

SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT

helping people protect, conserve and restore natural resources since 1939

AGENDA

WEDNESDAY, FEBRUARY 21, 2007

MEETING OF THE BOARD OF DIRECTORS

OPEN SESSION 7:00 P.M.

LOCATION: RESOURCE CONSERVATION DISTRICT OFFICE

Please contact the RCD if you require any additional or special arrangements in order to attend this meeting.

- 7:00 P.M. Introduction of Attendees
- 7:05 P.M. Call to Order and Open Session
- 7:05 P.M. Oral Comment: Public Comment and Board & Staff Comment
- 7:15 P.M. Adoption of Consent Agenda

Items on the consent agenda are approved by one motion unless a request is made during Oral Comments to transfer an item to the Regular Agenda

- Draft Minutes of December 18, 2006 meeting
- Cash Flow (ending 12/07)
- Budget Summary (ending 1/31/07)
- Check Detail (ending 1/31/2007)

Regular Agenda

- 7:20 P.M. Pilarcitos Creek Integrated Watershed Management Plan
 - Workgroup MOU
 - PUC MOU
- 7:40 P.M. Ethics Training
- 7:50 P.M. Fiscal Manager Report
- 8:00 P.M. Executive Director Report
 - Project Updates
 - Future Projects
 -
- 8:20 P.M. Board Retreat -- 3/10
- 8:30 P.M. RCD Web Page Update
- 8:35 P.M. Executive Director Performance Review
- 8:40 P.M. NRCS -- Jim Howard Committee Reports
- 8:50 P.M. Adjourn

Notation of Items Distributed:

1. Current Projects of the San Mateo County Resource Conservation District: February 16, 2007
2. Memorandum: "Potential Beneficial Projects"
3. MOU by and between the SFPUC and the San Mateo RCD for the Funding of the Pilarcitos Creek Integrated Watershed Management Plan
4. MOU... Regarding the Establishment of the Pilarcitos Creek Restoration Workgroup and the Development of an Integrated Watershed Management Plan

THIS AGENDA IS SUBJECT TO REVISION AND MAY BE AMENDED PRIOR TO THE SCHEDULED MEETING. IF AMENDED, A FINAL AGENDA WILL BE POSTED 72 HOURS PRIOR TO THE MEETING AT THE RCD OFFICE. COPIES OF THE FINAL AGENDA WILL BE AVAILABLE AT THE MEETING. A COPY OF MATERIALS DISTRIBUTED FOR THE BOARD MEETING ARE AVAILABLE FOR REVIEW DURING NORMAL BUSINESS HOURS AT THE RCD OFFICE.

SAN MATEO COUNTY RESOURCE
CONSERVATION DISTRICT
VOLUNTARY SIGN IN SHEET

DATE OF MEETING: 2/21/07

| <u>NAME</u> | <u>EMAIL</u> |
|-------------------------|----------------------------------|
| 1. <u>John Olsen</u> | <u>SMCFBhub@aol.com</u> |
| 2. <u>TJ Glanville</u> | <u>TJGlanville@aol.com</u> |
| 3. <u>JH Reynolds</u> | <u>reynoldsjim@earthlink.net</u> |
| 4. <u>CAROLANN TOWE</u> | <u>CTOWE@COMCAST.NET</u> |
| 5. <u>RICH ALLEN</u> | <u>RICH@MOSS BEACH RANCH.COM</u> |
| 6. <u>Kellyx Nelson</u> | |
| 7. <u>Rox Stone</u> | <u>RSBRONCO@aol.com</u> |
| 8. <u>Jim Howard</u> | <u>james.howard@ca.usda.gov</u> |
| 9. _____ | |
| 10. _____ | |
| 11. _____ | |
| 12. _____ | |
| 13. _____ | |
| 14. _____ | |
| 15. _____ | |
| 16. _____ | |
| 17. _____ | |

SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

Minutes

February 21, 2007

Those in attendance: Rich Allen, Jack Olsen, TJ Glauthier, Jim Reynolds, Roxy Stone, Jim Howard, Ron Sturgeon, Kellyx Nelson, and Renee Moldovan

Meeting called to order @ 7:05

Oral Comment

- Ron Sturgeon made a point of order that the meeting was not properly noticed and should not take place. Kellyx said that it had been sent to the Board of Supervisors, the Half Moon Bay library, the Half Moon Bay Review, was posted in the RCD office, and on the web page.
- Ron said that the location was not on the web page. Kellyx brought the web page up on a computer to show that it was.
- Ron said that was insufficient because the agenda was not posted at the County Board of Supervisors, the Half Moon Bay library, or in the Review.
- Jack Olsen said that the only requirement is that an agenda be posted on a building where it is publicly accessible. It was decided to post future agendas in the RCD building window.
- Kellyx offered to send Ron Sturgeon an agenda in the mail as well.
- Rich Allen requested that Kellyx make sure that the Half Moon Bay Review shows the correct day and time.
- TJ suggested we add to the bottom of the agenda that we are providing this document to the HMB Library and the HMB Review and that we physically deliver the agenda to the library each time to encourage them to post it.
- There was discussion regarding posting documents on the web page. Kellyx expressed concern regarding posting documents on the web page that can be manipulated and reminded the group that the RCD does not have the software to create pdfs. Rich Allen said he would make sure the RCD got the necessary software.

Consent Agenda

- TJ moved to amend the Consent Agenda to remove the financial statements. Rich Allen seconded. We will no longer have financials in the Consent Agenda.
- Rich Allen moved to adopt the Consent Agenda as amended. TJ Glauthier seconded the motion. The Consent Agenda was approved.
- Jack Olsen suggested that we have county counsel look over the MOU to establish the Pilarcitos Restoration Workgroup to create an Integrated Watershed Management Plan before board approval. Kellyx felt that at this late date it might

very difficult to reconvene 20 agencies to change any language. The suggestion was made that the Board approve the MOU with the understanding that Kellyx will run it by county counsel for review and determine next steps if substantive recommendations are made by counsel.

- The State Water Resource Control Board awarded SFPUC a grant to develop an Integrated Watershed Management Plan (IWMP) for Pilarcitos Creek. The PUC has transferred that project to the RCD to manage. We will hold 3 public workshops for more public input. The RCD will notify all landowners in the watershed of the project and that they can participate in any way that they choose. Workgroup meetings are open to the public. The project will be a standing item on Board agendas.
- Rich Allen moved to adopt the workgroup MOU as written, barring any comments from county counsel. TJ seconded. Motion passed.
- The MOU with SFPUC MOU is the agreement to transfer funds to the RCD for management of the IWMP project. As with the other MOU, this will be given to county counsel for review.
- The objective of the IWMP is to develop a plan that addresses multiple beneficial uses of the watershed including improvement of conditions for steelhead, which is SFPUC's interest. Kellyx discussed aspects of the MOU, including the possibility of additional funding if the current amount is insufficient.
- Rich Allen moved to adopt the MOU with the same caveat as workgroup MOU, which is that county counsel review. Rich moved to approve the PUC MOU, Roxo seconded the motion. Motion passed.

Regular Agenda: Business Old and New

- Ethics Training
 - Rich, TJ, and Jim discussed their online training. It gave them a heads up as to what types of conflicts of interest there are, and that they can be more than financial. How the Brown Act determines board meetings and functions was discussed. Jack Olsen suggested that perhaps Brenda Carlson with the county might be a different avenue for training next year.
- Financial Updates
 - Grant Income is 70K less than what we budgeted because: (1) Prop 50 contract has not been deviated yet; and (2) the RCD received only 25K in unrestricted grants not 50K that we had hoped to get.
 - Fees for services are lower since no one has asked for grading exemptions. The budget was based on a projected number of applications that are hard to determine, especially before we know what EQIP contracts will be.
 - Expenses look better than they truly are since we did not hire anyone for Prop 50 grant and Kellyx was sick.
 - Cash Flow shows we are in the red in June. Kellyx is concerned that each time we are able to keep our doors open a little longer it gives the impression that our financial situation is not as dire as it truly is.
 - Selection of projects to be awarded cost share under the Prop 50 contract was discussed. Jim Howard asked that all landowners should be informed on a fair and impartial basis. Kellyx mentioned that criteria for selection

are required in the grant for that purpose, and Jim is one of the people on the committee to make those determinations.

- TJ would like column on the Budget Variance to show “End of Year Projected.”
- Header and Footer should show date issued and what date report covers.
- Finish totals on cash flow, so they match budget. Revenues are at 166K, and 175K expenses thru end of FY.
- Renee will supply summary memos for financial statements at future board meetings. This is one of many steps in the evolution of our financial systems and may take time.
- Cash Flow header/footer needs to reflect date appropriately.
- Ron Sturgeon requested that the Balance Sheet and Profit & Loss be made available at each meeting. Kellyx agreed that it would be.
- Ron Sturgeon said that the Board of Directors was not meeting its obligation of managing the finances of the organization. TJ Glauthier replied that the board is responsible for the overall financial oversight, not for the day-to-day management and that part of how they did that was by hiring competent staff.
- TJ recommended that we dispense with the Check Detail, however it will be available to the public upon request.
- Executive Updates
 - Future projects – we should always be thinking about projects we’d like to do so that we have a wish list for potential funding opportunities as they arise.
 - TJ asked if there is something they could do to facilitate the IWMP funding. Workgroup approved the consultant selection of Phillip Williams Assoc., future reference will be PWA. After negotiation terms are finalized with PWA Kellyx will ask for a special meeting for approval of contract.
 - Ron Sturgeon felt that there had been no notice about the IWMP. Kellyx said that it had been discussed and on the agenda since October. TJ Glauthier referred to minutes from the October board meeting in which Ron commented on the project. Ron said that the board had never voted to proceed with the project. Kellyx said that was the purpose of the MOUs tonight, a formal vote to proceed and that the previous months had been working up to that and asking the board to express any concerns about the project.
 - Critical Coastal Areas Program – It is lacking local leadership. RCD has offered to provide this leadership, and we have asked SFEI (San Francisco Estuary Institute) to allocate a portion of the grant they receive from State Water Board for our services. Carolann Towe from Surfrider – mentioned that no one is local, the RCD is the agency that can be in a steering position, and guide the outsiders.
 - San Gregorio watershed plan – The RCD is only serving as a member of the advisory board currently.

- Jack Olsen was concerned that the RCD may be overcommitting Kellyx's hours to various projects by billing hours to each project. Kellyx said that the RCD has not committed nearly full-time hours for her, and that it is desirable to be able to fund more of her hours if possible. Renee said that Kellyx's hours are tracked in projected billing documents.
- Apanolio – All permits have been received to proceed with the project. However, the building permit for the bridge will cost over \$ 9K and there is no budget for it. Kellyx has met with Lisa Grote and she has found ways to reduce it but still way over our budget. Summary is that permit problems may hinder projects from completion. Meeting with relevant stakeholders is in the works.
- Bear Gulch – The RCD is in contract with DFG to complete this project as part of its Fisheries Habitat Restoration Program. One of the landowners felt that the plans are not what he expected and would like designs that DFG will not approve. Kellyx does not recommend proceeding with the project without a clear mandate from the landowners that they understand all of the constraints of the project and still want RCD to pursue the project on their behalf. She sent a document to that effect for them to sign. Without that mandate from the landowners, permits are not being pursued and we could very well run out of time. The landowners have been apprised of this on multiple occasions.
- Clean Beaches Initiative – A grant application was submitted January 31, 2007 to determine the source(s) of contamination in the harbor and along those beaches. End of March will be when they let us know if we are considered for grant. This was a concept proposal brought to the RCD by Surf rider. This project would do microbial source tracking to identify genetic indicators and study hydrology and geology of the site. Recommendations would be made to remediate the problem. This is a 3 yr. project. There is nothing Board can do at this time, as it is in the Water Board for review. Timeline – End of March will be when they let us know if we are considered, and then a 2 month turnaround. The benefits will be accrued in Phase 2 where implementation will take place.
- Community Habitat Restoration - NOAA grant program suffering due to budget constraints. If cut back, we don't know where we are in line-up. TJ suggested Anna Eshoo office to help advocate.
- Retreat – Will be held at TJ's house on March 10, 2007, from 9-1. Topics – fiscal future of RCD, understanding what our various fiscal printouts mean and where we are going with that, and the appropriate role of the Board in fundraising. TJ offered his home as host for the retreat.
- Webpage update – Kellyx suggested we table for awhile.
- Executive Director review
 - Rich talked with Jim Reynolds and this will be done at Kellyx's first anniversary which will be a yearly review. Date is either 17th or 31st. Roxy and Jim are the personnel committee that will handle review. Once info from personnel committee comes to board it will be a closed session.
- NRCS

- San Mateo Food Alliance is an organization that is funded by 7 different foundations and they are doing pilot projects in several counties to develop sustainable food systems. TJ asked if RCD's mission supports helping this organization. Kellyx discussed roots of the RCD in agriculture and compared this group to the watershed planning efforts. Being at the table helps identify future projects for RCD involvement and makes contacts that apply to other projects, e.g. fishermen affected by the Clean Beaches grant participate in the sustainable food network. Like the watershed planning groups, some projects coming out of the group would not be appropriate for RCD involvement and some might.
 - Discussed budget, contribution agreement, equip cooperators (and how we only have 3 this year and two are having eligibility issues).
 - Jim's time with landowners is very limited due to the fact he is doing all aspects of NRCS job except the engineering. If he had basic assistance to help with landowners that alone would help.
 - Kellyx asked if Watershed Coordinator position would help Jim with landowners, he said that would be of great help. Jim mentioned that Kellyx and he are finding supplemental income opportunities come up when they are out in the field. Jim thinks that NRCS will start to depend on RCDs more as Farm Bill comes under the budget gun.
 - California budget continually decreases. This means that they won't replace job positions when they are vacated.
- Meeting adjourned at 9:45

BUD

| REVENUE | 06/07 Budget | Year to Date Budgeted | Year to Date Actual | Variance |
|----------------------------|----------------------|-----------------------|----------------------|---------------------|
| Grants/ contracts* | \$ 254,280.00 | \$148,330.00 | \$ 78,672.76 | \$69,657.24 |
| Fees for Services | 2,000.00 | \$ 1,166.67 | \$ - | \$1,166.67 |
| Individual Contributions | \$ 1,100.00 | \$ 641.67 | \$ 914.76 | \$273.09 |
| Property Taxes | \$ 42,723.00 | \$ 24,921.75 | \$ 27,815.83 | \$2,894.08 |
| Fines and Mitigation Funds | \$ 145,517.00 | \$ 84,884.92 | \$ 7,954.25 | \$76,930.67 |
| Misc. Income | \$ - | \$ - | \$ 1,791.38 | \$1,791.38 |
| TOTAL REVENUE | \$ 445,620.00 | \$259,945.00 | \$ 117,148.98 | \$142,796.02 |

EXPENSES

Personnel

| | | | | |
|---------------------------|----------------------|---------------------|---------------------|--------------------|
| Salary and Wages | \$ 188,248.00 | \$109,811.33 | \$ 73,636.16 | \$36,175.17 |
| Fringe | \$ 37,887.00 | \$ 22,100.75 | \$ 3,863.30 | \$18,237.45 |
| <i>Subtotal Personnel</i> | <i>\$ 226,135.00</i> | <i>\$131,912.08</i> | <i>\$ 77,499.46</i> | <i>\$54,412.62</i> |

Operating

| | | | | |
|------------------------------------|---------------------|---------------------|---------------------|-------------------|
| Accounting | \$ 4,000.00 | \$ 2,333.33 | \$ 54.00 | \$2,279.33 |
| Computer Services | \$ 600.00 | \$ 350.00 | \$ - | \$350.00 |
| Discretionary | \$ 1,000.00 | \$ 583.33 | \$ 393.42 | \$189.91 |
| Equipment | \$ 1,500.00 | \$ 875.00 | \$ 1,555.22 | \$0.00 |
| Insurance - Liability | \$ 2,000.00 | \$ 1,166.67 | \$ 1,239.49 | \$72.82 |
| Internet, Web, Phone | \$ 1,500.00 | \$ 875.00 | \$ 853.11 | \$21.89 |
| Legal | \$ 1,750.00 | \$ 1,020.83 | \$ 200.00 | \$820.83 |
| Local Mileage | \$ 600.00 | \$ 350.00 | \$ - | \$350.00 |
| Membership, Dues & Subscription | \$ 2,000.00 | \$ 1,166.67 | \$ 483.00 | \$683.67 |
| Postage & Delivery | \$ 400.00 | \$ 233.33 | \$ 4.95 | \$228.38 |
| Printing & Copying | \$ 1,500.00 | \$ 875.00 | \$ - | \$875.00 |
| Professional Development | \$ 1,800.00 | \$ 1,050.00 | \$ 80.00 | \$970.00 |
| Public Relations | \$ 500.00 | \$ 291.67 | \$ - | \$291.67 |
| Rent | \$ 8,400.00 | \$ 4,900.00 | \$ 5,600.00 | \$700.00 |
| Supplies | \$ - | \$ - | \$ 4.31 | \$4.31 |
| Travel/Accommodations | \$ 600.00 | \$ 350.00 | \$ 132.29 | \$217.71 |
| <i>Subtotal Operating Expenses</i> | <i>\$ 28,150.00</i> | <i>\$ 16,420.83</i> | <i>\$ 10,599.79</i> | <i>\$6,501.26</i> |

Program Expenses (other than personnel)

| | | | | |
|-------------------------------------|----------------------|---------------------|--------------------|--------------------|
| Adult Education | \$ 1,000.00 | \$ 583.33 | \$ - | \$583.33 |
| Ag Water Quality/ Farm Bill | \$ 22,600.00 | \$ 13,183.33 | \$ - | \$13,183.33 |
| Apanolio Fish Passage | \$ 25,000.00 | \$ 14,583.33 | \$ 2,775.00 | \$11,808.33 |
| Blue Circle | \$ 750.00 | \$ 437.50 | \$ 372.52 | \$64.98 |
| Frenchmen's Creek Fish Passage | \$ 12,000.00 | \$ 7,000.00 | \$ 2,355.00 | \$4,645.00 |
| Permit Coordination | \$ - | \$ - | \$ - | \$0.00 |
| So Fork Gazos Upslope Erosion Cntrl | \$ 25,000.00 | \$ 14,583.33 | \$ - | \$14,583.33 |
| Watershed Planning | \$ 50,000.00 | \$ 29,166.67 | \$ - | \$29,166.67 |
| Youth Education | \$ 1,800.00 | \$ 1,050.00 | \$ - | \$1,050.00 |
| <i>Subtotal Program Expenses</i> | <i>\$ 138,150.00</i> | <i>\$ 80,587.50</i> | <i>\$ 5,502.52</i> | <i>\$75,084.98</i> |

| | | | | |
|-----------------------|----------------------|---------------------|---------------------|---------------------|
| TOTAL EXPENSES | \$ 392,435.00 | \$228,920.42 | \$ 93,601.77 | \$135,318.65 |
|-----------------------|----------------------|---------------------|---------------------|---------------------|

Net Income for 7/1-1/31/06 \$ 23,547.21

Notes:

*Billed and received monies from previous year

12:52 PM
02/12/07

San Mateo County Resource Conservation District
Check Detail
December 2006 through January 2007

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|------|------------|----------------------|------|-----------------------|-------------|-----------------|
| Check | 1460 | 12/15/2006 | First National Ba... | | 1000 · Checking ... | | -2,791.73 |
| | | | | | 5060 · Payroll Tax... | -771.94 | 771.94 |
| | | | | | 2100 · Payroll Tax... | -2,019.79 | 2,019.79 |
| TOTAL | | | | | | -2,791.73 | 2,791.73 |
| Bill Pmt -Check | 1461 | 12/15/2006 | Professional Pe... | | 1000 · Checking ... | | -700.00 |
| Bill | | 12/15/2006 | | | 6100 · Rent | -700.00 | 700.00 |
| TOTAL | | | | | | -700.00 | 700.00 |
| Check | 1462 | 12/15/2006 | EDD | | 1000 · Checking ... | | -903.79 |
| | | | | | 2100 · Payroll Tax... | -903.79 | 903.79 |
| TOTAL | | | | | | -903.79 | 903.79 |
| Check | 1463 | 12/15/2006 | Fall Creek Engin... | | 1000 · Checking ... | | -1,605.00 |
| | | | 6A-05-DFG:OE T... | | 5030 · Consultant | -610.00 | 610.00 |
| | | | 6A-05-DFG:OE T... | | 5030 · Consultant | -995.00 | 995.00 |
| TOTAL | | | | | | -1,605.00 | 1,605.00 |
| Check | 1464 | 12/4/2006 | Renee Moldovan | | 1000 · Checking ... | | -2,417.76 |
| | | | | | 5070 · Salary and ... | -2,944.00 | 2,944.00 |
| | | | | | 2100 · Payroll Tax... | 526.24 | -526.24 |
| TOTAL | | | | | | -2,417.76 | 2,417.76 |
| Check | 1465 | 12/4/2006 | Kellyx Nelson | | 1000 · Checking ... | | -3,302.31 |
| | | | | | 5070 · Salary and ... | -4,230.60 | 4,230.60 |
| | | | | | 2100 · Payroll Tax... | 928.29 | -928.29 |
| TOTAL | | | | | | -3,302.31 | 3,302.31 |
| Check | 1466 | 12/1/2006 | California Depar... | | 1000 · Checking ... | | -1,100.00 |
| | | | 1A-02-SWRCB:T... | | 6065 · Permitting | -605.00 | 605.00 |
| | | | 1C-04-Caltrans:T... | | 6065 · Permitting | -495.00 | 495.00 |
| TOTAL | | | | | | -1,100.00 | 1,100.00 |
| Bill Pmt -Check | 1470 | 12/15/2006 | SDRMA | | 1000 · Checking ... | | -269.00 |
| Bill | | 12/15/2006 | | | 5013 · Workers' C... | -269.00 | 269.00 |
| TOTAL | | | | | | -269.00 | 269.00 |
| Bill Pmt -Check | 1471 | 12/15/2006 | Paychex | | 1000 · Checking ... | | 0.00 |
| TOTAL | | | | | | 0.00 | 0.00 |
| Bill Pmt -Check | 1472 | 12/15/2006 | CITI | | 1000 · Checking ... | | -39.95 |
| Bill | | 12/15/2006 | | | 6007 · internet | -39.95 | 39.95 |
| TOTAL | | | | | | -39.95 | 39.95 |

San Mateo County Resource Conservation District
Check Detail
December 2006 through January 2007

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|------|------------|---------------------|-----------------------|-----------------------|-------------|-----------------|
| Bill Pmt -Check | 1473 | 12/15/2006 | C.G. Uhlenberg | | 1000 · Checking ... | | -100.00 |
| Bill | | 7/1/2004 | To Be Allocated | | 5000 · Accounting... | -100.00 | 2,290.75 |
| TOTAL | | | | | | -100.00 | 2,290.75 |
| Check | 1474 | 12/18/2006 | Kellyx Nelson | | 1000 · Checking ... | | -454.12 |
| | | | | 6025 · Equipment... | | -139.99 | 139.99 |
| | | | | 6180 · Travel | | -71.50 | 71.50 |
| | | | | 5007 · Blue Circle | | -67.68 | 67.68 |
| | | | | 5007 · Blue Circle | | -90.64 | 90.64 |
| | | | | 6110 · Supplies | | -4.31 | 4.31 |
| | | | | 6077 · Profession... | | -80.00 | 80.00 |
| TOTAL | | | | | | -454.12 | 454.12 |
| Check | 1475 | 1/3/2007 | Renee Moldovan | | 1000 · Checking ... | | -2,896.13 |
| | | | | 5070 · Salary and ... | | -3,584.00 | 3,584.00 |
| | | | | 2100 · Payroll Tax... | | 687.87 | -687.87 |
| TOTAL | | | | | | -2,896.13 | 2,896.13 |
| Check | 1476 | 1/3/2007 | Kellyx Nelson | | 1000 · Checking ... | | -3,755.46 |
| | | | | 5070 · Salary and ... | | -4,845.96 | 4,845.96 |
| | | | | 2100 · Payroll Tax... | | 1,090.50 | -1,090.50 |
| TOTAL | | | | | | -3,755.46 | 3,755.46 |
| Bill Pmt -Check | 1477 | 1/3/2007 | Professional Pe... | | 1000 · Checking ... | | -700.00 |
| Bill | | 1/3/2007 | | | 6100 · Rent | -700.00 | 700.00 |
| TOTAL | | | | | | -700.00 | 700.00 |
| Bill Pmt -Check | 1478 | 1/3/2007 | C.G. Uhlenberg | | 1000 · Checking ... | | -100.00 |
| Bill | | 7/1/2004 | To Be Allocated | | 5000 · Accounting... | -46.00 | 2,290.75 |
| Bill | | 12/15/2006 | To Be Allocated | | 5000 · Accounting... | -54.00 | 54.00 |
| TOTAL | | | | | | -100.00 | 2,344.75 |
| Check | 1479 | 1/5/2007 | Department of Fi... | | 1000 · Checking ... | | -400.00 |
| | | | 1C-04-Caltrans:T... | | 6065 · Permitting | -400.00 | 400.00 |
| TOTAL | | | | | | -400.00 | 400.00 |
| Bill Pmt -Check | 1480 | 1/10/2007 | Paychex | | 1000 · Checking ... | | -108.70 |
| Bill | | 1/10/2007 | | | 5050 · Payroll Ser... | -108.70 | 108.70 |
| TOTAL | | | | | | -108.70 | 108.70 |
| Bill Pmt -Check | 1481 | 1/10/2007 | CITI | | 1000 · Checking ... | | -46.56 |
| Bill | | 1/10/2007 | | | 6007 · Internet | -39.95 | 39.95 |
| | | | | | 6022 · Discretionary | -6.61 | 6.61 |
| TOTAL | | | | | | -46.56 | 46.56 |

12:52 PM

02/12/07

San Mateo County Resource Conservation District
Check Detail
December 2006 through January 2007

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|------|-----------|----------------------|------|-----------------------|-------------|-----------------|
| Bill Pmt -Check | 1482 | 1/10/2007 | At&t | | 1000 · Checking ... | | -47.95 |
| Bill | | 1/10/2007 | | | 6009 · Telephone | -47.95 | 47.95 |
| TOTAL | | | | | | -47.95 | 47.95 |
| Check | 1483 | 1/16/2007 | First National Ba... | | 1000 · Checking ... | | -1,808.50 |
| | | | | | 5060 · Payroll Tax... | -548.86 | 548.86 |
| | | | | | 2100 · Payroll Tax... | -1,259.64 | 1,259.64 |
| TOTAL | | | | | | -1,808.50 | 1,808.50 |
| Bill Pmt -Check | 1484 | 1/22/2007 | K. Nelson | | 1000 · Checking ... | | -1,415.23 |
| Bill | | 1/22/2007 | | | 6025 · Equipment... | -1,415.23 | 1,415.23 |
| TOTAL | | | | | | -1,415.23 | 1,415.23 |
| Bill Pmt -Check | 1485 | 1/22/2007 | Calpers | | 1000 · Checking ... | | -433.07 |
| Bill | | 1/17/2007 | | | 5011 · Health & D... | -433.07 | 433.07 |
| TOTAL | | | | | | -433.07 | 433.07 |
| Bill Pmt -Check | 1486 | 1/29/2007 | C.G. Uhlenberg | | 1000 · Checking ... | | -100.00 |
| Bill | | 7/1/2004 | To Be Allocated | | 5000 · Accounting... | -100.00 | 2,290.75 |
| TOTAL | | | | | | -100.00 | 2,290.75 |
| Bill Pmt -Check | 1487 | 1/29/2007 | Calpers | | 1000 · Checking ... | | -436.68 |
| Bill | | 1/29/2007 | | | 5011 · Health & D... | -436.68 | 436.68 |
| TOTAL | | | | | | -436.68 | 436.68 |
| Bill Pmt -Check | 1488 | 1/29/2007 | Professional Pe... | | 1000 · Checking ... | | -700.00 |
| Bill | | 1/29/2007 | | | 6100 · Rent | -700.00 | 700.00 |
| TOTAL | | | | | | -700.00 | 700.00 |
| Check | 1489 | 1/29/2007 | Department of Fi... | | 1000 · Checking ... | | -750.00 |
| | | | 6A-05-DFG:Task ... | | 6065 · Permitting | -750.00 | 750.00 |
| TOTAL | | | | | | -750.00 | 750.00 |
| Check | 1491 | 1/31/2007 | United States Tr... | | 1000 · Checking ... | | -92.92 |
| | | | | | 2100 · Payroll Tax... | -92.92 | 92.92 |
| TOTAL | | | | | | -92.92 | 92.92 |
| Check | 1492 | 1/31/2007 | EDD | | 1000 · Checking ... | | -194.91 |
| | | | | | 2100 · Payroll Tax... | -194.91 | 194.91 |
| TOTAL | | | | | | -194.91 | 194.91 |