

Bid Completion Checklist
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

For bids to be considered complete, prospective contractors must include:

- Signed and completed copy of all sections of Exhibit B
 - Bid Schedule
 - Subcontractors
 - References
 - Valid contractor and DIR number
- Contractor Questionnaire responses (Exhibit C)
- Signed and completed copy of Prevailing Wage Requirements (Exhibit F)

All other attached documents are included for informational purposes only and are not required to be completed at the time of submission.

*HRS acknowledges the receipt of Addendas No. 1, 2, and 3.

EXHIBIT B
Cost Proposal
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

To: Board of Directors, San Mateo Resource Conservation District

We, the undersigned, having familiarized ourselves with all project plans, permit conditions, and local conditions affecting the cost of work to be done, along with the cost proposal and contract documents, hereby propose to provide and furnish all labor, materials, utilities, transportation, and equipment of all types and kinds and to complete the project as specified and described in Exhibit A.

We, the undersigned, agree to perform all of the above work to its completion and to the satisfaction of the RCD for the rates and prices for said work as indicated below.

We, the undersigned, understand that the contract is a lump sum contract. The Contractor cannot be paid over the sum not to exceed without a change order from the RCD. The RCD will not be responsible for any loss of anticipated profits due to reductions in the size of the contract.

We, the undersigned, are satisfied as to the conditions to be encountered, as to the character, quality, and scope of work to be performed, the quantities of materials to be furnished and as to the requirements of the plans and specifications, and recognize that: the plans used for the drawings of the work may differ from the actual physical site; dimensions in the plans are approximate, and before proceeding with the work, it is the Contractor's responsibility to check the site in relation to the drawings and specifications and report any discrepancies to the RCD.

Attachment 1
Updated Bid Schedule

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL
1	MOBILIZATION & DEMOBILIZATION	1	LS	40,000.00	\$40,000.00
2	DEVELOP AND RESTORE TEMPORARY ACCESS ROUTE	1	LS	30,000.00	\$30,000.00
AQUATIC ACTIVITIES					
3	TEMPORARY FENCE – TYPE ESA	300	LS	5.00	\$1,500.00
4	TEMPORARY LIVESTOCK FENCE	560	LF	25.00	\$14,000.00
5	FIBER ROLL	400	LF	6.00	\$2,400.00
6	SILT FENCE	575	LF	4.00	\$2,300.00
7	CLEARING AND GRUBBING, AQUATIC (EXCLUDES THINNING AREA)	1	LS	45,000.00	\$45,000.00
8	TRIM AND THIN WILLOWS (SOUTHWEST SIDE POND)	0.3	AC	15,000.00	\$4,500.00
9	DEWATERING	1	LS	25,000.00	\$25,000.00
10	UNCLASSIFIED EXCAVATION (STAYS ONSITE)	3,400	CY	25.00	\$85,000.00
11	ENGINEERED FILL	1	LS	120,000.00	\$120,000.00
12	GABION ROCK	58	CY	175.00	\$10,150.00
13	SEEDING & MULCHING	0.79	AC	12,000.00	\$9,480.00
14	WILLOW STAKES & BRUSH LAYERING	2,000	EA	15.00	\$30,000.00
15	WILLOW TRANSPLANT	20	EA	1,000.00	\$20,000.00
UPLAND ACTIVITIES					
16	TREE FELLING	20	EA	1,000.00	\$20,000.00
17	TREE GIRDLING	5	EA	500.00	\$2,500.00
18	TREE/SHRUB CHIPPING (ALL MATERIAL STAYS ONSITE)	1	LS	40,000.00	\$40,000.00
19	SHRUB REDUCTION	7.7	AC	11,000.00	\$84,700.00
20	INVASIVE WEED (JUBATA GRASS) TREATMENT	1.8	AC	4,500.00	\$8,100.00
21	SPREAD WOOD CHIPS	2.4	AC	15,000.00	\$36,000.00

Quantities shown are approximate only; the Contractor shall be responsible for all work indicated on the Drawings and prescribed in the Specifications.

Total Bid (in numbers): \$630,630.00

Total Bid (in words): Six hundred thirty thousand six hundred and thirty dollars and zero cents

No other terms or conditions of the RFB are negated or changes as a result of this addendum.

CERTIFICATION

I hereby certify that:

A. All of the statements herein made by me are made on behalf of Habitat Restoration Sciences, Inc.


[company name], Kevin DiSabatino, President [Director/CEO name]

B. I have thoroughly examined the plans and specifications, contract documents and all other items bound herein;

C. I have carefully prepared this Cost Proposal form and have checked the same in detail before submitting this bid;

D. I have full authority to make such statements and to submit this bid on the Company's behalf; and

E. The statements herein are true and correct.

Signature  Date June 21, 2021

By Kevin DiSabatino

Title President

Calif. Contractor's License #: 842661 Classification: A, C-27

Name of Qualifier for License: Kevin DiSabatino

Federal Tax Identification #: 20-1111523

Company Address: 1217 Distribution Way, Vista, CA 92081

Phone: 760-479-4210 Email: info@hrs.dudek.com

Project Representative: Kyle Matthews

Representative's Phone: 760-310-4512 Email: kmatthews@hrs.dudek.com

1. SUBCONTRACTORS

List subcontractors you are planning to use on this project, if any. Provide company name and California contractor license number and classification.

Name of Subcontractor: N/A - HRS will not be utilizing subcontractor services for this work

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

*See attached

2. REFERENCES

List projects and contact information for use as reference or attach reference documentation. The RCD requests at least two examples of projects that were successfully completed that are in similar environments for habitat restoration or enhancement working in sensitive habitats. Experience with similar projects and knowledge of and experience with local environmental constraints (soils, topography, hydrology etc.) will be considered in the evaluation of bids.

PROJECT NAME _____

Brief description of project:

Date(s) constructed:

Reference (name & phone):

PROJECT NAME _____

Brief description of project:

Date constructed:

Reference (name & phone):

PROJECT NAME _____

Brief description of project

Date constructed:

Reference (name & phone):

Project References

Hope Valley Meadow Restoration

Client: American Rivers

Client Contact: Julie Fair, 530-412-1156; jfair@americanrivers.org

Dates Constructed: 2015-2016

The Hope Valley Meadow Restoration Project provided channel/meadow restoration to improve the current conditions of Hope Valley Meadow, located in the Upper West Fork Carson Watershed. The project is located within the Humboldt-Toiyabe National Forest, in Alpine County.

The Hope Valley Meadow Restoration Project addressed the adverse impacts to the meadow that have occurred due to historic land use. This project was designed to minimize disturbance, and primarily focused on revegetation and stabilization of the meadow's stream banks. The project area included approximately 6800 feet of stream bank on USFS land in Upper Hope Valley and approximately 130 feet of stream bank on California Department of Fish and Wildlife (CDFW) land in Lower Hope Valley (approximately 1 mile downstream).

HRS worked closely with the client, American Rivers, the project engineer and their project partners on this stream restoration project. Work included:

- **Cutoff Protection:** this will prevent an impending meander bend cutoff by protecting it with vegetated rock slope protection and rock/log barbs;
- **Bench Excavation:** this will reduce the elevation of high, hydrologically disconnected stream banks in two pilot locations by removing the vegetation or sod layer, excavating underlying soils, and replacing the vegetation or sod layer on the surface of the lowered area;
- **CDFW Bank Stabilization:** HRS is installing a log/rootwad revetment structure to stabilize one especially high eroding bank by placing large logs and boulders to form a dense matrix to reduce shear stresses on the eroding bank;
- **Bar Revegetation:** HRS will provide planting and vegetation to create standing water depressions on high, un-vegetated bars for improved fish and bird habitat and increased vegetative diversity;
- **Toe Stabilization:** HRS is stabilizing the stream bank toes by excavating the sod from the meadow surface and anchoring it near the toe of the eroding bank. Multiple passes were allowed to reduce route length and avoid sensitive areas;
- **Bank Revegetation:** HRS is stabilizing stream banks with willow cuttings procured onsite.
- **Headcut Repair:** HRS is stabilizing and mitigating headcuts with biomechanical applications involving native plant materials and hand labor that allow for the dissipation of hydraulic energy and retention of sediments.

Middle Martis Creek Wetland Restoration

Client: Truckee River Watershed Council

Client Contact: Beth Christman, 550-550-8760; bchristman@truckeeriverwc.org

Dates Constructed: 2016-2017

The Middle Martis Restoration project restored 40 acres of meadow as well as several reaches of the creek. HRS worked closely with the project stakeholders including the Truckee River Watershed Council, Northstar Resorts, Truckee Donner Land Trust, Truckee Tahoe Airport District and the US Army Corps of Engineers on this creek restoration project.

The HRS team constructed a new stream crossing at Martis Estates Road; realigned the channel, graded (manually around sensitive areas) the site to create 200' of new stream channel and floodplain; and placed logs and boulder structures in the restored wetland areas. HRS also installed temporary irrigation and native plants that will be maintained for one year. The project restores wetlands on the north side of Highway 267; improves water quality by reducing excessive erosion; preserve existing wetlands and riparian areas on the south side of Highway 267; and protects existing roads including Highway 267, Sawmill Flat Road, and the Waddle Ranch access road.

Yosemite Lake Conservation Area Restoration

Client: 5 G's Corporation

Client Contact: Greg Thompson, 290-394-7984; gthompson@josephfarms.com

Dates Constructed: 2016-2017

The HRS team re-established and enhanced the vernal pools and seasonal wetlands at the Yosemite Lake Conservation Area (YLCA). This area is an approximately 397.5-acre site intended to provide a location for wetland and endangered species mitigation and also a commercial habitat conservation bank for remaining preserved lands that are not allocated for mitigation. The site consists of low rolling grassland hills interspersed with vernal pools, swales, clay flat wetlands, and natural seeps.

Vegetation communities within the YLCA site include 338.1 acres of non-native grassland with scattered riparian vegetation and 59.4 acres of wetland habitats. The wetland habitats are composed of 39.38 acres of freshwater marshes and lagoons along the MID Main Canal; 0.47 acre of natural seeps; and 19.55 acres of vernal pools, clay flat wetlands and vernal swales.

HRS was contracted to re-establish (construct) 31.0 acres of vernal pool and swale habitat and 10.8 acres of deep vernal marsh habitat. In addition HRS was to harvest inoculum from off-site vernal pools and place in the constructed pools to help "kick start" the colonization of vernal pool flora and branchiopod species. HRS was also contracted to provide 3 raptor nest platforms to provide nesting and perching locations for Ospreys. These restoration areas, along with an additional 68.89 acres of habitat enhancement and preservation, account for the 110.69 acres of habitat mitigation.

HRS constructed approximately 715 shallow and deep vernal pools and re-established vernal swales accounting for a total of 33.2 acres of re-established vernal pool acreage. HRS's landscape architect and restoration ecologists directed the field layout of the vernal pool, swale, and upland complexes. The field layout of the vernal pool and mima mounds were adjusted to utilize existing site topography, hydrologic patterns and pathways, vegetation, and existing soil depths and compositions as determined by soil sampling and analysis. The site layout and construction efforts resulted in a series of isolated and interconnected vernal pools, swales, and mima mound uplands that mimicked and blended into the existing site topography and the preserved pools and swales. Following vernal pool construction and at the direction of the client biologist, HRS installed three raptor/osprey nest platforms along the riparian border of the site.

The goals of this project included:

- Protect and/or enhance the biological values of preserved wetlands and associated grasslands.
- Re-establish vernal pools, swale, and mound topography in areas disturbed by past agricultural activities.
- Protect and enhance habitat for the following federally-listed species: vernal pool fairy and tadpole shrimp (VPFS, VPTS), California tiger salamander (CTS), Swainsons hawk, San Joaquin kit fox (SJKF), Keck's checkerbloom, and succulent owls clover.
- Provide opportunities for future re-establishment of other rare, threatened, and endangered vernal pool plants and associated grassland species.
- Preservation of 28.6 acres of shallow water lagoon habitat for migratory shorebirds and waterfowl.
- Establishment of a permanent Conservation Easement and non-depleting endowment for the site, to be held by a third party

EXHIBIT C
Contractor Questionnaire
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

1. How does the contractor plan to implement equipment access and what types of equipment will be used?

HRS will plan to use a CAT 279 Skid-steer, a CAT 326 Long Reach Excavator, a CAT 308 Excavator, a chipper, and a masticator. HRS will masticate a route for access in the riparian area where earthwork will take place. The access routes from the staging area and in the riparian area will be limited to the width of the largest equipment, approximately 12' wide. HRS will preserve native trees to the extent practicable and selectively prune the canopy layer.

2. What is the contractor's sequencing and timeline for construction?

Mobilization, protect and thin existing vegetation as needed, establish access route, clear and grub, turbidity curtain – 2 weeks

Earthwork activities in riparian area– 4 weeks

Vegetation restoration activities in riparian area – 1 week

Upland activities – 4 weeks (concurrent with riparian restoration activities)

Complete fencing, restore access route, demobilization – 1 week

3. What is the contractor's plan for working in the wetland, including excavation and grading?

HRS will use a long reach excavator to move material in the riparian area while also minimizing the potential disturbance impact of equipment in the area. HRS will install a turbidity curtain on the downstream end of the riparian area to prevent sediment from leaving the work area. HRS will conduct selective dewatering and use water in the riparian area for dust control. HRS understand that the soil cannot have too much organic material (e.g. tules) so during our vegetation clearance activities, HRS will remove as much material as possible and spread it after grading efforts. HRS understands the excavated materials will be a mix of wet and dry materials which will need to be processed prior to backfill.

4. What is the contractor's experience working on projects in sensitive habitats and/or with endangered species?

HRS has extensive experience working on projects in sensitive habitats and with endangered species. HRS has worked closely with biological consultants to clearly identify, mark out, monitor, and conduct construction activities in a manner that protects sensitive habitats and endangered species. HRS minimizes disturbance impact in these areas through the experience of our management team, our field crews, and our project approach.

5. What is the contractor's approach for dust control? How much water is anticipated to be needed per day? Where will the water be sourced and how?

Dust control water will be sourced from both turbid water from the pond area and from a hydrant meter in town. HRS estimates a volume of 10,000 gallons per day used for dust control during active grading activities. When grading activities are not occurring, HRS estimates a volume of 5,000 gallons per day will be required for dust control on the access road and for as-needed fire suppression.

EXHIBIT F
Prevailing Wage Requirements
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

The state labor law requirements applicable to the contract are composed of, but not limited to, the following:

1. Payment of Prevailing Wage Rates

The award of a public works contract requires that all workers employed on the project be paid not less than the specified general prevailing wage rates by the contractor and its subcontractors. Prevailing wage determinations for this project can be obtained at: www.dir.ca.gov. This includes a total package including fringe benefits and training contributions which are paid to the employee or for the benefit of the employee to a bona fide ERISA approved or otherwise unconditionally paid for the benefit of the employee Trust Fund.

The contractor is responsible for obtaining and complying with all applicable general prevailing wage rates for trades workers and any rate changes, which may occur during the term of the contract. Prevailing wage rates and rate changes are to be posted at the job site for workers to view. Or the contractor may post a notice stating where the prevailing wage determinations are available on the jobsite and the contractor shall provide access to such information upon reasonable notice.

2. DIR Registration

All individuals or companies performing prevailing wage work on this project must be registered as a public works contractor and pay an annual fee of \$300 to the Department of Industrial Relations (DIR). This includes all work covered by prevailing wage such as trucking, surveying, building inspection and so on.

3. Apprentices

It is the duty of the contractor and subcontractors to employ registered apprentices on public works projects per Labor Code Section 1777.5; Contractors and subcontractors must submit proof of Public Works Contract Award Information (DAS140) or other documentation for Division of Apprenticeship Standards approved apprenticeship programs. Apprentices are to be employed in all crafts and in all trades with approved training programs. Contractors are to employ apprentices on a ratio of 1 apprentice hour for every 5 journeymen hours or as otherwise approved by the DAS approved Apprenticeship Training Committee. Contractors and subcontractors who do not meet this ratio must submit documentation that apprentices were requested and were not provided and/or not available in sufficient number to meet this ratio. The submission of an accurate DAS142(s) meets this requirement. Additional documentation may be required to verify the apprenticeship status of employees.

4. Penalties

Penalties, including forfeitures and debarment, shall be imposed for contractor/subcontractor failure to pay prevailing wages, failure to maintain and submit accurate certified payroll records upon request, failure to employ apprentices, and for failure to pay employees for all hours worked at the correct prevailing wage rate, in accordance with Labor Code Sections 1775, 1776, 1777.7, and 1813. Monetary penalties of \$200 per day per worker shall be imposed for failure to pay

correct prevailing wage; \$25 per day per worker shall be imposed for overtime violated; \$100 per day per worker for failure to provide certified payroll information; \$100-\$300 per calendar day for noncompliance of Apprenticeship issues.

5. Certified Payroll Records

Per Labor Code Section 1776, contractors and subcontractors are required to keep accurate payroll records which reflect the name, address, social security number, and work classification of each employee; the straight time and overtime hours worked each day and each week; the fringe benefits; and the actual per diem wages paid to each journey person, apprentice, worker, or other employee hired in connection with a public works project. A listing of all current prevailing wage determinations can be obtained from the Agency's main office or by accessing the Department of Industrial Relation's website at: www.dir.ca.gov

Employee payroll records shall be certified (signed under penalty of perjury by someone in authority at the company) and shall be made available for inspection at all reasonable hours at the principal office of the contractor/subcontractor, or shall be furnished to any employee, or to his or her authorized representative on request. Disclosure of certified payroll information to anyone other than the Awarding Body, its agent, or the Department of Industrial Relations requires that personal information about the employees (name, address and social security number) listed on the forms be redacted (omitted) to protect employee privacy.

Contractors and subcontractors shall maintain their certified payrolls on a weekly basis and shall submit said payrolls on a monthly basis in conjunction with contractor's requests progress or final payment. In the event that there has been no work performed during a given week, the Certified Payroll Record shall be annotated "No Work" for that week. The Agency or its authorized representative is also authorized to request and review all related payroll records such as time cards, cancelled checks, etc. For all projects awarded after April 1, 2015, certified payrolls must also be submitted to the DIR electronically through their eCPR system.

While the DIR accepts electronic versions of your certified payroll, the DIR and this agency may also request copies of the original certified payroll and supporting documentation at any time.

6. Nondiscrimination in Employment

Prohibitions against employment discrimination are contained in Labor Code Sections 1735 and 1777.6; the Government Code; the Public Contracts Code; and Title VII of the Civil Rights Act of 1964, as amended. All contractors and subcontractors are required to implement equal employment opportunities as delineated below:

a. Equal Employment Poster

The equal employment poster shall be posted at the job site in a conspicuous place visible to employees and employment applicants for the duration of the project. All other labor and employment related posters are also to be properly displayed on the jobsite.

7. Kickback Prohibited

Per Labor Code Section 1778, contractors and subcontractors are prohibited from accepting, taking wages illegally, or extracting "kickback" from employee wages;

8. Acceptance of Fees Prohibited

Contractors and subcontractors are prohibited from exacting any type of fee for registering individuals for public work (Labor Code Section 1779); or for filling work orders on public works contracts (Labor Code Section 1780);

9. Listing of Subcontractors

Contractors are required to list all subcontractors hired to perform work on a public works project when that work is equivalent to more than one-half of one percent of the total contract amount or \$10,000 whichever is greater. (Public Contract Code Section 4100, et seq.);

10. Proper Licensing

Contractors and subcontractors are required to be properly licensed. Penalties will be imposed for employing workers while unlicensed (Labor Code Section 1021 and Business and Professions Code Section 7000, et seq. under California Contractors License Law);

11. Unfair Competition Prohibited

Contractors and subcontractors are prohibited from engaging in unfair competition (Business and Professions Code Sections 17200-17208);

12. Workers' Compensation Insurance

All contractors and subcontractors are required to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of Labor Code Section 3700 (Labor Code Section 1861);

13. OSHA

Contractors and subcontractors are required to comply with the Occupational, Safety and Health laws and regulations applicable to the particular public works project.

14. Prompt Payment of Subcontractors and Suppliers

Contractors are required by law to promptly pay their subcontractors and suppliers within seven (7) days of receipt of any progress or final payment from the Public Agency. Likewise, the subcontractor and supplier are required to pay their respective subcontractors and suppliers within seven (7) days of receipt of payment from the general contractor. When the payment to the contractor is a release of final retention on the project, those funds must be paid within seven (7) days of receipt.

15. IRCA

Pursuant to the Immigration Reform and Control Act of 1986, employers are required to verify that all employees working on public works contracts are legally able to work in the United States. Employers shall keep on file appropriate I-9 forms and documentation for all workers employed on the jobsite and make such forms available to inspection and review by the LCO upon request.

16. Jobsite Interviews

Jobsite interviews are required on a regular basis on this project, CCMI may conduct random jobsite interviews as necessary to meet labor compliance obligations. Please contact Field Representative Christina Sanchez once project has a confirmed start date. Her phone number is (650) 759-9891.

17. Certification of Electricians

Those employing electricians must comply with employment testing and certification requirements for electricians. Additional information may be required to verify the certification status of those employed.

18. Employee Wage Statements – It is required to provide itemized wage statements (pay stubs) to Employees under Labor Code Section 226.

19. Posting of Labor Compliance – Notice of Labor Compliance Approval is required to be posted at the job site in accordance with section 16429, listing a telephone number to call for inquiries, questions, or assistance with regard to the Labor Compliance Program. (Sample attached in handout).

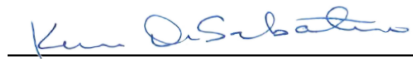
20. Confirmation of Payroll Records – Confirmation of payment to employees for each contactor and subcontractor shall be undertaken randomly for at least one worker for at least one weekly period within that month. This will entail a monthly request of the front and back of a canceled check and employee pay stub for each contractor/subcontractor. Per Title 8 of the California Code Regulations section 16432(c).

21. Public Works Contractor Registration – Only those businesses who have registered and paid the applicable fee to the Department of Industrial Relations as a Public Works Contractor will be allowed to work on the project.

I acknowledge that I have been informed and am aware of the foregoing requirements and that

I am authorized to make this certification on behalf of Habitat Restoration Sciences, Inc.

(Name of Contractor)



Signature

Kevin DiSabatino

Name

President

Title of Contractor Authorized Representative