



**Special Meeting of the Board of Directors**

**Thursday June 1, 2023**

**4:00 – 4:30 pm**

**Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019**

**and via Zoom at: <https://us02web.zoom.us/j/89675733636>**

If you are using a computer or other device to join the meeting, you may click [here](#). A computer video camera is not required to participate. If you do not have access to a computer or internet during this meeting, or if your computer does not have audio, you can call in by phone: (669) 900-6833 and enter the meeting ID: 896 7573 3636 when prompted.

<b>1. Call to Order</b>
<b>2. Approval of Agenda</b>
<b>3. Introduction of Guests and Staff</b>
<b>4. Regular Agenda</b> <b>4.1. <a href="#">Board will consider contracting with L.D. Giacomini Enterprises Inc. for the Butano Creek Backfield Floodplain and Streamflow Enhancement Project.</a></b>
<b>5. Adjourn Meeting</b>

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time as they are distributed to all members, or a majority of the members of the Board.*



**Minutes of the Special Meeting of the Board of Directors  
Thursday, June 1, 2023**

**4:00 – 4:30 pm**

**Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019  
and via Zoom at: <https://us02web.zoom.us/j/89675733636>**

Directors: Steve Stielstra (chairing), Adrienne Etherton, Michelle Weil, Barbara Kossy (remote)

RCD staff: Kellyx Nelson, Lau Hodges, Jarrad Fisher, Christina Kelleher

**1. Call to Order**

Stielstra called the meeting to order at 4:01 p.m.

**2. Approval of Agenda**

**ACTION:** Etherton moved to approve the agenda, Weil seconded. Motion passed unanimously.

**3. Introductions of Guests and Staff**

All in attendance introduced themselves.

**4. Regular Agenda**

**4.1 Board will consider contracting with L.D. Giacomini Enterprises Inc. for the Butano Creek Backfield Floodplain and Streamflow Enhancement Project.**

- Nelson explained that Hanford ARC, another bidder, had contested the bid entered by L.D. Giacomini. This item was on the agenda of the regular May Board Meeting but had been pulled from the agenda during that meeting so that staff could conduct due diligence about the concern brought forward by Hanford, including conference with counsel to make sure staff's recommendation was fully vetted prior to bringing it before the board.
- Hanford argued that Giacomini was not a responsible and qualified bidder based on not having provided references for 5+ years of soil bioengineering work. RCD staff checked their references and qualifications in this area and found Giacomini to be qualified. Counsel confirmed that the process the RCD conducted before and after the contest was satisfactory and noted that the presence or absence of references did not give a competitive advantage to either firm. After confirming that staff still recommended Giacomini, staff reached out to Hanford to let them know the decision. Hanford expressed appreciation for the communication and a desire to continue working with the RCD in the future.
- Etherton noted the \$500K difference in bids and asked if there is any concern that L.D. Giacomini Enterprises Inc. was missing a piece of the project, or hadn't considered a portion of it? Fisher explained that a thorough engineering cost analysis had been done.

- Nelson noted the RCD has had good experiences with both firms.
- Stielstra expressed appreciation for staff's thoughtful and robust process for vetting firms and addressing this particular concern.

**ACTION:** Weil moved to contract with L.D. Giacomini Enterprise Inc, Stielstra seconded. Motion passed unanimously.

**5. Adjourn Meeting**

Stielstra adjourned the meeting at 4:15 p.m.

## Memorandum

Date: June 1, 2023  
To: Board of Directors  
From: Kellyx Nelson  
Re: Recommendation to contract with L.D. Giacomini Enterprises Inc. for the Butano Creek Backfield Floodplain and Streamflow Enhancement Project

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RCD staff recommends the board of directors approve contracting with L.D. Giacomini Enterprises Inc. to implement the Butano Creek Backfield Floodplain and Streamflow Enhancement Project. This project will benefit threatened and endangered species and other wildlife, enhance agricultural viability on the land, improve streamflow, and store sediment in support of downstream flood mitigation, implementing the Pescadero-Butano Sediment TMDL, and protecting the dredge project.

Work will include floodplain reconnection, improved channel complexity, and instream low enhancement components, all of which will have direct and indirect benefits to instream and adjacent floodplain and terrestrial habitats. It will create 4.2 acres of stage zero floodplain by lowering the current floodplain surface by as much as several feet, allowing the stream to access the lowered floodplain during winter baseflow conditions. It will place 15 to 20 habitat structures (roughness elements) within the newly created floodplain surface and adds in-channel habitat features, including one engineered logjam and several post-assisted log structures/living riffles to improve complexity and arrest incision.

A Request for Bids was distributed to approximately nine construction contractors and shared publicly via the RCD's website, Half Moon Bay Review, and four trade journals. Six firms attended a mandatory pre-bid site tour. Two of the six firms submitted bids, both by the deadline of May 16, 2023. Bids were opened during a public bid opening held on May 16, 2023 with the following results:

- L.D. Giacomini Enterprises Inc. (\$1,453,279.00)
- Hanford Applied Restoration & Conservation (\$1,978,355.00)

RCD and the consulting engineer for the project reviewed the bid documents and determined that L.D. Giacomini Enterprises Inc. is the lowest cost responsible bidder for the project. L.D. Giacomini Enterprises Inc. has experience working on projects involving creeks, large wood, and restoration. Additionally, the RCD worked with the firm to successfully complete the Dark Gulch Crossing Stabilization Project.

Figure 1. Project Location Map

## Exhibit B Project Site-Scale Map

