

**Minutes of the Regular Meeting of the Board of Directors
June 20, 2013
Location: RCD Office**

Directors present: TJ Glauthier, Neal Kramer, Dave Holland, Jim Reynolds

Staff present: RCD – Kellyx Nelson (by phone), Renee Moldovan, Karissa Anderson, Chelsea Moller

Guests: Ed Larenas (Surfrider), Victor Rabinovich

1 Call to Order

- Glauthier called the meeting to order at 6:05 pm

2 Announcement of Closed Session

- Glauthier announced a closed executive session to discuss personnel matters.

3 Report on Closed Session

- Glauthier reported that they had a discussion about personnel matters and no action was taken.

4 Introduction of Guests and Staff

5 Public Comment

- Nelson announced 3 pieces of very sad news. Three RCD partners recently passed. Rex Geitner of Clos de la Tech succumbed to his battle with cancer. Valued volunteer Dolf Hofmeyer who we will be honoring tonight passed away yesterday. Also Bob Breen passed yesterday. He was a teacher at HMB high school and was a big advocate for the Fitzgerald Marine Reserve and other marine protection.
- The group observed a moment of silence to honor these three individuals.
- Reynolds announced that he went to the 4H auction at the fair, and he thought of it as an opportunity to get young people involved with resource conservation. Anderson reported on a Livestock and Land demonstration site where 4H kids learned about installing Best Management Practices in their animal husbandry, water quality monitoring, watershed stewardship, etc. and they did almost all the work themselves with their own animals.

6 Approval of Agenda

- Items 8.2 and 8.3 were removed from the agenda.
- Glauthier moved to approve the agenda and consent agenda as modified, Kramer seconded. The agenda and consent agenda were approved unanimously.

7 Consent Agenda

7.1 May 16, 2013 Draft Regular Meeting Minutes

7.2 May 2013 Draft Financial Statements

8 Discussion Items

8.1 Draft FY 2012 Audit

- The audit covered FY 2010 and FY 2011. The agenda lists the audit for FY 2012 in error.
- Moldovan reported that the audit is done. Recommendations were related to check reconciliations, credit cards (they would like us to pay it off monthly, but we don't always have enough cash), timesheets protocols, and implementing a policy to have TJ sign a reconciliation or check statement once per quarter. Everything else looked great; we had no negative remarks. The audit is complete.
- Molodovan stated that we have considered doing an audit every year instead of every 2 years to make it more streamlined. Glauthier said the finance committee will talk about it.

~~8.2 Statewide Perspective—Kellyx Nelson~~

~~8.3 Executive Director Report—Kellyx Nelson~~

9 Action Items

9.1 Resolution 2013-4 Honoring the Contribution of RCD Volunteer Dolf Hofmeyer

- Nelson expressed sadness that we could not do this while Dolf was still with us. She read an email she had written to describe Dolf earlier this week before she found out he had passed: “Dolf is an exuberant, dedicated, warm, and funny man with a commitment to clean local creeks and beaches and public safety. He really put his time and his heart into volunteering. Well into his 80's he would be scrambling creek banks and crawling around storm drains during late night storm events to help us collect water quality data. This guy is a real trooper and a memorable character to boot. He is in the final stages of a very tough battle with cancer and we thought he should be recognized for the stellar human being that he is and his contributions to our community.”
- Anderson, Larenas, and Moller each made statements honoring and remember Dolf. Larenas expressed gratitude on behalf of Dolf's family for the RCD honoring Dolf.
- Holland moved to approve the resolution, Kramer seconded. Resolution 2013-4 passed unanimously.
- Larenas announced that a memorial service will be announced soon, and they are also trying to commemorate a bench in his memory.

9.2 Recommend Board Approval of FY 2014 Budget

- Glauthier introduced the budget and directors and staff discussed it.
- Kramer moved to approve the budget, Reynolds seconded. The FY 2014 Budget passed unanimously.

10 Adjourn

- Before adjourning, Glauthier congratulated Moller and Joe Issel (not present) on being promoted to Conservation Project Coordinator.
- The next meeting was set for August 15th, and we will also send a notice of cancellation for the July meeting.
- Glauthier adjourned the meeting at 7:02 pm.