

Minutes of the Regular Meeting of the Board of Directors
December 3, 2019
4:30 pm – 5:00 pm
Location: RCD Office

Directors present: TJ Glauthier, Adrienne Etherton, Barbara Kossy
RCD staff present: Sara Polgar, Joe Issel

1. Call to Order

Meeting was called to order at 4:30 p.m.

2. Approval of Agenda

Agenda passed unanimously. Etherton moved to approve, Kossy was second, then Glauthier

3. Introduction of Guests and Staff

Sara Polgar and Joe Issel were introduced

4. Public Comment

No members of the public were present.

5. Regular Agenda

5.1 Resolution 2019-5: Resolution authorizing submission of a proposal to CAL FIRE for a forest health grant.

- Directors and guests discussed projects that the funding would support. The grant will fund fuel load reduction and forest health treatments at three sites in Huddart and Wunderlich county parks, and a Girl Scouts Camp, as well as planning for a forest health project at Butano State Park. Staff noted that modeling of the carbon emissions associated with the project (i.e. accounting for vegetation removal) showed that prevention of uncontrolled burns at the treated sites results in significantly less greenhouse gas emissions overall.
- Etherton motioned to approve Resolution 2019-5, Kossy seconded. Motion passed unanimously.

5.2 Resolution 2019-6: Resolution authorizing submission of a proposal to CAL FIRE for a fire prevention grant.

- Staff gave additional background information about the Santa Cruz Mountains Stewardship Network (SCMSN). The San Mateo RCD is the fiscal agent of the SCMSN, and, therefore, when applying for grants, the official applicant for SCMSN projects is the San Mateo RCD.
- The SCMSN covers San Mateo, Santa Cruz, and Santa Clara counties. Sometimes the SCMSN will apply for grants that go beyond the San Mateo RCD's jurisdiction.
- The proposal is to fund collection of LiDAR data to create fuels maps which will help prioritize fuel reduction and forest health projects. This is a part of larger veg map projects for Santa Cruz and Santa Clara counties. When completed, the data and maps will be of a similar quality to the veg map project currently in progress in San Mateo county and there will be a consistent quality of data across the Santa Cruz Mountains Region. The SCMSN is leading the Santa Cruz and Santa Clara veg map projects but they will serve many organizations in the region, including local Cal Fire units.

- Kossy motioned to approve Resolution 2019-5, Etherton seconded. Motion passed unanimously.

5.3 Resolution 2019-7: Resolution authorizing entering into a funding agreement with the State Water Resources Control Board and authorizing and designating a representative for the Pescadero Creek Old Haul Road Sediment Reduction Project

- Directors and guests discussed what the funding will support. The grant (awarded earlier in 2019) helps fund construction of a project on Old Haul Road in Pescadero Creek County Park. The project addresses a failing crossing at Dark Gulch Creek, a tributary to Pescadero Creek. Erosion at the Dark Gulch crossing is shedding an estimated 600 cubic yards of soil annually. In addition, the site is at risk for complete failure which would result in significant damage downstream. The proposed project removes the eroding crossing and collapsed box culvert, and reconstructs a stable crossing with drainage features that have been designed for proper, long-term function that prevents future erosion.
- Etherton motioned to approve Resolution 2019-5, Kossy seconded. Motion passed unanimously.

6 Adjourn Meeting

Meeting adjourned at 5:04 p.m.

Special Meeting of the Board of Directors**December 3, 2019****4:30 pm – 5:00 pm****Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019**

1. Call to Order
2. Approval of Agenda
3. Introduction of Guests and Staff
4. Public Comment- The Board will hear comments on items that are not on the agenda. The Board cannot act on an item unless it is an emergency as defined under Government Code Sec. 54954.2.
5. Regular Agenda 5.1. Resolution 2019-5: Resolution authorizing submission of a proposal to CAL FIRE for a forest health grant. 5.2. Resolution 2019-6: Resolution authorizing submission of a proposal to CAL FIRE for a fire prevention grant. 5.3. Resolution 2019-7: Resolution authorizing entering into a funding agreement with the State Water Resources Control Board and authorizing and designating a representative for the Pescadero Creek Old Haul Road Sediment Reduction Project.
6. Adjourn Meeting The next Regular Meeting of the Board of Directors will be December 19, 2019.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the San Mateo RCD office, located at the address above, for the purpose of making those public records available for inspection.



SAN MATEO RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

RESOLUTION 2019-5

**A RESOLUTION AUTHORIZING SUBMITTING A GRANT APPLICATION FOR
CALIFORNIA CLIMATE INVESTMENTS FOREST HEALTH GRANT PROGRAM**

WHEREAS, the San Mateo Resource Conservation District is a Special District organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939; and


WHEREAS, the San Mateo Resource Conservation District is defined in Section 3501 of the Government Code as a public agency; and

WHEREAS, the San Mateo Resource Conservation District requests to submit a proposal to the California Climate Investments Forest Health Grant Program; and

WHEREAS, the State Department of Forestry and Fire Protection requires certification by resolution from the governing body of the grant applicant before submission; and

NOW THEREFORE BE IT RESOLVED that the San Mateo County Resource Conservation District Board of Directors hereby authorizes the submission of a proposal to the California Climate Investments Forest Health grant program, and there are no conflicts of interest for members of the Board of Directors or staff in submitting this proposal.

ADOPTED at a special meeting of the Board of Directors of the San Mateo Resource Conservation District on December 3, 2019.



TJ Glauthier, President

12-3-19
Date



SAN MATEO RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

RESOLUTION 2019-6

**A RESOLUTION AUTHORIZING APPLICATIONS TO THE CALIFORNIA CLIMATE
INVESTMENT FIRE PREVENTION GRANT PROGRAM**

WHEREAS, the San Mateo Resource Conservation District is a Special District organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939; and

WHEREAS, the San Mateo Resource Conservation District is defined in Section 3501 of the Government Code as a public agency; and

WHEREAS, the Governor of the State of California in cooperation with California State Legislature has enacted State of California Climate Investment, which provides funds to the State of California and its political subdivisions for fire prevention programs; and

WHEREAS, the State Department of Forestry and Fire Protection (CAL FIRE) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program; and

WHEREAS, the San Mateo Resource Conservation District is submitting two applications to the CAL FIRE California Climate Investment Fire Prevention Grant Program; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out two projects: 1. Wildfire Risk Mapping to Support Fire Prevention Planning in Santa Cruz County & 2. Wildfire Risk Mapping to Support Fire Prevention Planning in Santa Clara County.

NOW, THEREFORE, BE IT RESOLVED that the Board of the San Mateo Resource Conservation District:

1. Approved the filing of an application for "California Climate Investment Fire Prevention Grant Program", and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the projects, and
3. Certifies that funds under the jurisdiction of the Board of the San Mateo Resource Conservation District are available to begin the projects.
4. Certifies that said applicant will expend grant funds before March 15, 2024.
5. Appoints Kellyx Nelson or a designee, to conduct all negotiations, execute and submit documents including, but not limited to, applications, agreements, amendments, payment


requests, and so on, which may be necessary for the completion of the aforementioned projects.

The foregoing resolution was approved and adopted the third day of December, 2019, by the following vote:

AYES: 3

NOES: 0

ABSENTS: 2

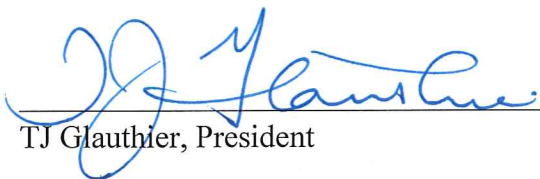


Signature

Administrative Officer
Title (Interim)

Certification of Resolution

I, TJ Glauthier, President of the Board of the San Mateo Conservation District, witness my hand or the seal of the Board of the San Mateo Resource Conservation District on the third day of December, 2019.



TJ Glauthier, President

12-3-19
Date



SAN MATEO RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

RESOLUTION 2019-7

**A RESOLUTION AUTHORIZING ENTERING INTO A FUNDING AGREEMENT
WITH THE STATE WATER RESOURCES CONTROL BOARD AND AUTHORIZING
AND DESIGNATING A REPRESENTATIVE FOR THE PESCADERO CREEK OLD
HAUL ROAD SEDIMENT REDUCTION PROJECT**

WHEREAS, the San Mateo Resource Conservation District is a Special District organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939; and

WHEREAS, the San Mateo Resource Conservation District is defined in Section 3501 of the Government Code as a public agency; and

WHEREAS, funds were made available to the State Water Resources Control Board from a U.S. EPA Clean Water Act section 319 grant for the 2019 Nonpoint Source Grant Program to support projects that reduce and mitigate the effects of nonpoint source pollutants in waters of the state; and

WHEREAS, the San Mateo Resource Conservation District has submitted an application to the State Water Resources Control Board for funding for the Pescadero Creek Old Haul Road Sediment Reduction Project (Project) to reduce excess sediment delivery into mainstem Pescadero Creek in San Mateo County, CA to improve water quality and habitat conditions in the watershed.

NOW THEREFORE BE IT RESOLVED that the San Mateo Resource Conservation District Board of Directors is hereby authorized to carry out the Project, enter into a funding agreement with the State Water Resources Control Board, and accept and expend State funds for the Project; and

Be it further resolved and ordered, that its Executive Director is hereby authorized and designated to sign, for and on behalf of San Mateo Resource Conservation District, the funding agreement for the Project and any amendments thereto; and

Be it further resolved and ordered, that its Executive Director is hereby authorized and designated to represent the San Mateo Resource Conservation District, in carrying out San Mateo Resource Conservation District's responsibilities under the funding agreement, including approving and signing invoices and requests for reimbursement of Project costs.

Be it further resolved and ordered, that any and all actions, whether previously or subsequently taken by San Mateo Resource Conservation District, which are consistent with the intent and purposes of the foregoing resolution, shall be, and hereby are, in all respects, ratified, approved and confirmed.

ADOPTED at a special meeting of the Board of Directors of the San Mateo Resource Conservation District on December 3, 2019.



TJ Glauthier, President

12-3-19
Date