it was dangerous to put it out to the public with the RCD logo on it.
- Jim Howard did not agree, however, he is not familiar with the previous document.
- Kellyx felt that the document was pretty much where it should be at this point given what the funding was available to do and what the project timeline is. Her concern was with the fisheries assessment, and she has been addressing that with the consultants.
- Tim expressed concern with the pace of the project.
- Kellyx said that she asked the Workgroup if they would like her to request an extension to the contract and no one did. Nonetheless, she notified the Water Board about for a placeholder for a possible extension to the contract in case it was needed later.
- TJ asked if the plan is specific about the actions in the watershed. Kellyx said yes.
- Jim Howard hopes that the public will get involved since they will keep the plan in line.

7.1.3 **Identification and Remediation of Fecal Pollution in Pillar Point Harbor**

- Kellyx said that Carolann worked day and night and through the holidays to prepare the required documents for the state, and that they were submitted.

7.1.4 Marine Life Protection Act Initiative

- There have been no MLPA stakeholder meetings since Kellyx last provided updates to the Board.
- There is a public meeting February 6, in Pacifica. She strongly encourages anyone to attend.

7.1.5 Blue Circle

- Staff is maxed out on contract obligations before Kellyx's maternity leave. Kellyx recommended that either the Board organize the next Blue Circle or Kellyx will send out an email that Blue Circle is on hiatus.
- Board said to put Blue Circle on hiatus.

7.1.6 Watershed Discovery Workshop

- Kellyx feels that funding for this grant is probably unlikely since we requested more than they usually award, but it was worthwhile to prepare the application because we will take it to other funders if this one is unsuccessful. It is a very worthwhile project.
- Rich agreed and said that we will find funding for this project.

7.1.7 Livestock and Land Grant

- The proposal was selected for Round 2 and was ranked 5th out of 7 for funding. It may receive no funding, partial funding, or full funding depending on how much the proposal is improved relative to other applicants in this next round.

7.1.8 Recent Meetings

- Kellyx participated in a meeting about easements with Alameda, Ventura, and Stanislaus RCDs following Kellyx's presentation at the CARCD conference. Kellyx doesn't generally think RCDs should hold easements since it results in their being de facto enforcement entities by law. She does, however, see a number of roles RCDs could and should play in easement negotiations, acquisition, and stewardship.
- Kellyx and Jim K. met with Montara residents concerned about erosion and drainage.
- Kellyx discussed with County Planning the possibility of RCD providing technical assistance for grading and drainage for builders with grading permits.
- It may be possible to get all RCD staff certified in erosion and sediment control and market it as a service of the RCD. Jim H commented that it would be 1 day \$2500 + \$75/person, 3 days - \$700/person.
- Jim H and Kellyx met with Jill Marshall from Regional Water Board
 - TMDLs are coming to Pescadero/Butano for sediment.
 - TMDLs are a regulatory tool with significant daily fines. Brought on when a water body is declared impaired.

- Board of Supervisors approved an outreach plan for a new watershed protection ordinance which will likely extend coastal protections to unincorporated areas that are outside the coastal zone.

7.1.9 Upcoming Events/Dates

- February 20th - RC&D meeting will be held in Salinas. Kellyx asked if any Board member is interested. Jim R. and or Roxy S. might attend.
- Weed Management Area
 - Barbara Kossy had still been representing the RCD. When she left the Board she asked if she could still represent the RCD and they agreed she could.
 - Kellyx is now representing the RCD and Barbara is public at large.
- State Parks has applied for a grant to remove pampas grass on Montara Mountain.
- Kellyx's Maternity Leave
 - Her last day will be February 26th, and she will not return until late June.
 - She will meet with Roxy and Rich regarding the logistics, but generally intends to be available 4-5 hours per week throughout her maternity leave except for the first month after the baby is born.
 - She is less concerned about what will happen with current projects while she is gone and more concerned with the longer term affects of getting projects and funding into the pipeline and missing opportunities for next year.
 - She would like to suggest 6:00 p.m. board meetings upon her return to work. She will put it on the agenda for February.
 - TJ recommended the Board consider an Acting Executive Director in Kellyx's absence.
- TJ will meet with Renee and Kellyx regarding the financials. It would be helpful if the Personnel meeting would occur before this financial meeting.
- Jim Howard reported on the last County Agricultural Advisory Committee meeting. Lisa Grote discussed the current issues regarding the Williamson Act.

8. ADJOURNMENT

ACTION: The Regular Meeting of the Board of Directors was adjourned at 8:30 p.m.