

# SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT

helping people protect, conserve and restore natural resources since 1939

## Special Meeting of the Board of Directors

July 23, 2007

Location: RCD Office

625 Miramontes Street, Suite 103, Half Moon Bay

7:00 pm- 8:30 pm

- 7:00 pm 1. **Call to Order**
- 7:00 pm 2. **Introduction of Guests and Staff**
- 7:05 pm 3. **Public Comment-** The Board will hear comments on items that are not on the agenda where the Board has jurisdiction. Comments are limited to three minutes per person, not to exceed a total of 15 minutes for all participants. The Board cannot take action on an item unless it is an emergency as defined under Government code Sec. 54954.2.
- 7:10 pm 4. **Action Items-** The Board will hear public comments on each action item before a decision is made. Comments are limited to one minute per person, not to exceed a total of ten minutes for all participants per action item.
- 4.1. Contract for Apanolio Fish Passage Project Construction. Recommend Board approval to contract with Cazador Construction.
- 4.2. Contract for Frenchmans Creek Fish Passage Project Construction. Recommend Board approval to contract with Go Native, LLC.
- 4.3. Contract for Apanolio and Frenchmans Creek Fish Passage Project Biological Monitoring. Recommend Board approval to contract with Swaim Biological, Inc.
- 4.4. Contract for Bear Gulch Upslope Erosion Control Project Construction. Recommend Board approval to contract with Cazador Construction as one of two contractors on project.
- 4.5. Contract for Bear Gulch Upslope Erosion Control Project Construction. Recommend Board pre-approval to contract with Pacific Watershed Associates' recommended contractor as one of two contractors on project.
- 8:30 pm 5. **Adjourn**

July 23, 2007

Special Mtg of RCD Board

Sign-In

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- ① Kellyx Nelson
- ② TJ Ganschier
- ③ RICH ALLEN

**SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT**  
**625 Miramontes Street, Suite 103**  
**Half Moon Bay, CA 94019**

23 July 2007

Special Meeting of the Board of Directors  
SMCRCD, 625 Miramontes Street, Half Moon Bay, CA 94019

**PRESENT:** Rich Allen, President; TJ Glauthier; Jack Olsen; Roxy Stone, Treasurer; Jim Howard, District Conservationist, Natural Resources Conservation Service; Kellyx Nelson, Executive Director; Renee Moldovan, Staff; Ron Sturgeon

**CALL TO ORDER:** Mr. Allen called the meeting to order at 7:10 p.m. A quorum was declared present.

**INTRODUCTION OF ATTENDEES:** President Allen determined we were all acquainted.

**PUBLIC COMMENT:** Ron Sturgeon passed out a letter he had written to the Board.

**CONSENT AGENDA:**

The items in the Consent Agenda were removed to the August meeting.

**REGULAR AGENDA:**

Action Items

**Contract for Apanolio Fish Passage Project Construction:**

Recommendation to Board is to approve contract with Cazador Construction.

A MOTION was made (Glauthier), SECONDED (Olsen), and CARRIED unanimously:

MOVED: To accept the contract with Cazador Construction for Apanolio Fish Passage Project

**Contract for Frenchmans Creek Fish Passage Project Construction:**

Recommendation to Board is to approve contract with Go Native.

- Jack Olsen was concerned that no building permits were required from the county or the City of Half Moon Bay. He suggested an independent engineer to check out why this project does not need building permits.
- Jack thought we should send a letter asking if building permit is required by county. He wants to know if we can circumvent cost and if Lisa Grote will give confirmation of no building permit needed.
- Kellyx said both the county and the city have been publicly and privately notified in many ways but have not required a building permit. She will call Lisa Grote at the

county and have ask if she will allow us to proceed with the project while waiting for confirmation of the structural review.

A MOTION was made (Olsen), SECONDED (Glauthier), and CARRIED unanimously:

MOVED: To approve the contract with Go Native for Frenchman's Creek Fish Passage Project pending documentation from the County of San Mateo and the City of Half Moon Bay that building permits are either secured or not required.

**Contract for Apanolio and Frenchmans Creek Fish Passage Project Biological Monitoring:**

Recommendation to Board is to approve contract with Swaim Biological, Inc.

A MOTION was made (Olsen), SECONDED (Stone), and CARRIED unanimously:

MOVED: To accept the contract with Swaim Biological, Inc. pending documentation from the County of San Mateo and the City of Half Moon Bay that building permits are either secured or not required.

**Contract for Bear Gulch Upslope Erosion Control Project Construction:**

Recommend Board approval to contract with Cazador Construction as one of two contractors on project.

Removed from agenda.

**Contract for Bear Gulch Upslope Erosion Control Project Construction:**

Recommend Board pre-approval to contract with pacific Watershed Associates' recommended contractor as one of two contractors on project.

Removed from agenda.

**NEXT MEETING:** The next regularly scheduled meeting of the Board of Directors will be held on Thursday, 16 August 2007, beginning at 7:00 p.m., at the Farm Bureau.

**ADJOURNMENT:** At 7:55 p.m., the Special Meeting of the Board of Directors was adjourned.

# SAN MATEO COUNTY RESOURCE CONSERVATION DISTRICT

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July 9, 2007

Ron Sturgeon  
PO Box 36  
San Gregorio, CA 94074

*sent 7/9/07*

Ron,

Just an FYI to let you know the email that went out in regards to our July 19<sup>th</sup>, Board of Directors meeting. Hope you are doing well.

To All:

Please be advised that the San Mateo County Resource Conservation District's Board of Director's meeting for the month of July has been cancelled. The next scheduled meeting will be held on Thursday, August 16th.

If you should have any questions, please feel free to contact me at the numbers below.

Renee Moldovan   
Fiscal Manager  
San Mateo County Resource Conservation District  
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