

**Minutes of the Regular Meeting of the Board of Directors
September 21, 2017
Location: RCD Office**

Directors present: Kevin Watt, Barbara Kossy, TJ Glauthier, Neal Kramer

Staff present: Kellyx Nelson, Julian Carroll, Shannon Mann

Guests: Ron Sturgeon

1 Call to Order

- Meeting was called to order at 4:06 PM

2 Introduction of Guests and Staff

- Ron Sturgeon was introduced.

3 Public Comment

- No public comments

4 Approval of Agenda

- Glauthier Opened for motions to approve the agenda. Kramer motioned to approve the agenda. Watt Seconded. Motion to approve the agenda passed unanimously.

5 Consent Agenda

5.1 Executive Director Report – See Attached

5.2 Directors' Report

- **Kevin Watt** – There are two resolutions coming up at the next CARCD board meeting. At the next RCD board meeting the board must vote on a delegate to the CARCD board meeting and the resolutions that will be presented to them.
- **Neal Kramer** – Participated in Tunitas Beach cleanup day. An energetic group of volunteers made some good progress. Still lots to be done, especially on the steep brushy slopes, between the highway and the beach, and along the highway pullout area. Glauthier asked if there was any discernable improvement since the County took over. Ron Sturgeon says that there has been significant improvement. Kramer agreed.
- **TJ Glauthier** – Had a good meeting with Senator Gerry Hill, and said that the media attention on the RCD is positive and noteworthy.

5.3 Discussion about local funding

- Nelson began by commenting on how difficult the act of billing is for the RCD's employees. Constant dependence on "soft money" hinders ability to do work consistently. If we want to keep high caliber employees, we need to look at the RCD business model.
- Glauthier commented that some RCDs have much more significant property tax revenues. The San Mateo RCD needs to find more non-billable funds. Maybe a discussion with the County is necessary.
- Nelson said that the conversation needs to be different from the original conversation with the County. The last thing we want to do is seem ungrateful.

5.4 Discussion about upcoming schedule for site visits

- Discussion moved to next Board Meeting

6 Regular Agenda

6.1 Board will consider request to sole source to cbec Eco-Engineering for monitoring of the Butano Creek Floodplain Restoration Project

- Glauthier opened for motions to approve the request. Watt motioned to approve the request. Kramer seconded. Motion passed unanimously.

6.2 Board will consider selection of a contractor to construct a test well potentially to be used as a water source for the public water system at Butano State Park

- Glauthier opened for motions to approve the selection. Kramer motioned to approve the selection. Watt seconded. Motion was approved unanimously.

6.3 Board will consider Resolution 2017-3: Approval to Apply for Specified Grant Funds and Enter into Agreement with the California Department of Parks and Recreation for the Butano Channel Restoration and Resiliency Project

- There was a change of the name Kellyx Nelson to the title Executive Director
- Glauthier opened for motions to approve the resolution. Watt motioned to approve. Kramer seconded. Resolution 2017-3 was approved unanimously.

6.4 Board will consider Resolution 2017-4: Approval of Line of Credit Card Holders and Credit Limits with First National Bank of Northern California

- Glauthier opened for motions to approve the resolution. Kramer motioned to approve. Watt seconded. Resolution 2017-4 was approved unanimously.

7 Adjourn

- The meeting adjourned at 6:06 PM

Executive Director Report September 18, 2017

Construction Season Has Begun

Underway:

1. improvements to habitat at 14 sites in San Gregorio Creek at the Driscoll Ranch Rodeo Center and OVY Camp and Event Center ;
2. irrigation infrastructure upgrades and a new 2 acre-foot reservoir at Harley Farms Goat Dairy in Pescadero (serving multiple agricultural operations);
3. irrigation infrastructure upgrades at Moty-Klingman farm in San Gregorio (serving multiple agricultural operations);

Not yet begun but scheduled for this season:

4. two 4,995 gallon water storage tanks on an orchard with wildlife habitat in Pescadero, enabling the landowner to irrigate during off-peak hours to reduce demand on Pescadero Creek during peak diversion hours;
5. pipeline replacements at Cuesta La Honda Guild to reduce leaks and failures in their domestic water supply system; and
6. replacing a failing tank owned by the Loma Mar Mutual Water Company and replacing with a new system that allows more efficient water use.

In addition, the NRCS is overseeing implementation of three projects on which the RCD partnered to complete the designs, including:

7. irrigation infrastructure improvements on a row crop operation in San Gregorio;
8. irrigation infrastructure improvements and water storage tanks on a row crop operation in Pescadero; and
9. infrastructure to bring a 40 acre-foot rainfed reservoir online for use in a row crop operation in Pescadero, enabling the farm not to divert from Pescadero Creek during low flow.

The following projects have been delayed until next year:

10. irrigation infrastructure upgrades and a new estimated 14 acre-foot reservoir at Butano Farms in Pescadero (serving multiple agricultural operations);
11. irrigation infrastructure upgrades and a new estimated 20 acre-foot reservoir on Moty Klingman farm in San Gregorio (serving multiple agricultural operations) are underway;
12. repairs to domestic water supply reservoir at Cuesta La Honda Guild

Funding Updates

Since July, funding awards to the RCD include:

- \$5,634,716 for the Butano Channel Restoration and Resiliency Project to re-establish the Butano Creek channel in Pescadero Marsh to alleviate flooding on Pescadero Creek Road, restore fish passage into the Butano Creek watershed, and improve water circulation in the marsh
 - \$4,000,000 in the California state budget that will be administered through State Parks as a non-competitive grant
 - \$1,464,716 from NOAA's Coastal Resiliency Grant Program
 - \$150,000 from San Mateo County to advance planning and design

- \$20,000 from State Parks for planning and design
- \$712,140 from NOAA's Community Based Restoration Program for the Pescadero Creek Watershed Streamflow Improvement Project- two water storage projects
- \$385,243 from San Mateo County for operational support, San Vicente Creek bacterial water quality monitoring, and pet waste education and outreach program
- \$159,923 from San Mateo County for the Old Haul Road Sediment Reduction Project Phase 2
- \$146,370 from San Mateo County Harbor District for a three period to provide water quality technical assistance
- \$100,000 renewal of contract with San Mateo County for Agricultural Ombudsman program
- \$4,500 in new agreement with National Park Service to continue water quality monitoring on GGNRA land
- USFWS \$32,480 for Floodplain Restoration Feasibility assessment
- \$18,730 from USFWS for the Green Oaks Creek Habitat Enhancement Design to plan restoration work at Año Nuevo State Park
- \$17,865 funding from USFWS to continue sediment modeling and analysis for Butano Creek to add detail and restoration scenarios to the previous effort to better guide future management decisions and actions
- Sewer Authority Midcoastside budgeted for First Flush over a two year period.
- \$12,000 from USFWS for additional work to update the Coastal San Mateo Gully Erosion Assessment after the 2016/17 winter storms.

Recent and Upcoming Events

- *August 16:* Greater Farallones National Marine Sanctuary Advisory Council meeting at the Half Moon Bay Yacht Club
- *August 31:* TomKat Ranch and the San Mateo RCD hosted the Central Coast Region of RCDs Area Meeting. The focus was on mitigating climate change. At the meeting, Director Kevin Watt was elected chair of the region, and therefore a member of the CARCD Board of Directors. Congratulations and thank you to Kevin!
- *November 15-18:* 72nd annual conference of the California Association of RCDs (CARCD) in Sacramento. The theme will be "Dynamic Partnerships, Relevant Results."

Much More Underway

- Water quality program is running full steam. Scoping storm system at Pillar Point Harbor, dog waste outreach, extensive water quality monitoring, First Flush Program volunteer training, etc.
- Moving forward full steam with the Butano Channel Restoration and Resiliency Project. Negotiating funding contracts and associated agreements, starting data collection for designs.
- Measures have been installed to prevent a fish kill in Pescadero Marsh this year. The sand bag dam was installed, permits are in place to breach the sand bar, and water quality is being monitored to determine when to breach.
- Developing four carbon farm plans and developing our template for carbon farm planning in San Mateo County. Three other farms have expressed interest as well.
- County Planning Commission voted unanimously in support of the project to restore Amah Mutsun traditional practices to the Quiroste Valley.
- Conversation with Senator Jerry Hill about delayed state payments
- Work on project tracker and strategic plan has been delayed.