

San Mateo County RCD Associate Director Policy

Associate directors can be a vital component of the district, broadening the district's range of expertise and assisting with programs. The position is voluntary, with no compensation. Associate directors may offer technical assistance, personal opinions, and relevant advice to the board and staff.

Associate directors do not vote at Board meetings, but may be assigned to any task normally performed by a director. Once appointed, associate directors are considered members of the legal body for all purposes excepting voting privileges and are subject to the Brown Act. The RCD may recruit an unlimited number of associate directors.

The San Mateo County RCD may appoint associate directors subject to the following procedures and conditions:

- 1. Eligibility:** It is encouraged, though not required, that an individual interested in becoming an associate director attend a minimum of three meetings prior to submittal of an application to become an associate director. It is also encouraged that associate directors reside within the district.
- 2. Application:** Interested individuals must submit a written application to the Board of Directors. In order to qualify, the applicant must show a sincere interest in supporting the goals of the district, resource conservation, and/or the desired task and be willing to commit the time required to actively assist the RCD. The Board may also seek associate directors to perform tasks as needed.
- 3. Appointment:** Associate directors are appointed by majority vote of the board of directors. An associate director serves at the discretion of the board and may be removed from the position by a majority vote of the board of directors. Associate director positions shall be at large.
- 4. Term of Office:** The appointment is for a period of two years. An associate director may resign at any time and may be removed from the position at any time upon a majority vote of the Board of Directors. An associate director's term may be renewed by a majority vote of the Board of Directors.
- 5. Board Eligibility:** Any Associate Director, after successfully completing two years as an Associate Director, will be eligible to compete for nomination of a Director's position per Division IX of the California Public Resources Code, whether they are a property owner within the district or not, so long as they continue to reside in the District, or are a designated agent of a resident landowner within the District.

6. **Meeting Attendance:** Associate directors are encouraged to participate in all regular meetings of the Board of Directors to provide technical support and personal opinions regarding district programs, long-range plans and annual plans in connection with the goals and visions of the district.

7. **Duties:** Associate directors can attend meetings and provide the district with expertise. Associate directors are expected to support the district beyond board meetings, but cannot represent the district without approval of the Board of Directors. Generally, associate directors may accomplish the same duties and tasks as full directors, except voting. Associate directors may chair standing or ad hoc committees and may be voting members of committees of which they are members.

8. **Expenses:** An associate director may be reimbursed for approved expenses in connection with his/her activities on behalf of the District. Expense claims must be submitted in the manner stated in the district's financial policies.

9. **Conflict of Interest:** Associate directors shall comply with the Conflict of Interest laws and policies applicable to directors, except the requirement for filing Statements of Economic Interests.

10. **Training:** Associate Directors will be required to complete Ethics Training, as required by law for directors of RCDs.

The undersigned acknowledges that he/she has read and understands the above policy, and hereby applies for appointment as an Associate Director of the San Mateo County Resource Conservation District.

Signature: M. Weil Date: 5/16/22

Print Name: Michelle Weil Phone: [REDACTED]

APPLICATION TO SERVE AS AN ASSOCIATE DIRECTOR
of the
SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT

A cover letter and/or additional materials may be attached.

DATE: May 16, 2022

NAME: Michelle Weil

ADDRESS: [REDACTED] Moss Beach, CA 94038

TELEPHONE: [REDACTED]

E-MAIL: [REDACTED]@gmail.com

1. What is your interest in serving as an associate director?

I was first introduced to the RCD through my work on the Midcoast Community Council, and most recently with the El Granada Wildfire Resiliency Scoping project. I am continuously impressed by the way the RCD efficiently conducts projects across multiple areas and works hand-in-hand with local communities and businesses to protect the land for future generations. I'd love the opportunity to help advance the cause as an Associate Director.

2. Please share information about your background that will benefit the RCD.

I've been interested in conservation since I was a young child and started a neighborhood recycling program. In graduate school, my applied management research project focused on green building. Since then, I've worked at companies including Currant (smart outlet to cut electricity usage) and NatureEye (virtual travel benefiting conservation), and joined the MCC in part to help fight for sound environmental practices including wildfire resiliency and reducing lead emissions from airplanes.

3. What other skills will you bring to the district?

I have experience in marketing and communications and a background in accounting and finance, and have experience working with local governments and businesses.

4. What direct or indirect conflicts of interest may you may have in serving as an associate director?

I don't believe this constitutes a conflict of interest, but I am an elected member and current Treasurer of the Midcoast Community Council. My term runs through December 2022.

Adopted: August 20, 2015