

Regular Meeting of the Board of Directors
June 18, 2020
4:00 pm – 6:00 pm, via Zoom teleconference

If you are using a computer to join the meeting please click [this link](#)¹. A computer video camera is not required to participate. If you do not have access to a computer or internet during this meeting, or if your computer does not have audio, you can call in by phone: (669) 900-6833 and enter the meeting ID 896 7573 3636 when prompted. If participating by phone only, you will not be able to see presentations or other participants. The teleconference will begin 10 minutes before the meeting is scheduled to begin for those who may need assistance or orientation to the technology.

1. Call to Order
2. Approval of Agenda
3. Introduction of Guests and Staff
4. Public Comment- The Board will hear comments on items that are not on the agenda. The Board cannot act on an item unless it is an emergency as defined under Government Code Sec. 54954.2.
5. Consent Agenda The Board of Directors approves: 5.1. April 16, 2020 Draft Regular Meeting Minutes 5.2. May 21, 2020 Draft Regular Meeting Minutes
6. Regular Agenda 6.1. Board will consider Resolution 2020-4: In appreciation of and Gratitude for the Contributions of Chris Spohrer, Tim Hyland, Ryan Diller, Tim Reilly, and Portia Halpert. 6.2. Board will consider approval of Fiscal Year 2021 Budget. 6.3. Diversity, Equity and Inclusion 6.4. Executive Director's report 6.5. NRCS report 6.6. Directors' reports
7. Adjourn Meeting The next Regular Meeting of the Board of Directors will be determined.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board.

¹ <https://us02web.zoom.us/j/89675733636>

Minutes of the Regular Meeting of the Board of Directors
June 18, 2020
4:00 pm – 6:00 pm
via Zoom teleconference

Directors present: Barbara Kossy, TJ Glauthier, Adrienne Etherton, Jim Reynolds

RCD staff present: Kellyx Nelson, Lau Hodges, Kasey Butler, Amy Kaeser, Daniel Castro, Joe Issel

Guests present: Doug Silverstein, Chris Spohrer

1. Call to Order

Kossy called the meeting to order at 4:05 p.m.

2. Approval of Agenda

Glauthier moved to approve the agenda, Etherton seconded. Motion passed unanimously.

3. Introductions of Guests and Staff

All in attendance introduced themselves.

4. Public Comment

Silverstein stated that Thrive Alliance had launched a study into single use plastics; Nelson noted that Noah Katz, the RCD's Water Quality Program Manager, had participated in the conversation.

5. Consent Agenda

Glauthier moved to approve the consent agenda, Reynolds seconded. Motion passed unanimously.

6. Regular Agenda

6.1 Board will consider Resolution 2020-4: In appreciation of and Gratitude for the Contributions of Chris Spohrer, Tim Hyland, Ryan Diller, Tim Reilly, and Portia Halbert.

- Nelson noted the RCD's appreciation for the leadership of Spohrer and his knowledgeable and forward-thinking team, who understand the mission of the RCD and are dedicated problem-solvers and highly collaborative partners.
- Spohrer thanked Nelson and noted, while California State Parks appreciated the recognition, they appreciated the partnership more.
- **ACTION:** Glauthier moved to approve Resolution 2020-4, Etherton seconded. Motion passed unanimously.

6.2 Board will consider approval of Fiscal Year 2021 Budget.

- Glauthier noted revisions since the previous draft was reviewed by the Board. Nelson explained the change in net income to negative, the conservative assumptions in developing the budget, and that \$2.7 in Accounts Receivable is anticipated to offset the negative balance.
- Glauthier commented that the deficit reflected a budget 99.8% in balance.
- Kossy thanked staff for the user-friendly budget format; Nelson thanked Hodges for assembling input from staff to build the budget and for improving the efficiency of the process and quality of the budget.
- Etherton asked if the \$200K would still be coming in from San Mateo County; Nelson explained that the county passed a 2-year budget and that she was expecting the \$200K. She further noted that the county contributes \$200K and the RCD brings millions into the county.
- **ACTION:** Glauthier moved to approve the Fiscal Year 2021 Budget, Etherton seconded. Motion passed unanimously.

6.3 Diversity, Equity and Inclusion

- Nelson reported on what the staff DEI committee and general staff had been working on:
 1. The SCOTUS Ruling: *1964 Civil Rights Act's prohibition on sex discrimination in employment also effectively banned bias based on sexual orientation or gender identity* had been discussed at a staff meeting and how that might come up in the work the RCD does.
 2. Nelson noted that conservation was a very white field and RCDs needed to create opportunities for people of color. The California Association of RCDs (CARCD) had convened a statewide network for RCD staff of color which Nelson hoped would have a direct conduit to the CARCD Board.
 3. Staff discussed the importance of paying interns, as unpaid internships limit access to who can apply.
 4. Staff is re-thinking recruitment and bid advertisements to ensure equity; Kossy expressed hope that the RCD would prioritize women and minority owned business when purchasing supplies. Silverstein noted that Peninsula Clean Energy had done a good job with their recently updated recruitment policy.
 5. Staff is working with Rancho San Benito, an organization helping farm workers become farm owners, through aid in business planning, carbon farming, addressing climate change in vulnerable communities. Staff has been asked to help assess residential water quality on San Mateo County's south coast.
- Etherton noted her appreciation of the staff's efforts and the RCD's recent statement in support of Black lives.
- Kossy recently participated in a webinar with Black birders via the Sequoia Audubon Society in response to the birder who had the cops called on him in Central Park.

She found it moving to hear from Black birders and how they had felt unsafe simply being in a neighborhood with binoculars.

- Nelson reported on the feedback received from the statement the RCD had released:
 1. It appears that only two conservation districts in the nation had put out a statement: San Mateo and Portland.
 2. 7-10 people unsubscribed immediately upon receiving the statement and one angry email was received.
 3. A large number of emails of gratitude were received.
 4. Nelson received phone calls from RCD staff of color from all over California, asking how they could get that level of support from their employers.
- Kaeser said how proud she was that the RCD made that statement. She found it concerning that other RCDs and organizations hadn't.
- Silverstein admitted that Thrive Alliance members are also predominately White and that they found it difficult to serve their community as a result of it. Etherton noted that it was important not to put the emotional labor onto the communities to tell organizations what to do.

6.4 Executive Director's report (see attached)

- Regarding the chipping events Kossy asked what happened to the chips; Nelson answered they could either be left on site or hauled to the green waste dump. Issel noted that they are often mixed with weedy material.
- Regarding Local Agency Formation Commission (LAFCO) Municipal Service Review Glauthier stated that LAFCO is missing the opportunity to tell the RCD's story and in doing so might make the case for expanding the district's boundaries and, therefore, possibly increase tax revenue.
- Glauthier thanked Nelson for her presentation at the San Mateo County Harbor District's Board of Commissioners meeting. He said she did a great job conveying what the RCD had been doing at Pillar Point Harbor for water quality.

6.5 NRCS report

- Jim Howard was unable to attend the meeting due to a conflicting work meeting regarding the NRCS' partnership with the Environmental Protection Agency.

6.6 Directors' reports

- Reynolds noted the success of the Butano Channel Dredge Project and the noticeable difference it had made on his property.
- Glauthier sent a letter to Congressman Garamendi, Congresswoman Speier, Senator Harris and Senator Feinstein regarding H. R. 7073, the "Special Districts Provide Essential Services Act" that would ensure RCDs would be eligible for the next round of federal assistance funding.
- Etherton noted that on the City of Brisbane's Council was voting on joining the Weed Management Area.
- Kossy stated that the California Invasive Plant's Facebook page was thriving and up to 6,000 members.

7 **Adjourn Meeting**

- It was agreed not to hold a July Board Meeting
- Etherton noted she would not be at the August meeting because she'd be a new mom ❤️
- Kossy adjourned the meeting at 5:35 p.m.

RESOLUTION 2020-4**IN APPRECIATION OF**

**Chris Spohrer, Tim Hyland, Ryan Diller, Tim Reilly, and Portia Halbert
of California State Parks**

Whereas Chris Spohrer, Tim Hyland, Ryan Diller, Tim Reilly, and Portia Halbert are employees of California State Parks that have partnered extensively on multiple projects and initiatives with Resource Conservation District staff to enhance and protect the natural resources of coastal San Mateo County;

Whereas individually and collectively they have brought strong technical and problem-solving skills, a high level of collaboration, and a deep dedication to the conservation mission of both organizations;


Whereas these individuals have brought resources, expertise, creativity and commitment for the betterment of species survival, climate resilience, and other environmental benefits to State Parks properties and beyond;

Whereas this productive partnership is a model for how state and local agencies can work together to benefit both nature and people in our communities; and

Whereas these individuals have been a pleasure to work alongside, and are stalwart and trustworthy partners that "feel like family" to the RCD staff;

NOW THEREFORE BE IT RESOLVED that the San Mateo Resource Conservation District Board of Directors expresses its appreciation and gratitude to Chris Spohrer, Tim Hyland, Ryan Diller, Tim Reilly, and Portia Halbert for their commitment and leadership that have resulted in significant resource conservation in coastal San Mateo County.

ADOPTED at a regular meeting of the Board of Directors of the San Mateo Resource Conservation District on June 18, 2020.



Barbara Kossy, President

Date



REVENUE

		FY 21
		Budget
<u>Program Revenue</u>		
Agricultural Ombudsman	\$	40,866
Climate Mitigation and Adaptation	\$	196,482
Conservation Technical Assistance	\$	25,667
Erosion and Sediment Management	\$	2,839,941
Fire and Forestry	\$	1,499,881
Habitat Enhancement	\$	1,347,176
Santa Cruz Mountains Stewardship Network	\$	1,228,180
Water Resources & Conservation	\$	1,310,977
Water Quality	\$	291,504
Billing Rate Adjustments		
Subtotal Program Revenue	\$	8,780,673
<u>Other Revenue</u>		
County Contributions	\$	200,000
Individual Contributions	\$	10,000
Interest Income		
Misc. Income		
Property Tax	\$	65,000
Subtotal Other Revenue	\$	275,000
Total Revenue	\$	9,055,673
<u>EXPENSES</u>		
<u>Operating Expenses</u>		
Personnel (Salaries & Fringe)	\$	1,671,414
Other	\$	188,000
Subtotal Operating Expenses	\$	1,859,414
<u>Program Expenses</u>		
Agricultural Ombudsman	\$	1,000
Climate Mitigation and Adaptation	\$	52,404
Conservation Technical Assistance	\$	925
Erosion and Sediment Management	\$	2,725,595
Fire and Forestry	\$	1,158,550
Habitat Enhancement	\$	903,319
Santa Cruz Mountains Stewardship Network	\$	1,086,715
Water Resources & Conservation	\$	1,170,786
Water Quality	\$	112,871
Subtotal Program Expenses	\$	7,212,165
Total Expenses	\$	9,071,579
NET	\$	(15,906)
Operating Reserve Allocation	\$	100,000

Projects and Programs

Weed Management

- Slender false brome and Carex pendula treatment begins next month
- Johnston Ranch cape ivy removal resumes next month

Water for Farms Fish and People

- Klingman-Moty pond: final irrigation and electrical completed next month
- Carpy Ranch pond finishing irrigation work, waiting for PG&E for electrical, likely completed this fall
- Harley Farms pond is online and operating!

Fuel Load Reduction

- Chipping events will happen this month on the Bayside





Sediment and Erosion

- Road repairs on Old Haul Road well underway
- Working with EPA, Regional Board, NRCS on grant application for Pescadero

Water Quality

- Moving forward with Harbor District- implementation projects, outreach, focused monitoring
- Report writing phase for San Pedro and San Vicente creeks, manure composting feasibility, etc.

Climate and Agriculture

- Working on carbon farm plans and manure composting projects
- Cunha Middle School composting project was nominated for an award- One Planet Schools Challenge
- Began outreach for the County's Climate Action Plan



Organizational

- FY 19 financial audit
- Strategic plan- summer/ fall
- Communications audit- summer/fall
- Diversity, equity, and inclusion
- LAFCO Municipal Service Review