



**Regular Meeting of the Board of Directors**  
**June 17, 2010**  
**Location: RCD Office**  
**6:30 pm- 8:30 pm**

<b>1. Call to Order</b>
<b>2. Introduction of Guests and Staff</b>
<b>3. Public Comment-</b> The Board will hear comments on items that are not on the agenda where the Board has jurisdiction. Comments are limited to three minutes per person. The Board cannot take action on an item unless it is an emergency as defined under Government code Sec. 54954.2.
<b>4. Approval of Agenda</b>
<b>5. Consent Agenda</b> 5.1. May 13, 2010 Draft Regular Meeting Minutes 5.2. June 7, 2010 Draft Minutes of the Agricultural Production Subcommittee
<b>6. Discussion Items</b> 6.1. Acknowledging Jack Olsen 6.2. FY 2008/2009 Audit Update 6.3. FY 2011 Budget Timeline 6.4. Executive Director Report
<b>7. Action Item-</b> Set date for July 2010 meeting of the Board of Directors.
<b>8. Adjourn</b>

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the San Mateo RCD office, located at the address above, for the purpose of making those public records available for inspection.*

**SAN MATEO COUNTY RESOURCE**  
**CONSERVATION DISTRICT**  
**VOLUNTARY SIGN IN SHEET**

DATE OF MEETING: 6/17/10

	<u>NAME</u>	<u>EMAIL</u>
1.	Wim REYNOLDS	
2.	RICH ALLEN	
3.	TJ Gauthier	
4.	Reg Stone	
5.	XW	
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		

Signing, registering, or completion of this document is voluntary, and all persons may attend the meeting regardless of whether a person signs, registers, or completes this document



**Minutes of the Regular Meeting of the Board of Directors**  
**June 17, 2010**  
**Location: RCD Office**

Directors present: Rich Allen, Jim Reynolds, TJ Glauthier, Roxy Stone  
Staff present: RCD- Kellyx Nelson

**1 Call to Order**

Allen called the meeting to order at 6:40 p.m.

**2 Introduction of Guests, Committee, and Staff.**

There were no guests.

**3 Public Comment.**

Nelson noted that there are no financials because Fiscal Manager is on medical leave.

**4 Approval of Agenda**

TJ moved. Reynolds seconded. Approved unanimously.

**5 Consent Agenda**

Reynolds moved. TJ seconded. Approved unanimously.

**6 Discussion Items**

- 6.1 Acknowledging Jack Olsen. Directors discussed preparing a resolution thanking Jack for his years of service to the RCD and community and asked staff to send information about where to make a contribution.
- 6.2 FY 2008/2009 Audit Update. We are in the middle of the audit process. Renee will be back full time on July 1<sup>st</sup>. She intends to wrap up the audit in July, to be ready for August meeting.
- 6.3 FY 2011 Budget Timeline. Staff intends to provide a draft FY '11 budget for Board consideration at the August meeting. Glauthier cannot attend the August meeting but will work with staff to prepare the budget before the meeting.
- 6.4 Executive Director Report.
  - The CARCD conference will be in Ventura November 18-20<sup>th</sup>. Kellyx passed around conference materials and discussed the conference topic.
  - RCD's assigned county counsel has been changed.
  - Ellen Gartside is moving on and will no longer be working at the RCD. However, she will remain the RCD's liaison to Surf Rider, whose lab we use, and we expect to see her around in her work with Friends of Fitzgerald Marine Reserve.
  - Karissa Anderson will begin working at the RCD August 1<sup>st</sup>. She grew up in a farm in San Luis Obispo County and most recently worked for the Regional Water Quality Control Board. She is well positioned to understand the unique role of RCDs and we are very excited to welcome her.

- We have submitted an application for two AmeriCorps students. If selected as a host site, we will have two full time interns from October through August. There is a \$7500 fee per student. Kellyx asked directors to help find affordable housing and a computer for the students.
- Kellyx distributed a list of 19 current projects and 4 pending or in development, highlighting those below.
  - *Ag Water Quality*: The final project was selected by the Selection Committee, to be complete by October. This fall we will complete outreach in Spanish about fecal pollution and irrigation efficiency. We will hold a final workshop in the fall on the results of the project as a Blue Circle.
  - *Identification and Remediation of Fecal Pollution in Pillar Point Harbor*: Staff requested additional funds from the State Water Resources Control Board because (a) the project was frozen in the middle of data collection, resulting in work that needs to be repeated, (b) costs have increased since the project was frozen, and (c) some of the essential match funds have expired.
  - *Midcoast Groundwater Study*: The draft document has been released. RCD staff is convening key stakeholders and beginning to develop the foundation for a proposal for a groundwater basin management plan in the project area.
  - *Technical Workshops*: Staff is coordinating a workshop about pond maintenance for September.
  - Potential funding for the projects to devise solutions to flooding and create a watershed council in Pescadero have been delayed several months because they were considered a better fit for Proposition 84 funds to the Bay Area Integrated Regional Water Management Plan, rather than Proposition 50, which is implementation focused.

**7 Action Item-**

Glauthier moved to cancel the July meeting. Stone seconded. Approved unanimously.

**8 Adjourn**

Meeting adjourned at 7:25 p.m.



---

**Minutes of the Meeting of the Agricultural Production Subcommittee  
June 7, 2010  
Location: RCD Office**

Committee members present: Rich Allen, Jim Reynolds, Louie Figone

Staff present: RCD- Kellyx Nelson, Carolann Towe; NRCS- Jim Howard

**1. Call to Order**

Figone called the meeting to order at 4:05 p.m.

**2. Introduction of Guests, Committee, and Staff.**

There were no guests.

**3. Public Comment.**

There was no public comment.

**4. Action Item**

Staff provided updates on the projects that were selected by the committee in August 2009. Seven projects were selected, of which one was cover crops on about 17 farms in partnership with the Farm Bureau. Of the six projects on individual farms, three (Projects 1, 2, and 4) dropped out due to inadequate cost share and/or ARRA compliance issues. Of the three that went to construction, two were completed (Projects 3 and 6) and one is still underway (Project 5). Project 5 encountered significant obstacles to completion that could not have been anticipated, resulting in cost overruns, and EQIP cost share was significantly below market value.

Staff found that the ARRA compliance reporting requirements were very burdensome and costly for the RCD, and that the requirements for small projects were as burdensome as the requirements for large projects. With very limited resources remaining in the grant for project administration, staff does not have the capacity to undertake another set of projects. Furthermore, the grant requires construction to be completed by October. There is some uncertainty about whether or not new projects could be completed by that deadline, potentially leaving growers carrying the financial burden if they pay to do work on a project and are not reimbursed because the project could not be completed in time.

For these reasons, staff recommended two options: (1) return the remaining funds, or (2) distribute the remaining funds to Project 5 (an additional \$30K +) so that it can be completed, and to Project 6 for minor cost overruns that (\$350).

Figone asked how Project 5 would meet the committee's selection criteria. The project meets the criteria for water benefit (weighted at 60%), cost effectiveness (weighted at 30%), is on irrigated pasture, the landowner has signed a participation agreement, and is likely to be completed within the timeline allowed with additional support.

Criterion III, "Equitable Distribution" (weighted at 10%) was discussed further. This producer has received funds in each round of selection and received the second highest amount of grant funds overall in the project. However, the funds that remain are available because other participants dropped out and inclusion of the project did not compromise the distribution of grant resources to others. This is a partner that has been willing to partner with us regardless of the amount of red tape, and even after being financially harmed by the funding freeze. They had taken out a loan to pay for conservation work and were left holding that debt while waiting many nearly a year for reimbursement, with uncertainty about whether or not it would happen at all. Similarly, they took out a loan for the \$30K + work that they have already done on Project 5, and will not be if they do not complete the project. In the interim, they have had to lay off staff and have indicated that they cannot complete the project without additional support.

Allen moved giving \$350 towards project 6 and remaining funds towards 5. Reynolds seconded. Motion passed unanimously.

#### **5. Adjourn**

Meeting adjourned at 4:30 p.m.