



**Regular Meeting of the Board of Directors  
Thursday May 18, 2023**

**3:45 – 5:45 pm**

**Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019  
and via Zoom at: <https://us02web.zoom.us/j/89675733636>**

If you are using a computer or other device to join the meeting, you may click [here](#). A computer video camera is not required to participate. If you do not have access to a computer or internet during this meeting, or if your computer does not have audio, you can call in by phone: (669) 900-6833 and enter the meeting ID: 896 7573 3636 when prompted.

<b>1. Call to Order</b>
<b>2. Approval of Agenda</b>
<b>3. Introduction of Guests and Staff</b>
<b>4. Public Comment-</b> The Board will hear comments on items that are not on the agenda. The Board cannot act on an item unless it is an emergency as defined under Government Code §54954.2.
<b>5. Consent Agenda</b> <u>The Board of Directors approves:</u> <b>5.1.</b> <a href="#">March 16, 2023 Draft Regular Minutes</a> <b>5.2.</b> <a href="#">Fiscal Year 2022 draft financial audit, entitled, "San Mateo Resource Conservation District Basic Financial Statements June 30, 2022."</a> <u>The Board of Directors receives into record:</u> <b>5.3.</b> Mickel, A.E. (2023). <a href="#">An Environmental Regulation Paradigm Shift: the Cutting Green Tape Story</a> <b>5.4.</b> March 16, 2023 CalTrout blog, " <a href="#">Field Note: Following Fish Migration Up the Pescadero Creek Watershed</a> "
<b>6. Regular Agenda with Estimated Starting Times</b> <b>6.1.</b> (3:55 pm) Directors' connection and reports <b>6.2.</b> (4:10 pm) Board will consider approval of staff recommended construction contractor to implement the Butano Creek Backfield Floodplain and Streamflow Enhancement Project. <i>Recommendation will be determined when bids are opened on Monday, May 15, 2023 and brought to the board of directors during this meeting.</i> <b>6.3.</b> (4:20 pm) <a href="#">Board will consider Resolution 2023-3: Electing to Become Subject to the Uniform Public Construction Cost Accounting Procedures Pursuant to Public Contract Code §22030.</a> Supporting Document: <a href="#">Uniform Public Construction Cost Accounting Procedures</a> <b>6.4.</b> (4:30 pm) <a href="#">Board will consider adoption of a new Procurement and Subaward Policy.</a> <b>6.5.</b> (4:45 pm) <a href="#">Board will consider adoption of Fiscal Year '23 Third Quarter Financial Statements.</a> <b>6.6.</b> (5:00 pm) Study Session about Water Storage on the San Mateo County Coast <i>RCD and partners will present about work to capture water during times of deluge and store it for resilience during times of drought as one prong of the RCD's overall strategy to balance competing demands on limited resources for residents, farms, and wildlife at risk of extinction.</i>
<b>7. (5:45 pm) Adjourn Meeting</b> The next Regular Meeting of the Board of Directors is to be determined. It will include a study session about emerging science and evolving understanding about local risks from bacterial water pollution.

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time as they are distributed to all members, or a majority of the members of the Board.*



**Minutes of the Regular Meeting of the Board of Directors  
Thursday, May 18, 2023**

**3:45 – 5:45 pm**

**Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019  
and via Zoom at: <https://us02web.zoom.us/j/89675733636>**

Directors: Steve Stielstra (chairing), Adrienne Etherton, Michelle Weil, Barbara Kossy (remote)

Associate Directors: John Keener

RCD staff: Kellyx Nelson, Lau Hodges, Timothy Federal, Amy Kaeser, Caileen Viehweg, Christina Kelleher, Sara Polgar, Noah Katz, Joe Issel, Grace Allen, Kasey Butler, David Cowman, Jarrad Fisher, Barb Kipreos

NRCS staff: Jim Howard

Guests: John Vars (Fifth Crow Farm), Burnett Silveria, Jessie Maxfield CA Dept of Fish and Wildlife), Matt Nichols (City of HMB), Cathleen Brennan (Coastside County Water District), Gene Richeson (Double Dog Ranch), Kelly Greenwood (La Honda), Denice Hutten (City of HMB), Parker Weiss (Pescadero resident), Gus Mattammal (Midcoast Community Council), Mark Biaggi (TomKat Ranch), George Kolombatovich, Sunshine Simmons

**1. Call to Order**

Stielstra called the meeting to order at 3:45 p.m.

**2. Approval of Agenda**

- Nelson requested the board pull item 6.2, as the bid submitted by the recommended contractor had been contested and staff wanted to investigate the concern and speak to counsel prior to bringing the item before the board.
- **ACTION:** Etherton moved to approve the agenda as amended, Weil seconded. Motion passed unanimously.

**3. Introductions of Guests and Staff**

All in attendance introduced themselves.

**4. Public Comment**

There was no public comment.

**5. Consent Agenda**

**ACTION:** Etherton moved to approve the consent agenda, Weil seconded. Motion passed unanimously.

**6. Regular Agenda**

**6.1 Directors' connections and reports**

- Directors each shared their reflections on the prompt provided by Stielstra: What RCD project from the past few years has jumped out at you?
- Keener volunteered to provide the prompt for the next meeting.
- Stielstra reported that he had attended the Central Coast RCD regional meeting which he found interesting and valuable; there were lots of good

topics discussed and he saw a need for more leadership and engagement for the region.

- Etherton noted how excited she was to be participating in the Santa Cruz Mountains Stewardship Network's Spotlight Stewardship program.
- Kossy reported that she had been thinking about what landscape level conservation meant across the different landscapes her road trip has taken her on.
- Keener reported that the Pacifica Native Plant Nursery had done very well at its recent plant sale. He has continued his monitoring work at the mouth of San Pedro Creek in hopes of establishing baseline data.
- Etherton was excited for the Weed Management Area's upcoming Picnic in the Weeds on Sign Hill in South San Francisco.

**~~6.2 Board will consider approval of staff recommended construction contractor to implement the Butano Creek Backfield Floodplain and Streamflow Enhancement Project.~~**

**~~Recommendation will be determined when bids are opened on Monday, May 15, 2023 and brought to the board of directors during this meeting.~~**

**6.3 Board will consider Resolution 2023-3: Electing to Become Subject to the Uniform Public Construction Cost Accounting Procedures Pursuant to Public Contract Code §22030.**

- Polgar explained that this action was needed to work in concert with the proposed procurement policy and that, if adopted, this action would need to take place first per counsel. She gave an overview of the procedures.
- Stielstra noted this was an important evolution in the RCD's ability to work more efficiently.
- **ACTION:** Weil moved to approve Resolution 2023-3, Etherton seconded. Motion passed unanimously.

**6.4 Board will consider adoption of a new Procurement and Subaward Policy.**

- Nelson explained that the current procurement policy is outdated and not always in line with the RCD's workflow. Key updates included: increase the cost threshold to be in line with that of San Mateo County, how subawards are defined, and more clarity was provided on what constitutes a public works project.
- Nelson thanked Stielstra, Polgar and Fisher for their efforts developing the proposed policy. Kossy asked how that work was funded; Nelson explained staff billed their time to the agreement with San Mateo County.
- Polgar explained, if adopted, it would replace the current policy.
- Weil asked if this was only for work on public lands; Nelson explained this was broader.
- Etherton asked if it was ever good to go through a public bid process on public land; Nelson confirmed nothing precluded the RCD from going through a public bid process.
- **ACTION:** Etherton moved to adopt the new Procurement and Subaward Policy, Weil seconded. Motion passed unanimously.

## 6.5 Board will consider adoption of Fiscal Year '23 Third Quarter Financial Statements

- Nelson noted:
  - At the end of the Fiscal Year's third quarter the RCD was not 75% of the way through the budget; the end of the year finances will likely show 30% less due to storm response efforts and other projects being pushed until Fiscal Year '24. The 30% short fall is coming off both sides of the ledger.
  - The Balance Sheet shows the \$250K allocation made to the Operating Reserve. Accounts Receivable is about \$4 million and Accounts Payable is about \$1 million which highlights the RCD's ability to pay vendors as invoices come in as opposed to waiting for funding.
  - Deferred Revenue shows up as a liability however it is money the RCD will receive upon earning it.
  - The \$200K from the Moore Foundation is the revolving loan to aid in vendor payments during the construction season.
  - The Profit & Loss Statement currently shows a net of \$50K but there is no guarantee the year will end that way.
- Stielstra noted the quarterly financial reporting aided in transparency.
- Etherton asked if the RCD was compensated for projects that aren't able to happen due to storm response; Nelson responded that the RCD was still waiting for a contract, for funding for storm response, from San Mateo County.
- Weil asked if the \$200K from San Mateo County comes in at the end of the fiscal year. Nelson explained the County changed it this year, the money was now more of a fee for service that needed to be invoiced for. Historically it was disbursed at the beginning of the year. The County changed the terms this year unexpectedly and halfway through the year.
- Weil asked about the COVID relief; Nelson explained San Mateo County had stepped up to make the RCD whole for approximately \$75K of COVID expenses that they had not been obligated to pay.
- **ACTION:** Weil moved to approve the Fiscal Year '23 Third Quarter Financial Statements, Etherton seconded. Motion passed unanimously.

## 6.6 Study Session about Water Storage on the San Mateo County Coast

***RCD and partners will present about work to capture water during times of deluge and store it for resilience during times of drought as one prong of the RCD's overall strategy to balance competing demands on limited resources for residents, farms, and wildlife at risk of extinction. (Presentation below)***

- Discussion included the stress of eucalyptus on local water sources, how staff thinks holistically about how forests (and potential fire) affect water sources; how vegetation plays into the larger picture of soil health; consideration of the complexities and issues for building a reservoir in Quarry Park to manage stormwater (landowner desires, siting, trail removal, firefighting access, where overflow would go, who the customers would be/ how water would be used, risk of insurance increases or lost insurance for residents downstream of a dam, water quality/ water treatment, water delivery and conveyance, potential uses).

## 7. Adjourn Meeting

Stielstra adjourned the meeting at 5:52 p.m.



### **Resolution 2023-3**

## **Electing to Become Subject to the Uniform Public Construction Cost Accounting Procedures Pursuant to Public Contract Code §22030**

**WHEREAS**, the San Mateo Resource Conservation District (RCD) is a Special District organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939 and is defined in Section 3501 of the Government Code as a public agency;

**WHEREAS**, prior to the passage of Assembly Bill No. 1666, Chap 1054 Stats. 1983, which added Chapter 2 commencing with §22000 to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies;

**WHEREAS**, Public Contract Code §22000 et seq., the Uniform Public Construction Cost Account Act, establishes such a uniform cost account standard;

**WHEREAS**, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting of public projects; and

**WHEREAS**, adoption of these cost accounting procedures enables the District to utilize bidding procedures to procure construction services for public projects;

**NOW, THEREFORE, BE IT RESOLVED** that the San Mateo Resource Conservation District hereby elects under Public Contract Code §22030 to become subject to uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and notify the State Controller forthwith of this election.

**PASSED, APPROVED, AND ADOPTED** by the San Mateo Resource Conservation District Board of Directors on the 18th day of May, 2023.

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Barbara Kossy, President

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Date

## Memorandum

Date: May 18, 2023  
To: Board of Directors  
From: Kellyx Nelson  
Re: Recommendation to adopt Resolution 2023-3: Electing to be Subject to the Uniform Public Construction Cost Accounting Procedures Pursuant to California Public Contract Code §22030

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### Recommendation

Staff recommends that the Board of Directors adopt Resolution 2023-3: Electing to be Subject to the Uniform Public Construction Cost Accounting Procedures Pursuant to California Public Contract Code §22030.

### Background

The Uniform Public Construction Cost Accounting Act in the California Public Contract Code (CPCC) establishes uniform cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state. By agreeing to follow the cost accounting procedures pursuant to CPCC §22030 of the Act, public agencies may implement public projects of \$60,000 or less through the use of their own workforce, negotiated contract or purchase order. Additionally, they can use an informal bid process for procurement of public works contracts of \$200,000 or less.

Electing to be subject to these procedures allows the RCD to use these alternate processes for contracting for public projects. CPCC §22002(1) defines “public projects” as “Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility.” Agreements for these public projects are considered public works contracts (CPCC §1101) and are subject to the procurement requirements identified under the CPCC. Notably, projects located on private land and involving no publicly owned, leased or operated facility are not public projects and do not involve public works contracts. Additionally, agreements for non-construction services are not public works contracts.

Agencies that have elected to be subject to these procedures must also adopt an informal bidding policy for public projects that meets the requirements under CPCC §22034. The new Procurement and Subaward Policy that is also recommended for adoption by the Board enables the RCD to meet this requirement.

By electing to become subject to the Uniform Public Construction Cost Accounting Procedures pursuant to California Public Contract Code §22030 and, separately, adopting an updated Procurement and Subaward Policy, the RCD can:

- Procure construction services on public projects that cost \$60,000 or less through negotiated contract or purchase order.
- Utilize an informal bidding process (in the updated RCD policy) for procurement of construction services on projects that cost \$200,000 or less.



### **Resolution 2023-3**

## **Electing to Become Subject to the Uniform Public Construction Cost Accounting Procedures Pursuant to Public Contract Code §22030**

**WHEREAS**, the San Mateo Resource Conservation District (RCD) is a Special District organized under Division 9 of the California Public Resources Code with an original petition granted on July 1, 1939 and is defined in Section 3501 of the Government Code as a public agency;

**WHEREAS**, prior to the passage of Assembly Bill No. 1666, Chap 1054 Stats. 1983, which added Chapter 2 commencing with §22000 to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies;

**WHEREAS**, Public Contract Code §22000 et seq., the Uniform Public Construction Cost Account Act, establishes such a uniform cost account standard;

**WHEREAS**, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting of public projects; and

**WHEREAS**, adoption of these cost accounting procedures enables the District to utilize bidding procedures to procure construction services for public projects;

**NOW, THEREFORE, BE IT RESOLVED** that the San Mateo Resource Conservation District hereby elects under Public Contract Code §22030 to become subject to uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and notify the State Controller forthwith of this election.

**PASSED, APPROVED, AND ADOPTED** by the San Mateo Resource Conservation District Board of Directors on the 18th day of May, 2023.

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Barbara Kossy, President

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Date





**DRAFT Procurement and Subaward Policy**  
**San Mateo Resource Conservation District (District)**

*For Consideration for Adoption on May 18, 2023*

1. Purpose. The purpose of this policy is to establish the District's requirements for subawards and the procurement of services, construction contracts and materials and supplies.
2. Definitions.
  - 2.1. Procurement. Process for an organization to purchase products and services from external parties.
  - 2.2. Contract. A legally binding agreement between two or more parties that creates an obligation to perform a particular duty or set of tasks, e.g., contracting with an engineering firm to design a road. That entity is legally bound to complete a specific performance requirement, often defined by a scope of work contained in the contract and with the goods or services delivered by agreed upon date, with specific consideration for compensation, and other guidelines set forth in the contract language.
  - 2.3. Agreement. Formal or informal understanding of mutually agreed upon terms, e.g. an agreement with a landowner to access their property. These agreements may not always be legally binding. An agreement can also be used to set forth the terms and conditions of multiple contracts. A contract is an agreement, but an agreement is not always a contract. Agreements and contracts can be verbal or written, but a contract will always be legally enforceable.
  - 2.4. Purchase Order. Document(s) indicating terms, types, quantities, and agreed prices for products and/or services.
  - 2.5. Construction. Physical implementation of a project such as earth moving for habitat restoration, tree removal and mastication, hedgerow planting and compost application.
  - 2.6. Consulting. Professional services provided by any business, department, or individual whose procured services are not a manufactured or built product, e.g., engineering, grant writing, or IT support.
  - 2.7. Subaward and Subrecipient. When the District serves as a pass-through entity for funding to a partnering entity to carry out specific tasks, the partnering entity is a subrecipient and the funding they receive to carry out their responsibilities is the subaward. A subaward may be provided through any form of legally enforceable agreement, including an agreement that the subrecipient considers a contract.

3. Conflicts of Law or Policy. Procurement processes and procedures in the policy are not applicable where superseded by local, state, or federal law; where the terms of grant funding provide for the use of other procurement procedures; or where the District is otherwise obligated to use different procedures, such as due to the requirements of an insurance or self-insurance program.
4. Procurement. The following procurement process is used when the District acquires goods or services. The entity providing the goods or services is a contractor or vendor.
  - 4.1. Procurement Authority. The District has three levels of approval authority for procurement: approval by the Board of Directors; approval delegated to the Executive Director by the Board of Directors; and approval delegated to a designee by the Executive Director which, depending on circumstances, may or may not require prior approval of the Board of Directors. Where referenced, maximum procurement authority amounts refer to the total price of an agreement, contract, or purchase order, including all anticipated likely associated costs.
  - 4.2. Procurement of Consulting Services. Except as otherwise provided herein, the following selection procedures shall be followed when procuring consulting services.
    - 4.2.1. Basis of Award for Consulting Services. Consulting services are often of a technical and professional nature, and, due to the nature of the services to be provided, do not typically lend themselves to "lowest cost" as the primary selection criteria. Selection of the successful consultant may be based on a variety of criteria or considerations. Considerations include, but are not limited to: quality, dependability, warranty, demonstrated experience and competence, insurability, understanding of the scope of work, financial ability, resources to perform the work, willingness to cooperate with District and technical staff, and proposed methods to ensure timely and acceptable performance and management of the work.

In addition, State law requires that selection of professional consultants in the categories of architects, landscape architects, engineers, surveyors, construction managers, and environmental consulting be made on the basis of demonstrated competence and the professional qualifications necessary for the satisfactory performance of the required services (California Government Code §4526). Professional consultants should be individually selected for a specific project or problem with the objective of selecting the most qualified consultant at a price that is fair and reasonable and consistent with industry practice.
    - 4.2.2. Consulting Services Equal to or Less Than \$200,000. If the cost for furnishing consulting services to the District will not exceed \$200,000 the District may obtain competitive cost information while also considering the qualifications of contractors providing services and document the basis for contract award, whenever reasonably feasible. The Executive Director may approve the contract without seeking the approval of the Board of Directors. The Executive Director-approved contract shall be signed by

the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the Board President sign on behalf of the District.

4.2.3. Consulting Services in Excess of \$200,000. If the cost for furnishing consulting services to the District will exceed \$200,000, procurement shall be performed by the competitive procurement process for consulting services set forth in this policy, and approval from the Board of Directors shall be required prior to entering into contract. Contracts which have been approved by the Board shall be signed by the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the Board President sign on behalf of the District.

4.2.4. Competitive Procurement of Consulting Services. To establish a basis for award of the contract, the District shall: prepare a project-specific Request for Proposal (RFP) that outlines the terms, conditions and specifications of the services required by the District; and/or prepare a new or utilize an active Request for Qualifications (RFQ) that has relevant professional qualifications, experience, staffing and support and hourly rates as a basis for selecting a consultant and negotiating a contract for the project. To the extent reasonably possible a minimum of three (3) qualified firms or individuals shall be invited to submit proposals for an RFP or RFQ. District staff will determine appropriate posting of the RFP or RFQ announcement for generating interest. District staff and/or District directors and/or partners selected by District staff will review the proposals/qualifications received, will identify and review references for the most qualified consultants, and will rank the consultants based upon appropriate criteria developed for the project or required services. These criteria shall be included in the RFP or RFQ (if applicable). The criteria and rankings shall be documented in the recommendation for award of the contract to the Board of Directors during the approval process.

4.2.5. Renewal of Contracts for Consulting Services. The District may enter into agreements for consulting services that contain provisions authorizing a specific time extension or renewal of a contract. Any decision to extend or renew an existing contract should consider an evaluation of the work performed by the consultant. If the total amount of the original and renewed contract in any one fiscal year does not exceed \$200,000, the Executive Director may approve the contract without seeking approval of the Board of Directors. If the total amount exceeds \$200,000, the contract must be approved by the Board. In either case, the approved contract shall be signed by the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the Board President sign on behalf of the District.

4.3. Procurement of Construction Contracts. Except as otherwise provided herein, the following selection procedures shall be followed when the procurement involves a construction contract.

- 4.3.1. Projects on Private Land. Competitive procurement is not required for projects located on private land and involving no publicly owned, leased, or operated facility, as these are not public projects under California Public Contracting Code (§22002), and agreements for these projects are not considered public works contracts under this code (§1101).
- 4.3.2. Projects on Public Land. Competitive procurement is required for projects located on public land and involving publicly owned, leased, or operated facilities. These are public projects under California Public Contracting Code (§22002), and agreements for these projects are considered public works contracts under this code (§1101).
- 4.3.3. Construction Services Procurement Equal To or Less Than \$60,000. For construction projects where the estimated amount of the construction contract does not exceed \$60,000 per individual contractor per year, a competitive procurement process is not required. The District may obtain bids without advertisement or published notice inviting bids and may authorize and execute contracts for payment for services, supplies, material, labor, or other valuable consideration for any purpose, including the new construction of any building, structure, or improvement. The Executive Director may approve the contract without seeking the approval of the Board of Directors. The Executive Director-approved contract shall be signed by the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the President sign on behalf of the District.
- 4.3.4. Construction Services Procurement in Excess of \$60,000. For construction projects where the estimated amount of the construction contract is greater than \$60,000 and less than or equal to \$200,000, the procurement shall be performed by the competitive formal or informal procurement (bid) processes for construction contracts set forth in this policy. For construction projects where the estimated amount of the construction contract is greater than \$200,000, the procurement shall be performed by the competitive formal procurement (bid) process for construction contracts set forth in this policy. The competitive formal bid process requires approval from the Board of Directors prior to entering into contract. Contracts which have been approved by the Board shall be signed by the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the Board President sign on behalf of the District. For contractors selected through a competitive informal bid process, the Executive Director may approve the contract without seeking the approval of the Board of Directors. The Executive Director-approved contract shall be signed by the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the President sign on behalf of the District.
- 4.3.5. Competitive Formal Bid Process. The District shall invite formal bids as provided in California Public Contracting Code (§22037). Notice to contractors inviting formal bids shall state the time and place which may be a virtual meeting space for the opening of

sealed bids received either by mail or electronically and distinctly describe the project. This description typically includes plans and/or specifications describing the goods or services to be provided and the requirements for submission of complete bids. The notice shall be sent electronically at least 15 calendar days before the date of opening the bids. Distribution of the notice must include the construction trade journals as specified for San Mateo County by the California Uniform Construction Cost Accounting Commission as provided in California Public Contracting Code (§22036). Notice shall be published at least 14 calendar days before the date of opening the bids in a general circulation newspaper. Notice may also be distributed through digital distribution networks, the District web site, other construction trade journals, and other means the District deems appropriate.

The District reserves the right to waive irregularities relative to the responsiveness of any bid, so long as they do not give competitive advantage.

The District may reject any bids presented because bids exceed available funding, the bids are non-responsive and/or deemed not responsible. In such cases, the District shall have the option of pursuing any the following: select an alternate bidder under the same procurement, abandon the project, revise the scope of work and/or specifications or readvertising for bids in the manner described by this policy.

If a construction contract is awarded, it shall be awarded to the lowest-cost, responsive and responsible bidder, except as otherwise provided herein.

If no bids are received through the formal bid procedure, the project may be performed by negotiated contract without further complying with this policy.

4.3.6. Competitive Informal Bid Process. The District shall invite informal bids as provided in California Public Contracting Code (§22034). Notice to contractors inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project and state the time and place for the submission of bids electronically or by mail. Distribution of the notice to contractors inviting informal bids shall be provided in accordance with either or both of the following methods:

1. The notice inviting informal bids shall be sent electronically at least 15 calendar days before the bids are due. Distribution of the notice must include the construction trade journals as specified for San Mateo County by the California Uniform Construction Cost Accounting Commission as provided in California Public Contracting Code (§22036).
2. If the District develops and maintains a list of qualified contractors identified according to categories of work as set forth in this policy, all contractors on the list for the category of work being bid shall be mailed, faxed, or emailed a notice inviting informal bids unless the product or service is proprietary. All mailing of

notices to contractors pursuant to this subdivision shall be completed not less than 10 calendar days before bids are due.

To develop and maintain a list of qualified contractors identified according to categories of work, the District must at least once per calendar year establish a new or update the existing list by mailing, faxing, or emailing written notice to all construction trade journals designated for San Mateo County by the California Uniform Construction Cost Accounting Commission as provided in California Public Contracting Code (§22036). The notice shall invite all licensed contractors to submit the name of their firm to the District for inclusion on the District's list of qualified bidders. The notice shall require that the contractor provide: name and address to which a notice to contractors or proposal should be mailed, faxed, or emailed; phone number at which the contractor may be reached; type of work in which the contractor is interested and currently licensed to do (earthwork, pipelines, electrical, painting, general building, etc.); class of contractor's license(s) held; and contractor license number(s). The District may include any contractor names so desire on the lists, but lists must include, at minimum, all contractors who have properly provided the District with the information required in response to the notice.

If all bids received are in excess of \$200,000, the Board may, by adoption of a resolution by a four-fifths vote, award the contract, at \$212,500 or less, to the lowest responsible bidder, if it determines the cost estimate of the District was reasonable.

- 4.4. Procurement of Equipment, Supplies and Non-Consulting Services. Except as otherwise provided herein, the following selection procedures shall be followed when the procurement involves equipment, supplies or non-consulting services.
- 4.4.1. Equipment, Supplies or Non-Consulting Services Equal To or Less Than \$200,000. If the cost for furnishing equipment, supplies or non-consulting services to the District will not exceed \$200,000 the Executive Director may approve the contract or purchase order without seeking approval of the Board of Directors.
- 4.4.2. Equipment, Supplies or Non-Consulting Services in Excess of \$200,000. If the cost for furnishing equipment, supplies or non-consulting services to the District will exceed \$200,000, approval from the Board of Directors is required prior to purchase. Purchase orders which have been approved by the Board shall be signed by the Executive Director, or in the Executive Director's absence, his or her designee, unless the Board has directed that the Board President sign on behalf of the District.
- 4.4.3. Open Purchase Orders for Routine and Repetitive Supplies and Services for RCD Operations. Open purchase orders may be entered into with vendors who are expected to supply routine services, supplies, materials, or labor to the District on a

regular basis. Vendors of repetitive supplies and services shall be selected through a competitive procurement process as set out in Section 4.2.4, based upon the anticipated or budgeted cumulative cost of the supply or service. Multi-year contracts should be used only when appropriate and necessary to secure the best pricing, best service, or assure continuity of service. Whenever feasible, multi-year contracts for service or supplies shall provide that the option to renew or extend the contract is at the District's sole discretion.

5. Exceptions to Procurement Requirements. Exceptions to the competitive procurement requirements in this policy are applicable under certain conditions.
  - 5.1. Documentation of Exception. In the event any of the exceptions to the competitive procurement process are used, an explanation of the applicable exemption(s) shall be documented in writing and approved prior to entering into contract, by the Executive Director for procurements within the authority of Executive Director approval and by the Board of Directors for procurements requiring Board approval.
  - 5.2. Competitive Procurement Exceptions.
    - 5.2.1. Limited Availability/ Sole Source. Competitive procurement is not required when the work, materials or services are either: (a) available from only one source, or (b) unique due to the specialized skill or experience of the contractor, consultant, or supplier so as to be available from only one source, or (c) proprietary in nature.
    - 5.2.2. Compatibility and Continuity. Competitive procurement is not required when work, materials or services needed are required to match, integrate or be compatible, or to maintain cost effect consistency with an existing project or program and the work, materials or services are from a contractor, consultant, or vendor who previously satisfactorily performed/provided work, materials or services for the District for that project.
    - 5.2.3. Emergencies. The Board of Directors hereby delegates to the Executive Director the authority to declare an emergency and to award contracts without a competitive bidding process. The Executive Director shall document in writing that the emergency will not permit a delay resulting from a competitive solicitation process, and that immediate action is necessary to respond to the emergency. In the case of an emergency requiring an immediate purchase, the Executive Director may authorize his or her designee to secure in the open market any services, supplies, material, or labor required to respond to the emergency, regardless of the amount of the expenditure. The Executive Director shall report the status of the emergency to the Board of Directors at the next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, until the emergency is resolved.
    - 5.2.4. Cooperative Procurements; Piggyback. The District shall have the authority to join with other public jurisdictions or their umbrella organizations (e.g., California Association of Resource Conservation Districts) in cooperative purchasing plans, programs or pricing

agreements The District may also buy directly from a vendor at a price established by competitive bidding by another public jurisdiction in substantial compliance with a competitive procurement process even if the District had not joined with that public agency in a cooperative purchase. The District may also purchase from the United States of America or any state, municipality or other public corporation or agency. Board approval is required prior to purchases that exceed the maximum Executive Director approval amounts described in this policy.

6. Subaward. The District may fund a program or project or enter into a contract without a competitive selection process through a subaward of financial assistance to an eligible organization. Subawards are defined in the Federal Procurement Requirements (Federal Code of Regulations 200.317-200.327). Contracts or transactions between the District and government agencies, institutions of higher education, and non-profit organizations are often considered subawards regardless of whether the instrument is referred to as a contract. Where the subaward involves the pass-through of awarded funding, all applicable terms and conditions that are part of the primary award must be included in the subaward document.

Some characteristics that support the classification of an entity as a subrecipient rather than a contractor include when the entity:

- has responsibility for programmatic decision-making;
- requires considerable discretionary judgment in the performance of the work;
- contributes to the conduct of the project as described in the statement of work for the prime award;
- uses the funding to carry out a program for the entity's public purpose as specified in their mission statement or authorizing statute;
- would be considered as a co-author of publications resulting from the work performed under the award.

In determining whether the District classifies an entity as a subrecipient or a contractor, the substance of the relationship is more important than the form of the agreement. All of the characteristics listed above may not be present in all cases, and the District must use judgment in classifying each agreement as a subaward or a procurement contract. The Executive Director shall notify the Board of Directors of signed subaward agreements exceeding \$60,000.

Subawards are distinct from the purchasing of goods and services that constitutes a procurement relationship. Therefore, subawards do not function as exceptions to procurement requirements.

7. Conflict of Interest. All procurement must comply with the District's Conflict of Interest Policy which generally ensures that no District employee or official has a financial interest in any transaction to which the District is a party and which comes before said official or employee for recommendation or action.



**SAN MATEO RESOURCE CONSERVATION DISTRICT**

**FINANCIAL STATEMENTS**

**AS OF MARCH 31, 2023**

# SAN MATEO RESOURCE CONSERVATION DISTRICT

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**San Mateo Resource Conservation District**

**Budget vs. Actual**

**As of March 31, 2022**

	FY 23	03.31.23	
	<b>Budget</b>	<b>Actual</b>	<b>%</b>
<b>REVENUE</b>			
<u>Program Revenue</u>			
Agricultural Ombudsman	\$ 62,172	39,419	63%
Climate Mitigation and Adaptation	\$ 694,472	249,326	36%
Conservation Technical Assistance	\$ 188,428	175,982	93%
Cutting Green Tape	\$ 75,000	97,531	130%
Erosion and Sediment Management	\$ 38,154	710,215	1861%
Fire and Forestry	\$ 2,694,555	1,271,416	47%
Habitat Enhancement	\$ 3,569,671	1,716,209	48%
Santa Cruz Mountains Stewardship Network	\$ 1,358,460	856,998	63%
Water Quality	\$ 403,617	230,984	57%
Water Resources & Conservation	\$ 5,576,114	1,959,851	35%
<b>Subtotal Program Revenue</b>	<b>\$ 14,660,643</b>	<b>7,307,932</b>	<b>50%</b>
<u>Other Revenue</u>			
County Contributions	\$ 200,000		0%
San Mateo County Covid Relief	NA	78,586	NA
Donations	\$ 20,000	41,200	206%
Interest Income	\$ 1,300	1,592	122%
Misc. Income	\$ -	857	NA
Property Tax	\$ 85,000	65,214	77%
<b>Subtotal Other Revenue</b>	<b>\$ 306,300</b>	<b>187,449</b>	<b>61%</b>
<b>Total Revenue</b>	<b>\$ 14,966,943</b>	<b>\$ 7,495,381</b>	<b>50%</b>
<b>EXPENSES</b>			
<u>Operating Expenses</u>			
Personnel (Salaries & Fringe)	\$ 2,696,817	1,667,796	62%
Other	\$ 321,900	175,543	55%
<b>Subtotal Operating Expenses</b>	<b>\$ 3,018,717</b>	<b>1,843,339</b>	<b>61%</b>
<u>Program Expenses</u>			
Agricultural Ombudsman	\$ 13,860	8,732	63%
Climate Mitigation and Adaptation	\$ 451,964	113,130	25%
Conservation Technical Assistance	\$ 95,980	33,415	35%
Cutting Green Tape	\$ 50,000	71,920	144%
Erosion and Sediment Management	\$ -	669,974	NA
Fire and Forestry	\$ 2,050,728	902,388	44%
Habitat Enhancement	\$ 2,871,242	1,365,488	48%
Santa Cruz Mountains Stewardship Network	\$ 1,227,472	653,006	53%
Water Quality	\$ 141,907	68,125	48%
Water Resources & Conservation	\$ 5,184,824	1,715,202	33%
<b>Subtotal Program Expenses</b>	<b>\$ 12,087,977</b>	<b>5,601,380</b>	<b>46%</b>
<b>Total Expenses</b>	<b>\$ 15,106,694</b>	<b>7,444,719</b>	<b>49%</b>
<b>NET</b>	<b>\$ (139,751)</b>	<b>50,662</b>	<b>127%</b>
<b>Operating Reserve Allocation</b>	<b>\$ 250,000</b>	<b>250,000</b>	

These financial statements have not been subjected to an audit, review or compilation engagement.

## San Mateo Resource Conservation District

## Balance Sheet

As of March 31, 2023

Mar 31, 23

## ASSETS

## Current Assets

## Checking/Savings

1030 - Checking Account (5269) 2,603,451.61

1031 - Restricted State Funds (5012) (Butano Channel) 2,997.86

1032 - Operating Reserve (0202) 850,297.67

Total Checking/Savings 3,456,747.14

## Accounts Receivable

1200 - Accounts Receivable 4,291,784.98

Total Accounts Receivable 4,291,784.98

## Total Current Assets

## TOTAL ASSETS

7,748,532.12

7,748,532.12

## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

## Accounts Payable

2000 - Accounts Payable 1,206,577.98

Total Accounts Payable 1,206,577.98

## Credit Cards

2025 - Visa - Nelson - 1952 1,863.02

2035 - Visa - Issel - 0129 5,841.47

Total Credit Cards 7,704.49

## Other Current Liabilities

2060 - Accrued Time Off 115,334.87

## 2400 - Deferred Revenue

2401 - NFWF - San Bruno Mtn Butterfly 699,697.24

2405 - NFWF - Bonde Weir 3,263.86

2406 - CARCD - Pesc. Water Monitoring 1,921.74

2407 - 2023 Storms and Floods 8,000.00

2408 - Cutting Green Tape 39,327.78

2410 - Santa Cruz Mountain Stewardship 173,732.11

2411 - SCMSN - Atlas Project 8,873.99

2412 - SCMSN-Spotlight Stewardship 28,937.54

2414 - SCMSN - Veg Gen 180,218.43

2415 - SCMSN - DEI 1,679.87

2416 - SCMSN - COVID 23.74

2420 - MROSD - Driscoll Ranch 60.35

2421 - MROSD - Apple Orchard 14.97

2425 - Randtron Antenna 3,184.32

2429 - PG&amp;E - Apple Orchard 232,686.30

2430 - PG&amp;E - Butano Mitigation Proj. 136,846.79

2431 - PG&amp;E - Project Development 33,668.57

2432 - PG&amp;E Foundation - Hedge Rows 3,014.54

2433 - PG&amp;E - Tree Planting -2,444.34

2434 - PG&amp;E - San Bruno Mountain 52,205.60

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## San Mateo Resource Conservation District

## Balance Sheet

As of March 31, 2023

	<u>Mar 31, 23</u>
2435 · Cloverdale Ponds	75,132.38
2446 · SMC - Ag Plastics Recycling	11,020.15
2449 · STATE - Evan's Creek Fish Pass.	949,361.36
2451 · SMC - Butano Channel	45,972.87
2465 · NACD - Urban Farming TA	19,663.24
2466 · NACD - Conservation TA	20,094.02
2468 · SVCF - Water Farm, Fish, People	95,373.42
2470 · SVCF - Carbon Farm Planning	13,081.91
2471 · SVCF - Mobile Laundry Grant	7,568.25
2473 · RLF - TMDL Pescadero Butano	29,918.24
2475 · SAM - First Flush	8,884.88
2476 · SAM - Mitigation	11,228.54
2477 · COP - First Flush	-3,104.15
2478 · COP - San Pedro Creek FP	59.19
2489 · PAR - Carbon Farm Planning	15,780.74
2491 · POST - Rangeland Compost	2,772.76
2492 · POST - Ag CRAFT Event	149.71
2493 · POST - Potrero Nuevo Pond	40,000.00
2496 · Forest Task Force 2023	19,500.00
2497 · Climate & Agriculture	2,500.00
2498 · Barranca-Knolls/Cougar Ridge	93,095.00
2499 · Streamgages	
2499.1 · Pilarcitos Streamgage	29,202.92
2499.2 · Butano Streamgage	10,698.00
2499.3 · San Gregorio Streamgage	20,251.00
2499 · Streamgages - Other	-10,071.94
<b>Total 2499 · Streamgages</b>	<u>50,079.98</u>
<b>Total 2400 · Deferred Revenue</b>	<u>3,113,045.89</u>
<b>Total Other Current Liabilities</b>	<u>3,228,380.76</u>
<b>Total Current Liabilities</b>	4,442,663.23
<b>Long Term Liabilities</b>	
2530 · Moore Foundation	2,000,000.00
<b>Total Long Term Liabilities</b>	<u>2,000,000.00</u>
<b>Total Liabilities</b>	6,442,663.23
<b>Equity</b>	
3500 · Net Assets	1,203,915.44
3999 · SUSPENSE	51,290.98
Net Income	50,662.47
<b>Total Equity</b>	<u>1,305,868.89</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>7,748,532.12</u></u>

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# San Mateo Resource Conservation District

## Profit & Loss

July 2022 through March 2023

Jul '22 - Mar 23

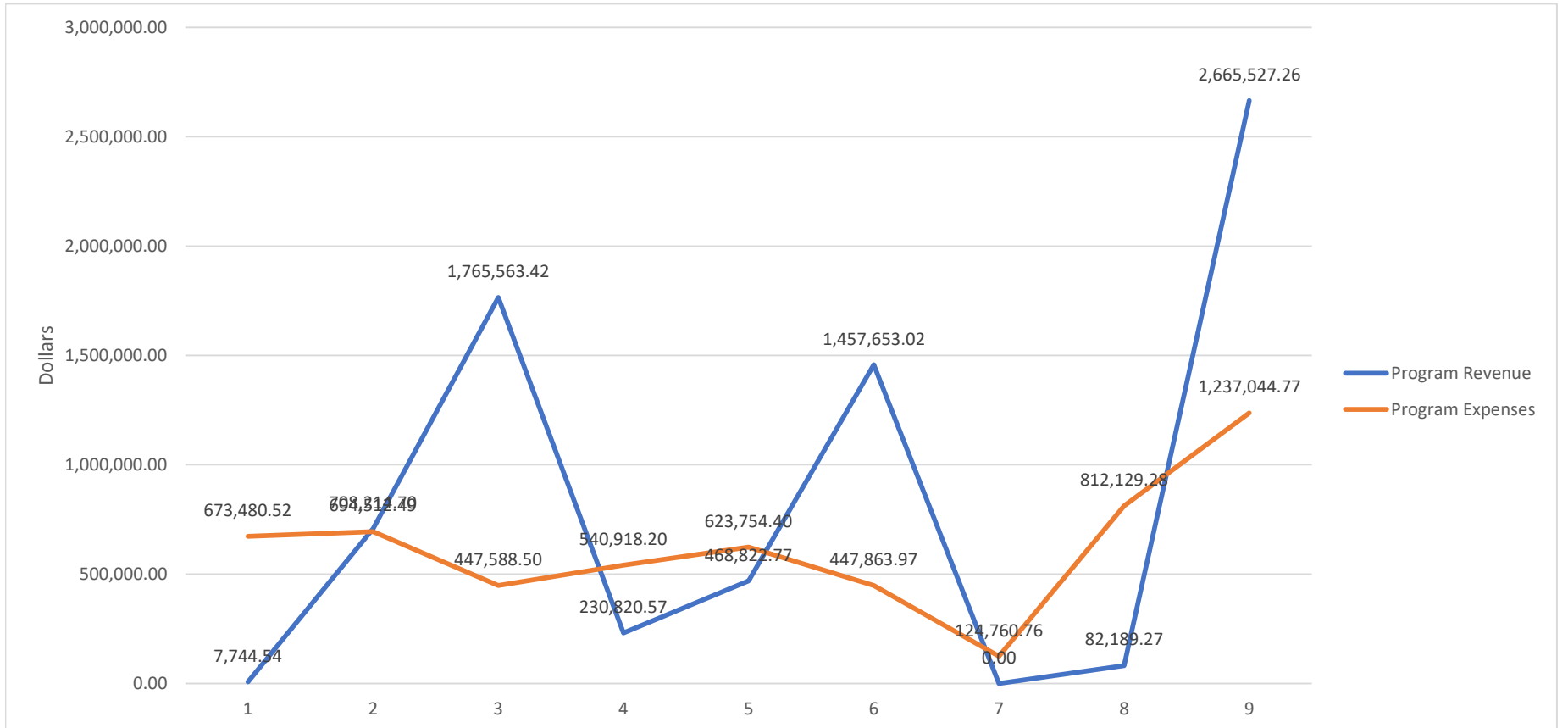
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4010 - Contracts	7,386,535.55
4020 - Donations	41,200.00
4040 - Interest	1,591.57
4055 - Property Tax	65,214.07
4080 - Stipend	856.91
<b>Total Income</b>	<u>7,495,398.10</u>
<b>Gross Profit</b>	<u>7,495,398.10</u>
<b>Expense</b>	
<b>5100 - Personnel</b>	
5110 - Salary	1,331,561.14
5120 - Benefits	336,235.13
<b>Total 5100 - Personnel</b>	<u>1,667,796.27</u>
<b>5200 - Operating Expense</b>	
5205 - Bank Fees	1,612.13
5210 - Communications	4,938.82
5215 - Dues-Membership-Subscriptions	5,601.00
5220 - Equipment	386.01
5225 - Information Technology	36,857.34
5230 - Insurance	841.98
5235 - Office Supplies	1,123.60
5240 - Rent	71,884.40
5245 - Accounting Services	16,059.00
5250 - Legal Services	919.40
5255 - Misc. Consulting Services	9,136.01
5265 - Discretionary	11,575.43
5270 - Prof. Development & Meetings	13,951.35
<b>Total 5200 - Operating Expense</b>	<u>174,886.47</u>
<b>5300 - Program Expenses</b>	
5310 - Project Implementation	5,602,052.89
<b>Total 5300 - Program Expenses</b>	<u>5,602,052.89</u>
<b>Total Expense</b>	<u>7,444,735.63</u>
<b>Net Ordinary Income</b>	<u>50,662.47</u>
<b>Net Income</b>	<u><u>50,662.47</u></u>

These financial statements have not been subjected to an audit, review or compilation engagement.

**San Mateo Resource Conservation District  
Profit & Loss  
July 2022 through March 2023**

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct 22</u>	<u>Nov 22</u>	<u>Dec 22</u>	<u>Jan 23</u>	<u>Feb 23</u>	<u>Mar 23</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>										
<b>Income</b>										
<b>4010 - Contracts</b>	7,744.54	708,214.70	1,765,563.42	230,820.57	468,822.77	1,457,653.02	0.00	82,189.27	2,665,527.26	7,386,535.55
<b>4020 - Donations</b>	500.00	15,000.00	0.00	0.00	0.00	12,700.00	5,000.00	8,000.00	0.00	41,200.00
<b>4040 - Interest</b>	84.80	92.30	326.71	133.22	158.67	484.65	119.22	78.44	113.56	1,591.57
<b>4055 - Property Tax</b>	979.57	4,032.92	255.21	2,808.89	3,688.89	38,487.34	4,858.22	5,959.44	4,143.59	65,214.07
<b>4080 - Stipend</b>	0.00	222.96	0.00	0.00	233.95	200.00	0.00	100.00	100.00	856.91
<b>Total Income</b>	<u>9,308.91</u>	<u>727,562.88</u>	<u>1,766,145.34</u>	<u>233,762.68</u>	<u>472,904.28</u>	<u>1,509,525.01</u>	<u>9,977.44</u>	<u>96,327.15</u>	<u>2,669,884.41</u>	<u>7,495,398.10</u>
<b>Gross Profit</b>	9,308.91	727,562.88	1,766,145.34	233,762.68	472,904.28	1,509,525.01	9,977.44	96,327.15	2,669,884.41	7,495,398.10
<b>Expense</b>										
<b>5100 - Personnel</b>										
<b>5110 - Salary</b>	158,948.85	165,935.02	158,140.60	158,025.59	155,631.24	169,460.11	172,511.92	192,907.81	0.00	1,331,561.14
<b>5120 - Benefits</b>	25,636.71	23,033.23	20,941.03	21,575.54	20,123.77	28,586.25	156,817.76	27,463.53	12,057.31	336,235.13
<b>Total 5100 - Personnel</b>	<u>184,585.56</u>	<u>188,968.25</u>	<u>179,081.63</u>	<u>179,601.13</u>	<u>175,755.01</u>	<u>198,046.36</u>	<u>329,329.68</u>	<u>220,371.34</u>	<u>12,057.31</u>	<u>1,667,796.27</u>
<b>5200 - Operating Expense</b>										
<b>5205 - Bank Fees</b>	111.89	30.00	690.30	161.91	0.00	206.58	411.45	0.00	0.00	1,612.13
<b>5210 - Communications</b>	73.93	853.93	73.93	73.93	1,047.11	1,441.99	573.10	578.59	222.31	4,938.82
<b>5215 - Dues-Membership-Subscriptions</b>	0.00	0.00	4,500.00	0.00	0.00	0.00	0.00	326.00	775.00	5,601.00
<b>5220 - Equipment</b>	0.00	86.52	52.92	0.00	0.00	0.00	0.00	239.94	6.63	386.01
<b>5225 - Information Technology</b>	906.20	2,784.49	4,285.69	377.08	2,125.44	11,629.99	328.83	10,700.23	3,719.39	36,857.34
<b>5230 - Insurance</b>	0.00	0.00	841.98	0.00	0.00	0.00	0.00	0.00	0.00	841.98
<b>5235 - Office Supplies</b>	0.00	261.74	143.31	518.90	9.55	0.00	12.04	178.06	0.00	1,123.60
<b>5240 - Rent</b>	13,936.60	0.00	14,435.20	0.00	14,435.20	0.00	14,435.20	14,642.20	0.00	71,884.40
<b>5245 - Accounting Services</b>	0.00	0.00	0.00	0.00	2,755.00	13,304.00	0.00	0.00	0.00	16,059.00
<b>5250 - Legal Services</b>	0.00	0.00	0.00	0.00	0.00	290.40	0.00	0.00	629.00	919.40
<b>5255 - Misc. Consulting Services</b>	180.00	8,890.00	0.00	0.00	65.00	0.01	0.00	1.00	0.00	9,136.01
<b>5265 - Discretionary</b>	0.00	2,179.78	756.46	660.34	2,013.68	5,419.89	166.29	131.25	247.74	11,575.43
<b>5270 - Prof. Development &amp; Meetings</b>	586.82	1,723.27	2,947.62	5,698.00	508.25	279.50	1,062.86	670.30	474.73	13,951.35
<b>Total 5200 - Operating Expense</b>	<u>15,795.44</u>	<u>16,809.73</u>	<u>28,727.41</u>	<u>7,490.16</u>	<u>22,959.23</u>	<u>32,572.36</u>	<u>16,989.77</u>	<u>27,467.57</u>	<u>6,074.80</u>	<u>174,886.47</u>
<b>5300 - Program Expenses</b>										
<b>5310 - Project Implementation</b>	673,480.52	694,512.49	447,588.50	540,918.20	623,754.40	447,863.97	124,760.76	812,129.28	1,237,044.77	5,602,052.89
<b>Total 5300 - Program Expenses</b>	<u>673,480.52</u>	<u>694,512.49</u>	<u>447,588.50</u>	<u>540,918.20</u>	<u>623,754.40</u>	<u>447,863.97</u>	<u>124,760.76</u>	<u>812,129.28</u>	<u>1,237,044.77</u>	<u>5,602,052.89</u>
<b>Total Expense</b>	<u>873,861.52</u>	<u>900,290.47</u>	<u>655,397.54</u>	<u>728,009.49</u>	<u>822,468.64</u>	<u>678,482.69</u>	<u>471,080.21</u>	<u>1,059,968.19</u>	<u>1,255,176.88</u>	<u>7,444,735.63</u>
<b>Net Ordinary Income</b>	-864,552.61	-172,727.59	1,110,747.80	-494,246.81	-349,564.36	831,042.32	-461,102.77	-963,641.04	1,414,707.53	50,662.47
<b>Net Income</b>	<u>-864,552.61</u>	<u>-172,727.59</u>	<u>1,110,747.80</u>	<u>-494,246.81</u>	<u>-349,564.36</u>	<u>831,042.32</u>	<u>-461,102.77</u>	<u>-963,641.04</u>	<u>1,414,707.53</u>	<u>50,662.47</u>

San Mateo Resource Conservation District  
 Profit Loss byMonth Chart  
 July through September 2022



These financial statements have not been subjected to an audit, review or compilation engagement.





SAN MATEO  
RESOURCE  
CONSERVATION  
DISTRICT



# WATER STORAGE on the SAN MATEO COUNTY COAST

MAY 18, 2023

SAN MATEO RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS



Reservoir being constructed on  
Farm, Half Moon Bay. Reservoir  
be used for stock water and irr  
of pasture.







# WATER FOR FARMS, FISH AND PEOPLE

Our program to help people...

- **Conserve**
- **Strategically manage**
- **Store**

...water for agriculture, wildlife and domestic uses.



# ADDRESSING LOCAL, STATE, AND FEDERAL PRIORITIES

- Multiple Governor's Executive Orders
- California's 30 x 30 initiative
- California Water Action Plan
- California Wildlife Action Plan
- State and federal recovery plans for threatened and endangered species
- San Mateo County Local Hazard Mitigation Plan
- San Mateo County Energy and Water Strategy 2025
- San Mateo County General Plan
- San Mateo County Ag Summits
- San Mateo County Food System Alliance
- California Roundtable on Agriculture and the Environment
- Multiple local watershed plans



# SAN MATEO COUNTY GENERAL PLAN

## **AGRICULTURAL IMPOUNDMENTS**

### 10.22 Developing Off-Stream Storage for Agriculture

Encourage the construction of small off-stream impoundments that draw water from peak winter streamflow for agricultural irrigation.

### 10.23 Expediting the Permit Process

Work with the State Division of Water Rights and the State Department of Fish and Game to develop procedures to shorten the time period required to obtain permits to appropriate water for agricultural purposes.

### 10.24 Financing Agricultural Impoundments

- a. Encourage the formation of assessment districts as a method to finance the construction of agricultural impoundments.
- b. Direct the County Manager's Office to research the availability of grants to finance and locate the construction of new agricultural impoundments.
- c. Encourage developers of non-agricultural uses to contribute toward financing the construction of agricultural impoundments





# RCD STRATEGIC PLAN

- Implement programs and projects that help our landscapes adapt to climate change by **building resilience to flooding, drought and other climate extremes.**
- Plan, design, and implement activities that **restore, protect, or monitor healthy watershed and ecosystem function.**
- Provide technical assistance, participate in collaborations, and implement **programs and projects towards a resilient food system.**



# PROJECT PLANNING

1. Assess water availability (streamflow and groundwater)
2. Assess water use and existing water systems
  - Irrigation evaluation for farms
3. Assess historic, current and anticipated water needs
4. Collect and maintain data (stream gauges, weather station)



<b>Total ETo for HMB *</b>	<b>39</b>
Peak Month ETo **	5.1
April ETo	3.9
May ETo	4.65
June ETo	5.1
July ETo	4.96
August ETo	4.65
September ETo	3.9
October ETo	2.79
Crop K for Veggies and Mint ^	0.35
Crop K for Berries ^	0.5
Crop K for Pasture ^	0.6



<i>Annual</i>						<i>Adjusted Water Requirement</i>	<i>Adjusted Water Requirement</i>	<i>Total Water need on ranch (acre/feet)</i>	<i>Total Water need on ranch (acre/feet)</i>
Farmed Acres on Ranch	Crop	Irrigation Type	Crop Water Requirement (inches)	Current DU	Target DU	Current DU (inches)	Target DU (inches)	Target DU	Current DU
52.5	Veggies	Sprinkler	13.65	53%	80%	25.75	17.06	74.65	112.68
								74.65	112.68

	<i>(19.4 max)</i>	<i>Amount pumped in per month (Need + Evap)</i>	<i>Crop water need</i>	<i>Approx. Loss to evaporation</i>	<i>Amount left in pond</i>
April	19.4	4.57	4.27	0.3	19.4
May	19.4	5.45	5.09	0.36	19.4
June	19.4	6.09	5.58	0.51	18.91
July	18.91	5.93	5.43	0.5	18.91
Aug	18.91	0 (forbearance)	5.09	0.48	12.82
Sept	12.82	0 (forbearance)	4.26	0.38	7.56
Oct	7.56	0 (forbearance)	3.06	0.25	3.5

	<i>Location 1: (300 &gt; 70)</i>	<i>Location 2: (300 &gt; 70)</i>	<i>Location 3: (140 &gt; 70)</i>	<i>Location 4: (350 &gt; 70)</i>	<i>Total benefit to flow (cfs)</i>
Apr	0.51	0.51	0.25	0.62	1.89
May	0.51	0.51	0.25	0.62	1.89
Jun	0.51	0.51	0.25	0.62	1.89
Jul	0.51	0.51	0.25	0.62	1.89
Aug	0.22	0.51	0.4	0.62	1.75
Sept	0.22	0.22	0.4	0.62	1.46
Oct	0.22	0.22	0.4	0.62	1.46
<b>Flow Benefit, Jun - Oct</b>	1.68	1.97	1.7	3.1	8.45
<b>Flow Benefit, Apr - Oct</b>	2.7	2.99	2.2	4.34	12.23
<b>Flow Benefit, Aug - Oct</b>	0.66	0.95	1.2	1.86	4.67

# IMPLEMENTATION

## Types of projects:

- Water system upgrades
- Water management plans
- Water storage
- Forbearance agreements
- Timing and rate of diversions

## May include:

- Securing/ managing funding
- Engineered designs
- Installation of equipment
- Construction
- Securing permits
- Securing water rights



# RESULTS

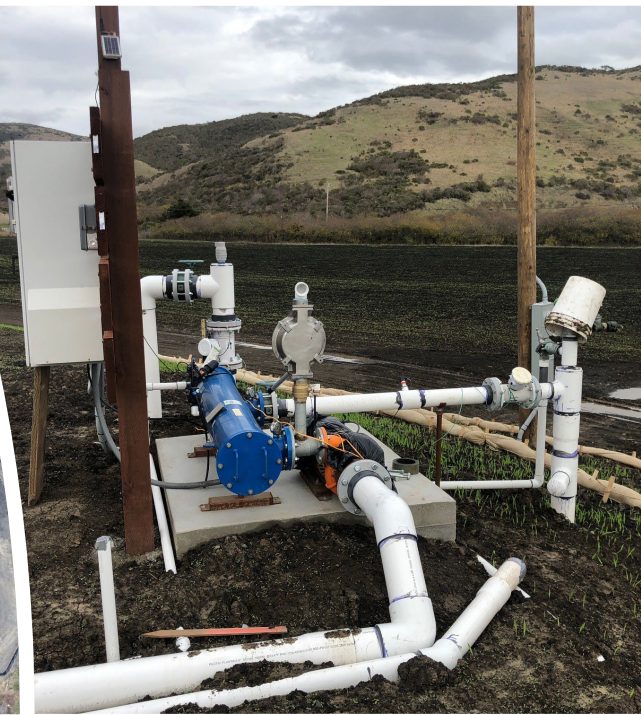
Helped **over 30 farms** and **6 domestic water systems**

## Completed

- 155 AF (50M gallons) of water storage
- 228 AF (74M gallons) of water conserved annually
- As much as doubled the water in some creeks during drought- prevented some from drying out
- About the amount of water needed per year for 163-acres of farming
- About half the amount of water needed by residents of the county's south coast

## In planning

- 160 AF (52M gallons) of water storage
- 100+ AF (35+M gallons) of water conserved annually



# FUNDING

**Over 28 million dollars** for water security and water conservation on the San Mateo County coast.



Funding Since 2011	Funds
Department of Water Resources	\$13,135,029
Wildlife Conservation Board	\$11,497,693
San Mateo County	\$1,675,000
NOAA	\$421,764
Coastal Conservancy	\$344,552
Silicon Valley Community Foundation	\$340,000
NRCS	\$281,753
Landowners (POST= \$375K)	\$450,000
CDFW	\$69,350
USFWS	\$5,000
<b>Total</b>	<b>\$28,220,955</b>

# KEY CONSIDERATIONS

1. Confronting multiple tradeoffs- no one-size fits all
2. Sequencing complex project components
3. Pond design and construction
4. Funding
5. Pond maintenance and operation
6. Permitting and water rights
7. Perceptions of private benefit
8. Large reservoirs vs. ponds



# NEXT STEPS

- Fifteen projects in the queue
- Cutting Green Tape
- Working with partners to explore feasibility of larger storage



**THANK YOU**

Questions?

Please reach out!

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