

**Minutes of the Special Meeting of the Board of Directors
March 23, 2017
Location: RCD Office**

Directors present: Neal Kramer, Jim Reynolds, Barbara Kossy

Staff present: RCD – Kellyx Nelson, Adria Arko
NRCS – Jim Howard

Guests: None

1 Call to Order

- Kossy called to order at 5:01pm.

2 Introduction of Guests and Staff

- None

3 Public Comment

- None

4 Approval of Agenda

- Nelson recommends moving Item 5.2, The Board will consider approval of the interim Long-Range Plan and Annual Work Plan, to bottom of Action Items.
- Kramer moved to approve the agenda with Item 5.2 as the last Action Item. Reynolds seconded, motion passed unanimously.

5 Action Items

5.1. The Board will consider approval of Resolution 2017-1: Approval of Authority to Submit Proposal for Funding to Department of Conservation’s California RCD Financial Assistance Program (Attachment A).

- Nelson explained that the Governor’s budget included funding for RCDs. This is being implemented through the Department of Conservation via a noncompetitive grant program for capacity building for RCDs. We are applying for the funding reserved for RCDs that meet Tier 1 standards. Our grant request is for staff training and consultants related to building capacity. The grant proposal requires a Board resolution to apply.
- Kramer moved to approve Resolution 2017-1. Reynolds seconded, the Resolution passed with unanimous approval.

5.3. The Board will consider approval of the Nondiscrimination Policy (Attachment B).

- Reynolds moved to approve the Nondiscrimination Policy. Kramer seconded the motion. Nondiscrimination Policy passed with unanimous support.

5.4. The Board will consider approval of the Financial Policy (Attachment C).

- Kramer moved to approve the Financial Policy. Reynolds seconded the motion. The Financial Policy passed with unanimous approval.

5.2. The Board will consider approval of the interim Long-Range Plan and Annual Work Plan (Attachments D and E)

- There was discussion about the current strategic planning process that will result in a more robust long range and annual plan, and the need for these interim Board-approved documents that can be amended or replaced. The funding from DOC (Agenda Item 5.1) will support the strategic planning process.
- Kramer moved to approve both the interim Long-Range Plan and the Annual Work Plan. Reynolds seconded the motion. Unanimous approval of the interim Long-Range Plan and the Annual Work Plan.
- Nelson confirmed with the Directors that they would complete the required ethics training and notified them that a sexual harassment training will be required at some point in the future.

6 **Adjourn**

- Meeting adjourned 5:40.