

**Minutes of the Regular Meeting of the Board of Directors  
September 17, 2015  
Location: RCD Office**

Directors present: Dave Holland, Barbara Kossy, Neal Kramer, Jim Reynolds

Staff present: RCD – Kellyx Nelson, Renee Moldovan, Shannon Mann

Guests: Victor Rabinovich

**1 Call to Order**

- Meeting called to order at 6:32pm

**2 Introduction of Guests and Staff**

- Shannon Mann, Administrative Bookkeeper

**3 Public Comment**

- None

**4 Approval of Agenda**

- Reynolds motioned to approve the agenda. Kramer seconded. Unanimous approval.

**5 Consent Agenda**

5.1 September 2, 2015 Draft Special Meeting Minutes

5.2 August 2015 Draft Financial Statements

**6 Discussion Items**

**6.1 Directors' Reports**

- Kossy has invited the Committee for Green Foothills to the next Weed Management Area meeting.
- Reynolds commented on the positive momentum in Pescadero town. Nelson and Reynolds will both attend the October PMAC meeting to share information.
- Holland finalized terms and conditions to bring Sharp Park to the County, a process which started seven years ago.

**6.2 Statewide Perspective – Kellyx Nelson**

- No report

**6.3 Executive Director Report – Kellyx Nelson**

- Nelson discussed upcoming vacancies on the Board. Nelson encouraged good potential applicants and encouraged the Board members to put the information out as well.
- Nelson discussed the MailChimp newsletter that was sent out last week. Communication goals for the newsletter include: not being too frequent, having something of interest for everyone, articles being brief, and including engaging photos and links.
- Nelson provided construction updates for the 11 different sites. This appears to be the most project implementation that has ever happened at one time in SMCRCDD history.
- Staff is seeking contractors for expanding Repetto's pond in the San Gregorio watershed. The Board may need another special meeting for approval of the contract prior to construction. The RCD would like to get the pond finished before the rainy season so they can be functioning for next year.
- Nelson and Bohlke met with the Town of Colma about options for partnering to implement an action plan that would improve the sustainability of resource management on cemeteries. The RCD was formed to address the flooding in Colma Creek and hasn't provided services to Colma for a long time.
- The Rural Roads program hit a major milestone. It has provided technical assistance on 100 miles of rural roads in San Mateo County.
- RCD and NRCS have had discussions with about partnering with 4H farms in San Mateo County to help students who are focused on animal care and husbandry also learn resource stewardship.
- Staff is working on a proposal to the Wildlife Conservation Board for Prop 1 funds to continue the Drought Relief program, conducting water audits and completing designs for improvements to water infrastructure.
- RCD and TomKat staffs had a great exchange at TomKat Ranch. We are all hopeful about a productive partnership.
- Big thank you to Dave Holland for his service on the SMCRCDD Board. You will be missed!!

## 7 Action Items

### 7.1 Consideration of approval of Copying Policy

- **Kramer moved to approve. Kossy seconded. Unanimous approval.**

### 7.2 Consideration of approval of Reimbursement Policy

- **Reynolds moved to approve. Kramer seconded. Unanimous approval.**

### 7.3 Consideration of approval of Investment Policy

- **Kossy moved to approve. Kramer seconded. Unanimous approval.**

### 7.4 Consideration of approval of Memorandum of Agreement to establish the Santa Cruz Mountains Stewardship Network to enhance stewardship on a regional level

- Holland: Public resource agencies took a beating in the economic downturn. There is need for stewardship. Groups have started getting together to look at how land trusts were going to have to change and a collective approach to how you protect a piece of land and then steward it.

- Nelson: If funding comes through it is likely that the coordinator would be housed at the SMCRCDC.
- **Holland moved to approve. Kossy seconded. Unanimous approval.**

#### 7.5 Officer Elections

- **Holland nominated TJ Glauthier to step back in to the position. Kossy seconded the nomination. Unanimous approval.**

#### 8 Adjourn

- Meeting was adjourned at 7:36pm.
- The next Regular Meeting of the Board of Directors will be October 15, 2015