

Minutes of the Regular Meeting of the Board of Directors
June 16, 2011
Time 6:30-8:30
Location: RCD Office

Directors present: Rich Allen, TJ Glauthier, Jim Reynolds, Neal Kramer

Staff present: RCD- Kellyx Nelson, Renee Moldovan, Alyssa Hernandez (AmeriCorps intern), Chelsea Moller
NRCS- Jim Howard

Guests: Susie Bennett, Tim Frahm

1 Call to Order

- Glauthier called the meeting to order at 6:30 p.m.

2 Introduction of Guests and Staff.

- Nelson introduced Moller to the board of directors.

3 Public Comment.

- No public comment.

4 Approval of Agenda

- Nelson requested that the Action Items be moved before the Discussion Items due to time constraints resulting from Director's schedule.
- Glauthier moved to amend agenda, Kramer seconded. Agenda amended unanimously.
- Glauthier moved to approve and Reynolds seconded. Agenda approved unanimously.

5 Consent Agenda

- Glauthier moved to approve and Reynolds seconded. Consent agenda approved unanimously.

6 Action Items

6.1 Resolution 2011-4: Approval to Enter into an Agreement with the California Department of Fish and Game for a Fisheries Restoration Grant for the San Gregorio Watershed Enhancement Program. Board will consider entering into agreement for a \$245,550 grant to implement the San Gregorio Watershed Enhancement Program.

- Kellyx stated that there are three funders at this time.
- Allen asked who the Project Director and Project Manager are for this project. Nelson stated that she is Project Director and Moller is the Project Manager.

Glauthier moved to approve, Kramer seconded. Resolution passed unanimously.

6.2 Resolution 2011-5: Approval to Enter into an Agreement with Caltrans for the Cloverdale Ranch Pond Restoration Project. Board will consider entering into agreement to implement a \$575,000

project to mitigate offsite for impacts by Caltrans to habitat for the San Francisco garter snake and California red-legged frog.

- Nelson mentioned that Frahm had done survey work on the Cloverdale property, which has been discussed at previous Board meetings.

Glauthier moved to approve, Reynolds seconded. Resolution passed unanimously.

6.3 Resolution 2011-6: Approval to Enter into a Memorandum of Understanding with the County of San Mateo Regarding Implementation of the James A. Fitzgerald Area of Special Biological Significance Pollution Reduction Program. Board will consider entering into agreement to assist the County with implementing targeted upland Best Management Practices (BMPs), water quality monitoring, and education and outreach within the James V. Fitzgerald ASBA watershed.

- Nelson explained that the RCD is subcontractor to the county because the Water Board has an agreement directly with the county.

Glauthier moved to approve, Reynolds seconded. Resolution passed unanimously.

7 Discussion Items

7.1.1 Office Space

- The RCD has rented out two more offices in the same building at low cost. This space will provide Jim Kjelgaard with a private office as well as a secondary meeting place to accommodate the needs of the increased levels of staff. The space also provides storage room for the RCD and NRCS.

7.1.2 Executive Director Update

7.1.2.1 Completion of “Improving Water Quality in Coastal San Mateo County Watersheds” project

- Nelson stated that after six long years this project is finally complete for a total grant cost was \$1,010,615.
- Moldovan advised that the RCD has one last invoice still pending.

7.1.2.2 Completion of “Green Jobs Corps” project

- Nelson discussed the completion of Green Jobs Corps and stated that the final document from this project is complete.
- Courses conducted within this project included:
 - 5 days of instruction in an Environmental Field Studies class at Pescadero High School.
 - 2 sessions of instruction at Camp Glenwood
 - 3 days of instruction at Puente de la Sur
 - 2 days of instruction in a Wilderness Survival Workshop at Camp Glenwood
 - 1 day of instruction in a GPS Skills Workshop at Puente de la Sure
 - Job Fair at Pescadero High School with all RCD staff

7.1.2.3 Coordination among Pillar Point Harbor Projects

- Nelson advised that the Army Corps had conducted their own circulation study, raising concerns that their study was redundant with the RCD’s study. However, after discussion it was determined that the Army Corps study was to develop circulation models, whereas the RCD focused on actual data collection. The two studies complement each other well, and the RCD and Army Corps will continue to coordinate to avoid redundancy in the future.

7.1.2.4 CRAE White Paper

7.1.2.5 Status of weed abatement projects on private lands

- The RCD has received an additional \$10,000 from the Bay Area Early Detection Network towards the completion of this project.

7.1.2.6 Status of funding to create Pescadero Watershed Council and designs to address flooding

7.1.3 Nelson amended the agenda to announce that she will do an IWRP presentation at the next regular Board meeting.

8 **Adjourn**

- Meeting was adjourned by Glauthier at 8:12 p.m.