



Regular Meeting of the Board of Directors

Thursday September 15, 2022

4:00 – 6:00 pm

The meeting will be held remotely via Zoom at: <https://us02web.zoom.us/j/89675733636>

If you are using a computer or other device to join the meeting, you may click [here](#). A computer video camera is not required to participate. If you do not have access to a computer or internet during this meeting, or if your computer does not have audio, you can call in by phone: (669) 900-6833 and enter the meeting ID: 896 7573 3636 when prompted.

1. Call to Order

2. Declaration of Emergency Continuing Teleconferencing (subject to AB 361)

A statewide emergency for COVID-19 was declared on March 4, 2020 by Governor Newsom. The state of emergency must be ended by the governor or by concurrent resolution in the state legislature at “the earliest possible date that conditions warrant” pursuant to Government Code section 8629, however no such action has been taken and the state of emergency continues to remain in place as of today. In addition, state officials continue to impose and recommend measures to promote social distancing. As a result, the continuation of teleconferencing pursuant to Government Code section 54953(e)(3) is warranted.

3. Approval of Agenda

4. Introduction of Guests and Staff

5. Public Comment- The Board will hear comments on items that are not on the agenda. The Board cannot act on an item unless it is an emergency as defined under Government Code §54954.2.

6. Consent Agenda

The Board of Directors approves:

6.1. August 18, 2022 Draft Regular Meeting Minutes

The Board of Directors receives into record:

6.2. [August 16, 2022 article published in Half Moon Bay Review and Pacifica Tribune, “Having faith in the forest”](#)

6.3. [August 30, 2022 letter with comments on Midpeninsula Regional Open Space District new agricultural policy.](#)

7. Regular Agenda

7.1. Board will consider Resolution 2022-7: Recognizing the Contributions of TJ Glauthier.

7.2. Board will consider appointing an Associate Director to fill vacancy left by Director Glauthier.

7.3. Board will consider appointing Michelle Weil to the Finance Committee.

7.4. [Board will consider Resolution 2022-8: Approval to Enter into agreement with the California Wildlife Conservation Board for the Pescadero and San Gregorio Large Wood Project.](#)

7.5. NRCS (Natural Resources Conservation Service) report

7.6. Executive Director’s report

7.7. Directors’ reports

8. Adjourn Meeting

The next Regular Meeting of the Board of Directors will be October 20, 2022.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board.

**Minutes of the Regular Meeting of the Board of Directors
September 19, 2022
via Zoom teleconference**

Directors: Barbara Kossy, Rudy Espinoza-Murray, Adrienne Etherton, Steve Stielstra, TJ Glauthier

Associate Directors: John Keener, Michelle Weil, John Wade

RCD staff: Kellyx Nelson, Lau Hodges, Amy Kaeser, Stephanie MacDonald, Jarrad Fisher, Kasey Butler, Joe Issel, David Cowman, Cleopatra Today, Andrew Hall, Jim Robins

NRCS staff: Jim Howard

Guests: Rich Allen, former RCD director; Laura Parmer-Lohan, candidate for County supervisor

1. Call to Order

Kossy called the meeting to order at 4:01 p.m.

2. Declaration of Emergency Continuing Teleconferencing (subject to AB 361)

Kossy noted the September and October Board Meetings would be held over Zoom.

3. Approval of Agenda

- Glauthier pulled item 6.1, the August 18, 2022 Draft Regular Meeting Minutes, to be brought back to the Board in October
- **ACTION:** Glauthier moved to approve the agenda as amended, Etherton seconded. Motion passed unanimously.

4. Introductions of Guests and Staff

All in attendance introduced themselves.

5. Public Comment

Parmer-Lohan noted her appreciation of the RCD's work; she is hugely motivated by the RCDs work and mission.

6. Consent Agenda

- Kossy encouraged everyone to read the media; it is both interesting and valuable.
- **ACTION:** Espinoza-Murray moved to approve to approve the consent agenda as amended (removing item 6.1), Etherton seconded. Motion passed unanimously.

7. Regular Agenda

7.1 Board will consider Resolution 2022-7: Recognizing the Contributions of TJ Glauthier.

- Espinoza-Murray described Glauthier as one of the most amazing people he'd met in San Mateo County; and expressed his gratitude for all he had learned from Glauthier, most notably Gauthier's selflessness.
- Etherton expressed her deepest thanks and gratitude and noted how much he would be missed.
- Stielstra stated he'd only know Glauthier a year but was impressed by his understated wisdom; a kind person who is assertive and smart.

- Issel thanked Glauthier for always making him feel comfortable and welcome; Glauthier helped create the inviting workplace that allowed the RCD to become a leader in the state.
- Howard noted he'd worked with Glauthier for 16 years and always enjoyed the spirit of partnership he brought to the local partnership office and his appreciation of Howard's role as a federal partner.
- Allen remembered the RCD prior to Nelson bringing in directors like Glauthier and was impressed by what Glauthier accomplished.
- Fisher echoed everything and thanked Glauthier for his steady leadership throughout rough seas.
- Kossy described Glauthier's leadership as the light inside a maze; always able to calmly explain things.
- Hodges remembered learning QuickBooks alongside Glauthier; despite his illustrious resume he rolled up his sleeves and got in the trenches!
- Robins listed the following words that came to mind when he thought of Glauthier: calming, comforting, caring, thoughtful, supportive, encouraging of taking calculated risks.
- Kaeser expressed her gratitude and noted she could feel the fruits of his labor and calming presence within the RCD's office culture.
- Nelson was excited to have Allen ("why I came to the RCD") and Glauthier ("who has helped shoulder the load since") in the same meeting! Nelson told Glauthier she couldn't imagine the RCD without him and thanked him for allowing her the permission to make mistakes.
- Glauthier thanked everyone and noted what an honor it had been serving on the RCD board.
- **ACTION:** Espinoza-Murray moved to approve Resolution 2022-7, Etherton seconded. Motion passed unanimously to the sound of applause.

7.2 Board will consider appointing an Associate Director to fill vacancy left by Director Glauthier.

- Discussion included authorities under Division 9 for the board of directors to choose a replacement from associate directors when a director leaves mid-term; that Weil would not be seeking reelection on the MidCoast Community Council (MCC); and various sentiments regarding how she would be an excellent addition to the RCD board.
- Weil said she was honored and was impressed with the RCD's work; she had enjoyed serving as associate director.
- Nelson further noted the next board meeting will have a majority female board for the first time in the RCD's history.
- **ACTION:** Glauthier moved to appoint Michelle Weil to fill the vacancy he will leave, Etherton seconded. Motion passed unanimously.

7.3 Board will consider appointing Michelle Weil to the Finance Committee.

- Discussion included Weil's background in finance and accounting and that she has already been learning about the work of the committee.
- **ACTION:** Glauthier moved to appoint Weil to the Finance Committee, Etherton seconded. Motion passed unanimously.

7.4 Board will consider Resolution 2022-8: Approval to Enter into Agreement with the California Wildlife Conservation Board for the Pescadero and San Gregorio Large Wood Project.

- **ACTION:** Etherton moved to approve Resolution 2022-8, Espinoza-Murray seconded. Motion passed unanimously.

7.5 NRCS (Natural Resources Conservation Service) report by Jim Howard

- NRCS is approaching the end of its fiscal year and preparing for the next fiscal year, reports of inflation reducing the budget were swirling.
- He has been helping customers who plan to pursue funding in the next fiscal year.
- The Local Working Group Meeting, which convened local conservation partners was really good. Nelson explained that the RCD/NRCS memorandum of understanding stipulates that these meetings take place.
- Kossy asked how many properties the NRCS was currently working on; Howard explained that he still worked on properties that his predecessors worked with in the 1950s and 1960s; Howard approximated 75% of the acreage of coastal San Mateo County was managed by NRCS customers.

7.6 Executive Director's report

- Nelson is calling in from Emigrant Montana where she is one of 30 people invited to envision the future of collaborative landscape stewardship. The questions of how to start conservation locally had been a theme and Nelson has been explaining that is the beauty of RCDs!
- Next month's board meeting will include a presentation about how the RCD supports contemporary indigenous stewardship.
- She has been thinking through the RCD's staff structure and how to build in some redundancy with our bare bones business model.
- Fisher will be helping update the RCD's procurement policy.
- Please let her know if you would like to attend the California Association of RCD's 77th Annual Conference in November.
- She showed a picture of a 'Newt Crossing' sign that had been installed by County Public Works after Maaya on RCD staff flagged concerns about newts being run over on Gazos Creek Road. She expressed gratitude to DPW staff for their responsiveness and partnership.

7.7 Directors' reports

- Keener continued to enjoy working with RCD staff on San Pedro Creek.
- Kossy was continuing to enjoy Santa Cruz Mountains Stewardship Network's Spotlight Stewardship; her perception of forest management had been shifted as a result.
- Glauthier reiterated what a joy it had been to serve on the RCD board and expressed his thanks to everyone.
- Etherton explained that Kaeser and Taday had been out to look at potential projects in Brisbane and she was grateful to bring her Brisbane and RCD worlds together.
- Stielstra reported how much he was enjoying the Spotlight Stewardship tours; each day has been amazing and there was a real sense of multi-party collaboration from attendees and presents. He had been hiking around Quarry Park and thought the

contractor had done an excellent job; the site was also left very tidy. He was happy to work with Fisher on revising the procurement policy.

8. Adjourn Meeting

Kossy adjourned the meeting at 5:39p.m.

RESOLUTION 2022-7
EXPRESSING APPRECIATION AND GRATITUDE
FOR THE CONTRIBUTIONS OF TJ GLAUTHIER

Whereas, the San Mateo Resource Conservation District is a special district organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939;

Whereas, the mission of the RCD is to be a local hub for conservation, helping the people of San Mateo County build a more thriving natural environment for all;

Whereas, RCD directors provide publicly accountable leadership in service to their communities and natural resources;

Whereas, TJ Glauthier has served on the board of directors since June 2006, during which time he demonstrated a deep dedication to the RCD's mission and the vision that coastal San Mateo County will be environmentally, economically, and socially sustainable; and during his 16 years of leadership, he helped revitalize the RCD as a focal point for local conservation;

Whereas, TJ brought extensive expertise and effort to improving the district's financial health and security and overall resilience into the future;

Whereas, TJ has been a strong partner to RCD staff, ensuring that their needs are central to organizational priorities, financial decisions, and strategy, better enabling the district to provide competitive salaries and an attractive workplace;

Whereas, as a stalwart community member who participates in multiple community conversations and organizations, TJ deepened and broadened the RCD's relationships while keeping community priorities front and center in the district's work;

Whereas, TJ's engagement in the California Association of RCDs contributed to the passage of a 2012 resolution that catalyzed support for RCDs to mitigate climate change, resulting in significant on-the-ground environmental benefits at a statewide scale;

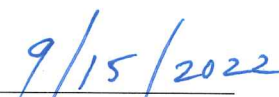
Whereas TJ Glauthier has brought calm, thoughtful intelligence to discussions and decisions and has approached challenging situations with tact, diplomacy, kindness, and personal integrity while remaining focused on the integrity and accountability of the district; and

NOW THEREFORE BE IT RESOLVED that the San Mateo Resource Conservation District Board of Directors expresses its appreciation and gratitude to TJ Glauthier for his 16 years of service, commitment, and leadership that have resulted in enduring and significant contributions to the community and natural resources in coastal San Mateo County.

ADOPTED at a regular meeting of the Board of Directors of the San Mateo County Resource Conservation District on September 15, 2022.



Barbara Kossy, President



Date

RESOLUTION 2022-8

APPROVAL TO ENTER INTO AGREEMENT WITH THE CALIFORNIA WILDLIFE CONSERVATION BOARD FOR THE PESCADERO AND SAN GREGORIO LARGE WOOD PROJECT

WHEREAS, the San Mateo Resource Conservation District is a Special District organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939;

WHEREAS, the San Mateo Resource Conservation District is defined in Section 3501 of the Government Code as a public agency;

WHEREAS, funds were made available to the Wildlife Conservation Board for the enhancement or restoration of fish and wildlife habitat and for the development of public access facilities for hunting, fishing or other wildlife-oriented recreational uses;

WHEREAS, San Mateo Resource Conservation District intends to carry out the Pescadero Creek Habitat Enhancement, Phase I at Pescadero Creek County Park Project and the San Gregorio Habitat Enhancement, Phase III Project to improve habitat for native fish species at risk of extinction;

WHEREAS, the Pescadero Creek Habitat Enhancement, Phase I at Pescadero Creek County Park Project and the San Gregorio Habitat Enhancement, Phase III Project are included under the same grant application to the Wildlife Conservation Board and are known jointly in this application as the Pescadero and San Gregorio Creek Large Wood Project;

WHEREAS, the project will enhance approximately 2.6 miles of habitat by installing nearly 50 large wood habitat features between the two creeks;

WHEREAS, these actions will improve streamflow and creek health, improve sediment storage, and bolster habitat for threatened and endangered steelhead trout and coho salmon;

WHEREAS, the California Wildlife Conservation Board requires a resolution from the governing body of the grant recipient authorizing its designee to sign a financial assistance agreement, and any amendments thereto;

NOW THEREFORE BE IT RESOLVED that the San Mateo Resource Conservation District Board of Directors hereby:

1. Approves the filing of an application for funding from the Wildlife Conservation Board;
2. Certifies that the Resource Conservation District will comply with all federal, state and local environmental, public health, and other appropriate laws and regulations applicable to the project and will obtain or will ensure that the other project partners obtain all appropriate permits applicable to the project;
3. Commits to the terms and conditions specified in the grant agreement; and
4. Authorizes its Executive Director to conduct negotiations, execute, submit, and sign all documents including but not limited to applications, agreements, amendments, payment requests, and other documents which may be necessary for the completion of the proposed project.

ADOPTED at a regular meeting of the Board of Directors of the San Mateo Resource Conservation District on September 15, 2022.

Barbara Kossy, President

Date