

Bid Completion Checklist
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

For bids to be considered complete, prospective contractors must include:

- Signed and completed copy of all sections of Exhibit B
 - Bid Schedule
 - Subcontractors
 - References
 - Valid contractor and DIR number
- Contractor Questionnaire responses (Exhibit C)
- Signed and completed copy of Prevailing Wage Requirements (Exhibit F)
- Addendums 1 through 3 acknowledged

All other attached documents are included for informational purposes only and are not required to be completed at the time of submission.

EXHIBIT B
Cost Proposal
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

To: Board of Directors, San Mateo Resource Conservation District

We, the undersigned, having familiarized ourselves with all project plans, permit conditions, and local conditions affecting the cost of work to be done, along with the cost proposal and contract documents, hereby propose to provide and furnish all labor, materials, utilities, transportation, and equipment of all types and kinds and to complete the project as specified and described in Exhibit A.

We, the undersigned, agree to perform all of the above work to its completion and to the satisfaction of the RCD for the rates and prices for said work as indicated below.

We, the undersigned, understand that the contract is a lump sum contract. The Contractor cannot be paid over the sum not to exceed without a change order from the RCD. The RCD will not be responsible for any loss of anticipated profits due to reductions in the size of the contract.

We, the undersigned, are satisfied as to the conditions to be encountered, as to the character, quality, and scope of work to be performed, the quantities of materials to be furnished and as to the requirements of the plans and specifications, and recognize that: the plans used for the drawings of the work may differ from the actual physical site; dimensions in the plans are approximate, and before proceeding with the work, it is the Contractor's responsibility to check the site in relation to the drawings and specifications and report any discrepancies to the RCD.

Attachment 1
Updated Bid Schedule

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL
1	MOBILIZATION & DEMOBILIZATION	1	LS	47,900.00	47,900.00
2	DEVELOP AND RESTORE TEMPORARY ACCESS ROUTE	1	LS	12,400.00	12,400.00
AQUATIC ACTIVITIES					
3	TEMPORARY FENCE – TYPE ESA	300	LS	11.50	3,450.00
4	TEMPORARY LIVESTOCK FENCE	560	LF	38.50	21,560.00
5	FIBER ROLL	400	LF	5.50	2,200.00
6	SILT FENCE	575	LF	8.00	4,600.00
7	CLEARING AND GRUBBING, AQUATIC (EXCLUDES THINNING AREA)	1	LS	35,600.00	35,600.00
8	TRIM AND THIN WILLOWS (SOUTHWEST SIDE POND)	0.3	AC	70,200.00	21,060.00
9	DEWATERING	1	LS	5,630.00	5,630.00
10	UNCLASSIFIED EXCAVATION (STAYS ONSITE)	3,400	CY	31.00	105,400.00
11	ENGINEERED FILL	1	LS	47,600.00	47,600.00
12	GABION ROCK	58	CY	343.00	19,894.00
13	SEEDING & MULCHING	0.79	AC	12,200.00	9,638.00
14	WILLOW STAKES & BRUSH LAYERING	2,000	EA	13.50	27,000.00
15	WILLOW TRANSPLANT	20	EA	554.00	11,080.00
UPLAND ACTIVITIES					
16	TREE FELLING	20	EA	1,350.00	27,000.00
17	TREE GIRDLING	5	EA	184.00	920.00
18	TREE/SHRUB CHIPPING (ALL MATERIAL STAYS ONSITE)	1	LS	15,700.00	15,700.00
19	SHRUB REDUCTION	7.7	AC	6,360.00	48,972.00
20	INVASIVE WEED (JUBATA GRASS) TREATMENT	1.8	AC	7,130.00	12,834.00
21	SPREAD WOOD CHIPS	2.4	AC	7,680.00	18,432.00

No other terms or conditions of the RFB are negated or changes as a result of this addendum.

CERTIFICATION

I hereby certify that:

A. All of the statements herein made by me are made on behalf of HANFORD APPLIED RESTORATION & CONSERVATION

[company name], Mark Cederborg, CEO [Director/CEO name]

B. I have thoroughly examined the plans and specifications, contract documents and all other items bound herein;

C. I have carefully prepared this Cost Proposal form and have checked the same in detail before submitting this bid;

D. I have full authority to make such statements and to submit this bid on the Company's behalf; and

E. The statements herein are true and correct.

Signature  Date June 16, 2021

By Mark Cederborg

Title CEO

Calif. Contractor's License #: 461167 Classification: A, C-27

Name of Qualifier for License: Douglas Hanford

Federal Tax Identification #: 94-3347863

Company Address: 755 Baywood Drive, Suite 380, Petaluma, CA 94954

Phone: 707-996-6633 Email: m.cederborg@hanfordarc.com

Project Representative: Kevin Heddy

Representative's Phone: 707-774-5867 Email: k.heddy@hanfordarc.com

1. SUBCONTRACTORS

List subcontractors you are planning to use on this project, if any. Provide company name and California contractor license number and classification.

Name of Subcontractor: _____

License #: _____ Classification: _____

Name of Subcontractor: **None** _____

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

Name of Subcontractor: _____

License #: _____ Classification: _____

2. REFERENCES

List projects and contact information for use as reference or attach reference documentation. The RCD requests at least two examples of projects that were successfully completed that are in similar environments for habitat restoration or enhancement working in sensitive habitats. Experience with similar projects and knowledge of and experience with local environmental constraints (soils, topography, hydrology etc.) will be considered in the evaluation of bids.

PROJECT NAME Butano Creek Channel Restoration and Resiliency Project - San Mateo RCD

Brief description of project: The Butano Creek Channel Restoration and Resiliency Project addressed a sedimentation problem on lower Butano Creek and Tidal Marsh. Hanford excavated approximately 45,000 CY of sediment along 8,000 linear feet of the reach, augmented and improved existing berms, upgraded existing marsh control structures, and placed riprap and large woody material.

Date(s) constructed: 6/2019 to 12/2019

Reference (name & phone): Jim Robins (510) 332-9895

PROJECT NAME Lower Redwood Creek Restoration at Muir Beach - Golden Gate NPC and National Park Service

Brief description of project: The Lower Redwood Creek Restoration at Muir Beach Project addressed impacts and degradation from historical ranching and recreation activities. Hanford expanded the lagoon, removed fill, removed and/or modified existing levees, relocated and constructed a new channel alignment through the reach, constructed vegetated soil lifts and bank stabilization, and replaced an existing bridge.

Date constructed: 2009 to 2011 in Three Phases

Reference (name & phone): Sharon Farrell (415) 561-3065

PROJECT NAME Alpine Creek Fish Passage Improvement Project - San Mateo RCD

Brief description of project: The Alpine Creek Fish Passage Improvement Project addressed existing barrier and passage constraints associated with an existing arch culvert and fish ladder. Hanford demolished the existing fish ladder, modified the existing arch culvert channel bottom by constructing a sub-grade rectangular concrete channel and placing engineered streambed material to grade, and reconstructed over 300 linear feet of channel.

Date constructed: 6/2019 to 10/2019

Reference (name & phone): Amy Kaeser (650) 712-7765 x-121

EXHIBIT C
Contractor Questionnaire
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

1. How does the contractor plan to implement equipment access and what types of equipment will be used?

Equipment will access the aquatic area via the proposed access road. Clearing of the ponds & berm along with selective tree/brush removal will allow for the required access to other areas within the aquatic sites. Upland equipment will consist of transport equipment (Labor & material movement) to and from the various sites. It is assumed that the Owner would provide / designate paths of travel. Types of equipment will consist of excavator, dozer, wheel loader, tracked chipper, crew trucks, utv's, and potentially a 10-wheel dump truck and/or track truck for material transport.

2. What is the contractor's sequencing and timeline for construction?

See HARC ATT: SCHED. for reference to sequencing and timeline.

3. What is the contractor's plan for working in the wetland, including excavation and grading?

Conventional construction equipment is being considered for work within the wetland area. The job walk did not indicate any overly soft soils north of the existing pond. If soft soils are encountered that prevent conventional equipment use; Hanford Superintendent would consider the use of marsh mats and/or LGP equipment. The pond dredging would consist of constructing temp. fill sections with a dozer and excavator in order to access sections of the existing pond that are too far to reach from shore. These temp. fill sections would be removed in conjunction with the pond grading. Tule's within the grading area would be buried on-site; presumably beneath one of the shallow ponds.

4. What is the contractor's experience working on projects in sensitive habitats and/or with endangered species?

Hanford Applied Restoration and Conservation (Hanford ARC) has been implementing native habitat restoration projects for over 36-years. In the state of California, Hanford has extensive sensitive habitat and endangered species project experience from the coastal/ estuary, through the central valley/foothills, to montane Sierra Nevada meadows near 8,000 feet MSL. Our staff has been trained annually through an in-house environmental, endangered/listed species, and permitting workshop to assure up-to-date compliance and awareness.

5. What is the contractor's approach for dust control? How much water is anticipated to be needed per day? Where will the water be sourced and how?

Dust control would be achieved by a 500 gallon water buffalo and supplemental use of a 3,600 gallon water truck for access roads & broader fill sections. The water will be sourced from the on-site pond per 01 50 00. Water needs will vary during construction. The clearing of the bench area, and initial placement of spoils at the bench and berm will require approximately 8,000 - 16,000 gallons of water per day. This water would be used to suppress dust and optimize compaction.

EXHIBIT F
Prevailing Wage Requirements
BUTANO FARMS SAN FRANCISCO GARTER SNAKE
HABITAT ENHANCEMENT PROJECT

The state labor law requirements applicable to the contract are composed of, but not limited to, the following:

1. Payment of Prevailing Wage Rates

The award of a public works contract requires that all workers employed on the project be paid not less than the specified general prevailing wage rates by the contractor and its subcontractors. Prevailing wage determinations for this project can be obtained at: www.dir.ca.gov. This includes a total package including fringe benefits and training contributions which are paid to the employee or for the benefit of the employee to a bona fide ERISA approved or otherwise unconditionally paid for the benefit of the employee Trust Fund.

The contractor is responsible for obtaining and complying with all applicable general prevailing wage rates for trades workers and any rate changes, which may occur during the term of the contract. Prevailing wage rates and rate changes are to be posted at the job site for workers to view. Or the contractor may post a notice stating where the prevailing wage determinations are available on the jobsite and the contractor shall provide access to such information upon reasonable notice.

2. DIR Registration

All individuals or companies performing prevailing wage work on this project must be registered as a public works contractor and pay an annual fee of \$300 to the Department of Industrial Relations (DIR). This includes all work covered by prevailing wage such as trucking, surveying, building inspection and so on.

3. Apprentices

It is the duty of the contractor and subcontractors to employ registered apprentices on public works projects per Labor Code Section 1777.5; Contractors and subcontractors must submit proof of Public Works Contract Award Information (DAS140) or other documentation for Division of Apprenticeship Standards approved apprenticeship programs. Apprentices are to be employed in all crafts and in all trades with approved training programs. Contractors are to employ apprentices on a ratio of 1 apprentice hour for every 5 journeymen hours or as otherwise approved by the DAS approved Apprenticeship Training Committee. Contractors and subcontractors who do not meet this ratio must submit documentation that apprentices were requested and were not provided and/or not available in sufficient number to meet this ratio. The submission of an accurate DAS142(s) meets this requirement. Additional documentation may be required to verify the apprenticeship status of employees.

4. Penalties

Penalties, including forfeitures and debarment, shall be imposed for contractor/subcontractor failure to pay prevailing wages, failure to maintain and submit accurate certified payroll records upon request, failure to employ apprentices, and for failure to pay employees for all hours worked at the correct prevailing wage rate, in accordance with Labor Code Sections 1775, 1776, 1777.7, and 1813. Monetary penalties of \$200 per day per worker shall be imposed for failure to pay

correct prevailing wage; \$25 per day per worker shall be imposed for overtime violated; \$100 per day per worker for failure to provide certified payroll information; \$100-\$300 per calendar day for noncompliance of Apprenticeship issues.

5. Certified Payroll Records

Per Labor Code Section 1776, contractors and subcontractors are required to keep accurate payroll records which reflect the name, address, social security number, and work classification of each employee; the straight time and overtime hours worked each day and each week; the fringe benefits; and the actual per diem wages paid to each journey person, apprentice, worker, or other employee hired in connection with a public works project. A listing of all current prevailing wage determinations can be obtained from the Agency's main office or by accessing the Department of Industrial Relations' website at: www.dir.ca.gov

Employee payroll records shall be certified (signed under penalty of perjury by someone in authority at the company) and shall be made available for inspection at all reasonable hours at the principal office of the contractor/subcontractor, or shall be furnished to any employee, or to his or her authorized representative on request. Disclosure of certified payroll information to anyone other than the Awarding Body, its agent, or the Department of Industrial Relations requires that personal information about the employees (name, address and social security number) listed on the forms be redacted (omitted) to protect employee privacy.

Contractors and subcontractors shall maintain their certified payrolls on a weekly basis and shall submit said payrolls on a monthly basis in conjunction with contractor's requests for progress or final payment. In the event that there has been no work performed during a given week, the Certified Payroll Record shall be annotated "No Work" for that week. The Agency or its authorized representative is also authorized to request and review all related payroll records such as time cards, cancelled checks, etc. For all projects awarded after April 1, 2015, certified payrolls must also be submitted to the DIR electronically through their eCPR system.

While the DIR accepts electronic versions of your certified payroll, the DIR and this agency may also request copies of the original certified payroll and supporting documentation at any time.

6. Nondiscrimination in Employment

Prohibitions against employment discrimination are contained in Labor Code Sections 1735 and 1777.6; the Government Code; the Public Contracts Code; and Title VII of the Civil Rights Act of 1964, as amended. All contractors and subcontractors are required to implement equal employment opportunities as delineated below:

a. Equal Employment Poster

The equal employment poster shall be posted at the job site in a conspicuous place visible to employees and employment applicants for the duration of the project. All other labor and employment related posters are also to be properly displayed on the jobsite.

7. Kickback Prohibited

Per Labor Code Section 1778, contractors and subcontractors are prohibited from accepting, taking wages illegally, or extracting "kickback" from employee wages;

8. Acceptance of Fees Prohibited

Contractors and subcontractors are prohibited from exacting any type of fee for registering individuals for public work (Labor Code Section 1779); or for filling work orders on public works contracts (Labor Code Section 1780);

9. Listing of Subcontractors

Contractors are required to list all subcontractors hired to perform work on a public works project when that work is equivalent to more than one-half of one percent of the total contract amount or \$10,000 whichever is greater. (Public Contract Code Section 4100, et seq.);

10. Proper Licensing

Contractors and subcontractors are required to be properly licensed. Penalties will be imposed for employing workers while unlicensed (Labor Code Section 1021 and Business and Professions Code Section 7000, et seq. under California Contractors License Law);

11. Unfair Competition Prohibited

Contractors and subcontractors are prohibited from engaging in unfair competition (Business and Professions Code Sections 17200-17208);

12. Workers' Compensation Insurance

All contractors and subcontractors are required to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of Labor Code Section 3700 (Labor Code Section 1861);

13. OSHA

Contractors and subcontractors are required to comply with the Occupational, Safety and Health laws and regulations applicable to the particular public works project.

14. Prompt Payment of Subcontractors and Suppliers

Contractors are required by law to promptly pay their subcontractors and suppliers within seven (7) days of receipt of any progress or final payment from the Public Agency. Likewise, the subcontractor and supplier are required to pay their respective subcontractors and suppliers within seven (7) days of receipt of payment from the general contractor. When the payment to the contractor is a release of final retention on the project, those funds must be paid within seven (7) days of receipt.

15. IRCA

Pursuant to the Immigration Reform and Control Act of 1986, employers are required to verify that all employees working on public works contracts are legally able to work in the United States. Employers shall keep on file appropriate I-9 forms and documentation for all workers employed on the jobsite and make such forms available to inspection and review by the LCO upon request.

16. Jobsite Interviews

Jobsite interviews are required on a regular basis on this project, CCMI may conduct random jobsite interviews as necessary to meet labor compliance obligations. Please contact Field Representative Christina Sanchez once project has a confirmed start date. Her phone number is (650) 759-9891.

17. Certification of Electricians

Those employing electricians must comply with employment testing and certification requirements for electricians. Additional information may be required to verify the certification status of those employed.

18. Employee Wage Statements – It is required to provide itemized wage statements (pay stubs) to Employees under Labor Code Section 226.

19. Posting of Labor Compliance – Notice of Labor Compliance Approval is required to be posted at the job site in accordance with section 16429, listing a telephone number to call for inquiries, questions, or assistance with regard to the Labor Compliance Program. (Sample attached in handout).

20. Confirmation of Payroll Records – Confirmation of payment to employees for each contractor and subcontractor shall be undertaken randomly for at least one worker for at least one weekly period within that month. This will entail a monthly request of the front and back of a canceled check and employee pay stub for each contractor/subcontractor. Per Title 8 of the California Code Regulations section 16432(c).

21. Public Works Contractor Registration – Only those businesses who have registered and paid the applicable fee to the Department of Industrial Relations as a Public Works Contractor will be allowed to work on the project.

I acknowledge that I have been informed and am aware of the foregoing requirements and that

I am authorized to make this certification on behalf of HANFORD APPLIED RESTORATION & CONSERVATION



(Name of Contractor)

Signature

Mark Cederborg

Name

CEO

Title of Contractor Authorized Representative



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **461167**

Entity **CORP**

Business Name **HANFORD APPLIED RESTORATION
& CONSERVATION**

Classifier(s) **A C27**

Expiration Date **02/28/2022**

www.cslb.ca.gov





State of California

Department of Industrial Rel

Contractor Information

Legal Entity Name
HANFORD APPLIED RESTORATION & CONSERVATION

Legal Entity Type
Corporation

Status
Active

Registration Number
1000000222

Registration effective date
07/01/19

Registration expiration date
06/30/22

Mailing Address
765 Baywood Drive, Suite 237 Petaluma 94954 CA ...

Physical Address
765 Baywood Drive, Suite 237 Petaluma 94954 CA ...

Email Address
m.cederborg@hanfordarc.com

Trade Name/DBA

License Number (s)
CSLB:461167

Back to DIR>> (<https://www.dir.ca.gov/>)

Registration History

Effective Date	Expiration Date
05/18/18	06/30/19
05/08/17	06/30/18
06/10/16	06/30/17
07/02/15	06/30/16
07/08/14	06/30/15
07/01/19	06/30/22

Legal Entity Information

Corporation Entity Number:

Federal Employment Identification Number:

President Name:

Vice President Name:

Treasurer Name:

Secretary Name:

CEO Name:

C2205218
943347863
DOUGLAS HANFORD
DAVID FELCIANO
DOUGLAS HANFORD
MARK CEDERBORG

Agency for Service:

Agent of Service Name:

Agent of Service Mailing Address:

Douglas Hanford
23195 Maffei Road Sonoma 95476 CA U

Worker's Compensation

HARC ATT: SCHED

Butano Farms Estimated Work Schedule

