



Meeting of the Board of Directors
October 15, 2009
Location: RCD Office
6:30 pm- 8:30 pm

1. Call to Order
2. Introduction of Guests and Staff
3. Public Comment- The Board will hear comments on items that are not on the agenda where the Board has jurisdiction. Comments are limited to three minutes per person. The Board cannot take action on an item unless it is an emergency as defined under Government code Sec. 54954.2.
4. Approval of Agenda
5. Consent Agenda 5.1. May 2009 Draft Financial Statements 5.2. August 2009 Draft Financial Statements 5.3. August 20, 2009 Draft Meeting Minutes 5.4. September 2009 Draft Financial Statements
6. Action Items 6.1. <u>Contract with RCD of Santa Cruz for Integrated Watershed Restoration Program in San Mateo County.</u> Board will consider contract with RCD of Santa Cruz to expand Coastal Conservancy funding of IWRP to San Mateo County RCD. 6.2. <u>CARCD conference delegate.</u> Board will discuss attendance at annual conference of California Association of Resource Conservation Districts and may appoint a delegate to represent the San Mateo County RCD for votes at the conference. 6.3. <u>Set Special Meeting.</u> Board will discuss Proposition 1A Securitization Program and decide whether or not to set a Special Meeting to pass a resolution to participate in the program.
7. Discussion Items 7.1. Presentation by Ellen Gartside about Regional Open Space District's reimbursement program for slender false brome removal. 7.2. Executive Director report
8. Adjourn

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the San Mateo RCD office, located at the address above, for the purpose of making those public records available for inspection.

SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT
625 Miramontes Street, Suite103
Half Moon Bay, CA 94019

Minutes
October 15, 2009
Regular Meeting of the Board of Directors

1. CALL TO ORDER:

- Rich Allen called the meeting to order at 6:33 p.m. A quorum was declared present.

2. INTRODUCTION OF GUESTS AND STAFF:

- Directors: Rich Allen, TJ Glauthier, Neal Kramer
- Staff: RCD- Renee Moldovan, Ellen Gartside, Kellyx Nelson, Asha Kreiling (intern); NRCS- Jim Howard

3. PUBLIC COMMENT:

- There was no public comment.

4. APPROVAL OF AGENDA:

- Agenda was approved unanimously.

5. CONSENT AGENDA:

- Rich Allen MOVED to approve consent agenda. The motion CARRIED unanimously.

6. ACTION ITEMS:

6.1 Contract with RCD of Santa Cruz for Integrated Watershed Restoration Program in San Mateo County. Board considered Integrated Watershed Restoration Program contract with Santa Cruz RCD to expand Coastal Conservancy funding of IWRP to San Mateo County RCD.

- Kellyx described IWRP and contract elements. IWRP assists with developing and prioritizing conservation projects, getting agency input early in the process and facilitating permitting. IWRP will also include a components for developing our roads program: Identify where roads are, put together technical advisory group, position RCD for funds.
- This is a rapid influx of funds that must be spent by February.
- IWRP has been a powerful funding tool for Santa Cruz and may be a foot in the door for additional planning funds.
- Rich Allen looked over staff's hours and asked how are we going to staff it? Kellyx answered that she has talked to Ellen about to doing a portion, as well as Carolann and Marti.

ACTION: Rich Allen MOVED to approve the contract with the Santa Cruz RCD. The motion CARRIED unanimously.

6.2 CARCD conference delegate. The Board discussed attendance at the annual conference of the California Association of Resource Conservation Districts and considered appointing a delegate to represent the San Mateo County RCD for votes at the conference.

- Conference is scheduled for November 19-21st in Squaw Valley at Tahoe. Theme is “Conservation Without Boundaries.”
- Directors agreed to postpone November regular meeting, which conflicts with the conference.
- Rich Allen is the only director who might attend, but is not certain.
- Directors determined that a Special Meeting would be necessary to consider the conference resolutions.

ACTION: TJ MOVED to approve Rich Allen’s appointment. The motion CARRIED unanimously.

6.3 Set Special Meeting. Board discussed Proposition 1A Securitization Program and decided whether or not to set a Special Meeting to pass a resolution to participate in the program.

ACTION: There was a motion to set a Special Meeting. The motion CARRIED unanimously.

7. DISCUSSION ITEMS

7.1 Ellen Gartside gave a presentation about her work with the Midpeninsula Regional Open Space District’s reimbursement program for slender false brome removal.

- Regional Open Space District is offering private property owners financial incentives to treat the invasive weed.
- Kellyx said she is impressed with how district is willing to contribute their own funds to pay private land owners, that isn’t on their reserves or land.
- There was some discussion regarding a desire for MROSD to work with the RCD when doing conservation work on private lands, as that is our mission.
- Jim Howard said it’s very expensive to treat invasives, which he said have the greatest impact on the coastal ecosystem after water.

7.2 Executive Director Report:

- Kellyx reviewed current projects of the RCD.
 - The Pilarcitos Creek Integrated Watershed Management Plan had a workgroup meeting on September 8th. A draft newsletter will come out in November.
- CWPP has been delayed because CalFire was busy suppressing the recent fires. Marti is developing project proposal forms. The CWPP is expected to be completed in March 2010. The County has expressed interest in including the CWPP in its Hazard Abatement Plan and the updated General Plan.
- Pilarcitos Lagoon Habitat Enhancement Opportunity Study- A technical advisory committee is meeting soon. A final report is anticipated for January or February.
- Pilarcitos Road Assessment project- About 12 miles of road have been assessed.

- San Gregorio Integrated Watershed Management Plan- Project was frozen, but is up and running again. A draft assessment was released. The TAC expressed concerns and the consultants have been responsive.
- It Takes a Community to Care for a Watershed-volunteers collect water quality data. Kellyx expressed concern about one volunteer with alternative motives. Board recommended that a 3 month commitment will be asked of the volunteers.
- San Vicente Creek Water Quality Monitoring-Draft project description has been completed. A horse keeper in another watershed expressed interest in partnership.
- Coral Reefs Fuel Management Demonstration Project-completed project and community meeting. Ellen noted that school district didn't treat eucalyptus after cutting it and that only 2 homeowners attended the meeting and the rest were political.
- Agricultural Water Quality Project-federal stimulus funds project has had mixed reports on value of stimulus funds to farmers. The red tape is burdensome.
- Blue Circle-Next workshop will be on fire in the wildland urban interface.
- Technical Workshops- upcoming workshop on conservation grazing techniques will be on October 30th. RCD and NRCS are helping to sponsor the workshop along with others. It was put together by Conexions.
- Pescadero TMDL Outreach- Community meeting had good turnout. RCD will create and post a FAQ. Ron Sturgeon said flyer should say, "facilitated by RCD" not "hosted."
- Grading Permit Exemptions- RCD is revamping/ testing/ improving program. MROSD agreed to be partner "guinea pig."

8. ADJOURN:

The meeting was adjourned at 8:43 p.m.

San Mateo County Resource Conservation District
Balance Sheet
As of May 31, 2009

	<u>May 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking RCD 8123985	10,491.97
1004 · Checking Restricted 8121907	10,580.20
1008 · Checking SEP 8129517 (SEP and CalTrans)	37,309.32
Total Checking/Savings	<u>58,381.49</u>
Accounts Receivable	
1110 · Contracts Receivable	384,965.05
Total Accounts Receivable	<u>384,965.05</u>
Total Current Assets	443,346.54
Other Assets	
1600 · Long-Term Receivables	828,667.32
1610 · Security Deposits	1,300.00
1620 · Prepaid Expenses (Liability Insurance)	183.00
Total Other Assets	<u>830,150.32</u>
TOTAL ASSETS	<u>1,273,496.86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	315,489.85
Total Accounts Payable	<u>315,489.85</u>
Other Current Liabilities	
2100 · Payroll Taxes Payable	103.88
2200 · Deferred Revenue	826,170.04
Total Other Current Liabilities	<u>826,273.92</u>
Total Current Liabilities	<u>1,141,763.77</u>
Total Liabilities	1,141,763.77
Equity	
3200 · Unrestricted Net Assets	5,000.00
3900 · Retained Earnings	-95,713.23
3910 · Restricted Retained Earnings (Unearned revenue)	218,895.75
Net Income	3,550.57
Total Equity	<u>131,733.09</u>
TOTAL LIABILITIES & EQUITY	<u>1,273,496.86</u>