



Regular Meeting of the Board of Directors

Thursday August 17, 2023

4:00 – 6:00 pm

Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019

and via Zoom at: <https://us02web.zoom.us/j/89675733636>

If you are using a computer or other device to join the meeting, you may click [here](#). A computer video camera is not required to participate. If you do not have access to a computer or internet during this meeting, or if your computer does not have audio, you can call in by phone: (669) 900-6833 and enter the meeting ID: 896 7573 3636 when prompted.

1. Call to Order
2. Approval of Agenda
3. Introduction of Guests and Staff
4. Public Comment- The Board will hear comments on items that are not on the agenda. The Board cannot act on an item unless it is an emergency as defined under Government Code §54954.2.
5. Consent Agenda <u>The Board of Directors approves:</u> 5.1. July 20, 2023 Draft Regular Minutes <u>The Board of Directors receives into record:</u> 5.2. May 31, 2023 Half Moon Bay Review article, " SAM board agree to progress infrastructure budget " 5.3. July 22, 2023 The Daily Journal article, " Fire season prep now year-round in San Mateo County " 5.4. July 24, 2023 Half Moon Bay Review article, " RCD prompts winning projects on coast – agency 'helps people help the land'. "
6. Regular Agenda 6.1. Board will consider approval of Fiscal Year 2023 Draft Financial Statements. 6.2. Staff will provide updates regarding the Loma Mar Pipeline Replacement Project. 6.3. Board will discuss and may take action regarding fulfilling responsibilities when the executive director is away in September. 6.4. Board will discuss a workplan for the upcoming year. 6.5. Board will receive presentation of impact report for 2007-2022 and discuss how to share it with the communities served by the RCD. 6.6. USDA NRCS (Natural Resources Conservation Service) report 6.7. Directors' connection and reports
7. Adjourn Meeting The next Regular Meeting of the Board of Directors will be September 21, 2023.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time as they are distributed to all members, or a majority of the members of the Board.

**Minutes of the Regular Meeting of the Board of Directors
Thursday, August 17, 2023**

4:00 – 6:00 pm

**Location: 80 Stone Pine Road, Suite 100, Half Moon Bay, CA 94019
and via Zoom at: <https://us02web.zoom.us/j/89675733636>**

Directors: Steve Stielstra (chairing), Michelle Weil, Adrienne Etherton, Barbara Kossy (remote)

Associate Directors: John Wade, John Keener

RCD staff: Kellyx Nelson, Lau Hodges, Adria Arko, Jarrad Fisher, Amy Kaeser, David Cowman, Erica Harris

NRCS staff: Jim Howard

Guests: Cassandra Matter (Aide to Supervisor Ray Mueller), Kevin Watt

1. Call to Order

Stielstra called the meeting to order at 4:08 p.m.

2. Approval of Agenda

ACTION: Weil moved to approve the agenda, Etherton seconded. Motion passed unanimously.

3. Introductions of Guests and Staff

All in attendance introduced themselves.

4. Public Comment

- Erica Harris, RCD Conservation Ecologist, commented on the “mathematic gymnastics” of the Quarry Park Fuel Load Reduction project. Each tree cost a different amount to remove, some trees were downed in winter storms, have two different prices for removal. Currently there were 10K trees in 10 different class sizes and ground truthing was becoming difficult as the cape ivy began to take over. Weil asked if that meant the RCD would need to make difficult decisions. Harris stated it would and noted that staff would prioritize hazard trees over understory trees. Stielstra asked if the contracting tools had been dynamic enough. Nelson noted there had been a 30% increase due to change orders. Harris stated that the new cost was reasonable for the current price of doing business.

5. Consent Agenda

1. The Board of Directors approves:

- Nelson encouraged directors to read the press included on consent; she noted it represented how the RCD is talked about in the community.
- **ACTION:** Etherton moved to approve the consent agenda, Weil seconded. Motion passed unanimously.

6. Regular Agenda

6.1. Board will consider approval of Fiscal Year 2023 Draft Financial Statements.

- Nelson reviewed the balance sheet with the board, noted expenses and revenues that had been anticipated in FY '23 that would instead accrue in FY '24, the ratio of accounts receivable to payable was \$4.5M to \$1.6M, deferred revenue is considered a liability but is money received in advance that will be earned.
- Nelson reviewed the profit & loss statement by month to show the fluctuation due to quarterly invoicing; however the RCD's cash position has been strong which allowed for paying contractors prior to receiving funds.
- Etherton was thrilled the operating reserve had crossed the million dollar mark.
- Stielstra said the chart showing the fluctuation speaks to RCD staff building their budgets from the bottom up; he was pleased to see it followed in line with the forecast.
- Kossy noted the work that went into the budgeting process and thanked staff for all of their work.
- Nelson and Weil requested the County contribution include a footnote regarding it being moved to the programs category.
- **ACTION:** Weil moved to approve the Fiscal Year 2023 Draft Financial Statements, Kossy seconded. Motion passed unanimously.

6.2 Staff will provide updates regarding the Loma Mar Pipeline Replacement Project.

- Fisher explained the RCD is in the third phase of working with the community of Loma Mar to replace their drinking water system's storage tanks. Express Plumbing, Inc. is the contractor. They were supposed to start work in January of 2023. They delayed three or four times and have been reminded of their December 31, 2023 contract end date. Work has started but staff has concerns about completing work within the grant window and will keep the board updated.
- Stielstra asked if the RCD had given them a hard deadline should they slip up again; Nelson stated the dates were in the contract and they have been reminded of the implications. Fisher noted RCD staff has now received a detailed timeline from them.

6.3 Board will discuss and may take action regarding fulfilling responsibilities when the executive director is away in September.

- Nelson explained she would not be able to sign contracts or checks while she was away. She explained that staff do all of the legwork to prepare contracts prior to bringing them to her for signature. If questions arise, they would consult with counsel.
- Keener recommends Stielstra be the signer in Nelson absence; Stielstra agrees.
- It is noted that Kossy already has authority to sign checks.

- **ACTION:** Etherton moved to approve Stielstra to sign contracts in Nelson's absence, Weil seconded. Motion passed unanimously.

6.4 Board will discuss work plan for the upcoming year.

- Nelson explained that each program manager is developing their program strategy and will share them with the board in the future.
- Nelson reminded the board about the plan to put more regular business items on consent to allow for time for discussion, learning, and policy.
- Etherton agreed, noting it is helpful to have the finances on the regular agenda so they could have a narrative to go along with it.
- Kossy asked if there was going to be a September meeting in Nelson's absence and Etherton volunteered to help Hodges notice it if needed.

6.5 Board will receive presentation of impact report for 2007-2022 and discuss how to share it with communities served by the RCD.

- Nelson explained the report is advertised on the website banner, has been announced on social media, sent to partners, and will be highlighted in the upcoming newsletter. The report can be viewed in English & Spanish.
- Nelson noted the report is dedicated to Jim Reynolds who had been an RCD director for 16 years. Etherton loved that it was dedicated to him.
- Nelson reviewed the document with the board and described the process of developing it, decisions that had to be made, and what staff learned.
- Weil asked how many were printed; Arko responded 2,500 in English and 250 in Spanish.
- Directors and guests expressed appreciation and enthusiasm, describing it as beautiful, magnificent, a triumph for the RCD, transparent about the difficulty in doing business, appreciation of the quantification, and something they were excited to show people.
- Discussion included the QR code on the back that directs people to the web page for the report, sharing it with other RCDs, how directors could use the report to talk about the RCD in the community, the "road show" to share the report, challenges emailing it as an attachment, costs to produce (about \$50K for project management consultant, graphic designer, web designer, printing fees, staff time), lessons learned that will improve metric tracking and reduce costs in future years, likely updates every five years,
- Nelson stated that Puente de la Costa del Sur was appreciative of the Spanish version.
- Nelson gave a massive thank you to Arko for her exceptional project management and getting it over the finish line.

6.6 USDA NRCS (Natural Resource Conservation Service) report by Jim Howard

- Two years ago Howard had been approached by the state office because the Department of Water Resources and the Environmental Protection Agency wanted to get the Pescadero/Butano watershed in the National Water Quality Initiative Program. At the time Sara Polgar, RCD Conservation Program Specialist, took the lead and was awarded a \$50K grant to address sediment issues. Howard was excited about how the work had been handled. Now that phase 1 was done, Howard had applied for more money from the Farm Bill.
- Nelson noted what an excellent example of NRCS/RCD partnership and gave a shout out to Howard for always knowing how to strategically leverage NRCS funding.

6.7 Directors' connections and reports

- Kossy noted she had been away a long time and was excited to get home and attend RCD meetings in person.
- Wade gave a big thanks to the RCD's work at the Mushroom Farm.
- Etherton reported that the City of Brisbane had wrapped up a small frog habitat with the RCD; she thanked Kaeser and Cleopatra Taday, RCD Biologist.
- Stielstra was looking forward to the RCD's Hop Dogma happy hour and the Pescadero Arts & Fun Festival.
- Weil was excited for an upcoming family vacation.

1. Adjourn Meeting

- Weil moved to skip the September regular meeting unless urgent business arose, Etherton seconded. Motion passed unanimously.
- Stielstra adjourned the meeting at 6:07

SAM board agrees to progress infrastructure budget

By August Howell
May 31, 2023

- ▶ **Government body:** Sewer Authority Mid-coastside

- ▶ **Time and date:** 7 p.m., May 22

- ▶ **Members present:** Kathryn Slater-Carter, Barbara Dye, Deborah Ruddock, Deborah Penrose, Peter Dekker, Matthew Clark.

- ▶ **Staff present:** General Manager Kishen Prathivadi, General Counsel Jeremy Jungreis, Superintendent Tim Costello.

- ▶ **Budget:** After a series of delays and disagreements, the board unanimously agreed to send the proposed fiscal year 2023-24 budget to the three member agencies for consideration. Half Moon Bay Director Debbie Ruddock said that the city would again pay for its portion of the budget under protest, and proposed that prior to June 6, when the City Council discusses the budget.

The agencies will discuss crafting a stipulation that could mean GCSD and MWSD would pay Half Moon Bay for costs related to replacing the Montara Force Main if the city wins its lawsuit against the two agencies. SAM is due to adopt its budget by July 1.

The city's protest stems from a disagreement about including a project replacing the Montara force main, the northernmost section of the Intertie Pipeline System, in next year's infrastructure budget. The city has sued the other member agencies in court claiming it's not responsible for maintaining the IPS because the city's ratepayers do not benefit from it. As proposed, SAM's \$9.2 million operating budget includes \$3.5 million for infrastructure, most of which will be used on the Montara force main replacement.

► **First Flush:** The San Mateo Resource Conservation District presented the 2022 results of its First Flush program, a volunteer-driven water sampling effort at 13 outfall sites from Pacifica to Half Moon Bay meant to identify what pollutants are most common on the coast. Grace Allen, an RCD water quality project manager, said the samples were collected on Sept. 21. For the first time in the program's history, RCD tested for 12 types of pesticides and found only one, Pendimethalin, at Denniston Creek. RCD staff explained it is a selective herbicide for broadleaf weeds and grassy weeds. The health risk is low for humans but it can potentially harm some plants and animals. Elsewhere, E. coli concentrations were above recommended levels at all but San Vicente Creek and Montara. Zinc, lead and total suspended solids were within recommended ranges at all sites.

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► **Buying boilers:** The board approved the purchase of two new gas and water boilers, one of which is meant to replace one that's no longer up to code. The purchase is meant to be less than \$500,000. One boiler runs while the other is a backup. Staff say the boilers are essential to heat the "digester sludge" between 95 and 96 degrees. This

allows microbes to break down fecal matter. If SAM doesn't supply the boilers with enough gas, it will violate its National Pollutant Discharge Elimination System permit and potentially face penalties.

Recently, Bay Area Air Quality Management District stated that SAM's ailing boiler was polluting above acceptable limits. SAM is unwilling to run without a backup, and staff say contractors can't repair the damaged one and will have to replace it entirely.

► **Quote of the day:** "We'd like to see this done upfront. And we aren't willing to pay additional costs." Slater-Carter on the ongoing dispute between GCSD and MWSD versus Half Moon Bay on how to pay for remodeling the Montara force main.

August Howell

https://www.smdailyjournal.com/news/local/fire-season-prep-now-year-round-in-san-mateo-county/article_963fb188-283c-11ee-9dd6-677d481bf305.html

FEATURED

From the Daily Journal archives

Fire season prep now year-round in San Mateo County

Cal Fire working hard to create better conditions

By Rachel McCrea Daily Journal Correspondent

Jul 22, 2023



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It's summer, which means beach traffic, sunscreen and a fast-approaching fire season, which means Cal Fire's San Mateo-Santa Cruz unit is preparing for what's to come.

Cal Fire, short for the California Department of Forestry and Fire Protection, is a state agency contracted by San Mateo County to fight wildfires. As the height of fire season approaches, it is focusing on prescribed burns, putting "good fire" on the ground to clear out vegetation that could become fuel for future fires. On June 30, it performed burns at the Filoli Historic House and Garden and at the San Andreas Dam on the SFPUC Peninsula Watershed.

As of last week, the window for prescribed burns was still open, Jonathan Cox, deputy chief of the Cal Fire San Mateo division, said. Once the hot summer weather dries out vegetation, though, the unit will switch to full-on fire season mode. Throughout the height of fire season, it will focus on emergency response and firefighting.

"The summertime, I think, gets most of the attention because that's when we're out fighting fires ... but there's an equal, if not greater, amount of work that goes on during the non-fire months," Cox said.

After fire season ends in the fall, the unit will focus on prescribed burns like it does in the spring. Fire used to be a key part of California's ecosystems and pre-settlement indigenous land management, and Cal Fire is trying to get "good fire" back on the ground after a long regime of fire suppression. The agency has been working to reintroduce fire to the landscape since the 1980s, Rich Sampson, Cal Fire San Mateo-Santa Cruz unit forester and division chief, said.

Smaller, controlled burns reduce the risk of huge, out-of-control fires by clearing out dry grass and plants, and can also be used to improve ecosystem biodiversity and manage invasive plant species.

"We need to make sure that good fire is reintroduced to that landscape, to make sure it comes back into balance," Cox said.

During the winter, the unit will work on vegetation management projects like shaded fuel breaks, which act as a buffer in forested areas by clearing out understory plants. These fuel breaks can slow the progression of a wildfire and provide a “defensive line” for firefighters, Cox said.

In the early springtime, the unit will run defensible space inspections for homeowners before getting back to prescribed burns. Cal Fire encourages property owners to keep 100 feet of defensible space around their buildings by reducing potential fuels like long grass and dead plants. A more detailed guide for maintaining defensible space can be found on Cal Fire’s website.

“We can’t be successful if the property owners are not also doing their part,” Cox said, adding that the unit sees solid compliance from homeowners.

“One silver lining of the last five years of large fire destruction is people are hyper aware now,” he said.

Funding increase

Another silver lining is the amount of funding that has been poured into wildland firefighting over the past few years. Grants of \$50,000 used to be a good year for the CZU [San Mateo-Santa Cruz unit] unit, Sampson said. Today, Cal Fire has almost \$28 million with which to work.

“A lot of pieces have come together over the last few years,” Cox said. “The investment in Cal Fire has been huge.”

This money comes largely from grants, but a 2019 executive order from Gov. Gavin Newsom proclaimed a state of emergency and prioritized 35 projects across California. The order increased funding and reduced regulatory requirements for these projects, including two in San Mateo County.

Money from grants is used to build the unit’s capacity for fire prevention, preparation and response. New equipment, more projects and an increase in staffing are all results of this influx of funding. A new fire crew facility will be opening in La

Honda in 2024, Cox said, and fuels management projects are taking place across the county.

Collaboration and coordination

Of course, Cal Fire isn't doing this work alone. Wildfire prevention is a cooperative effort, and agencies often work together on projects. Cal Fire is contracted by the county for wildland firefighting, and does projects with other organizations like the San Francisco Public Utilities Commission, State Parks and the San Mateo Resource Conservation District. The San Andreas Dam burn this June was an annual collaboration between the CZU unit and the SFPUC, which owns the land in the Peninsula Watershed. Cal Fire is also working with State Parks and the San Mateo RCD on a forest health project at Butano State Park. Fire Safe San Mateo is a nonprofit organization that brings together close to 20 entities including county fire departments, Cal Fire, the SFPUC, the RCD, county parks and more to work on vegetation management and fire prevention.

It's a "hugely important" council, Cox said.

Forecast

Fire season predictions are hard to make, and many past forecasts haven't been accurate, Samson said. However, the rainy winter may play a part in shaping this year's wildfires. It may have done wonders for the drought, but it also caused lots of new plant growth. Lots of fog during the long weeks of June gloom has kept plant moisture high, Sampson said, but this vegetation will be excellent fuel for wildfires once it dries out in the hot summer sun.

"We fully anticipate having an active fire year, and it really comes down to ... heat and wind," Cox said. The heavy rains also damaged fire roads, causing downed trees and washouts. Repairing these roads is "critical," Sampson said, because they allow engines to get close to fires and stop them before they get out of control.

Cal Fire works with landowning agencies like county and state parks when they need to repair fire roads. Crews are out removing downed trees, while the landowners are responsible for washouts and any engineering work that needs to be

done. This may be a long-term process.

“The damage that we got from this winter,” he said, “I don’t know if we’re going to have a full idea of the effects for another year or two.”

Still, any predictions for this year?

“Ask me in December,” Sampson said.



MORE INFORMATION

Making fire prep less costly

https://www.hmbreview.com/coastside_magazine_stories/coastside-asked-answered/article_5cc47e4a-2a79-11ee-a043-af66c5a05d6c.html

COASTSIDE / Asked + Answered

RCD prompts winning projects on coast — agency ‘helps people help the land’

Jul 24, 2023



Resource Conservation Districts across California have served as local hubs for conservation for over 95 years and the San Mateo RCD is no exception. When we asked Adria Arko what her organization did, part of her answer was “helping people help the land.” She went on to note that RCDs connect people with the technical, financial and other assistance they need to best manage land and water. They help private and public landowners, community members, parks, farmers, ranchers and more find “win-

win solutions” to protect the environment, help ensure a viable local food system, and build resilience to natural disasters. Arko answered a few questions for Coastside Magazine contributor Greta Reich.

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1. Why does the RCD's work on the coast matter? People who live, work, or play in coastal San Mateo County know this is a special place. We are inspired by the abundance and beauty of its natural and working lands, from the tops of redwood-forested mountains to the majestic coastline and beaches of the Pacific Ocean. We depend on its healthy soils, clean air, water resources, and ecosystems to sustain our health, economy and way of life. How we steward these resources directly affects biodiversity, public safety, equity and justice, diverse industries, and our personal fulfillment. While there have been significant investments to preserve, restore and care for the lands and waters of coastal San Mateo County, our community, like many others in California, faces grave threats and significant challenges like climate change, species extinction, water pollution, catastrophic wildfire, drought, flooding, and sea level rise. Not surprisingly, the same forces that threaten plant and animal species also threaten human lives and livelihoods.

2. What ongoing projects should the public be focusing on? We have a lot of exciting sustainability efforts underway focused on thriving local agriculture, reversing climate change, improving water quality and conservation, protecting species at risk of extinction, and protecting communities from the extremes of wildfire, drought and significant storms. We're currently developing a project in Pacifica to remove a barrier to fish passage in San Pedro Creek, which when completed will provide improved fish habitat, stabilize the banks of the creek, and reduce flooding in the area. We're also helping the city of Half Moon Bay assess the potential for nature-based solutions to sequester carbon as part of its climate action plan. A few projects we have underway on the South Coast include a large-scale project at Butano State Parks to improve the health, biodiversity, fire resiliency, and carbon sequestration of 400 acres of forest. We are also completing a multiyear project for Loma Mar to develop water security for the community.

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3. Is the RCD doing anything to mitigate the risk of catastrophic wildfire on the coast? We have a team of people working at the intersection of forest health and wildfire resiliency. We have also been helping people recover from the devastating fires of 2020 since then to the present day. We partner with the Fire Safe Council to help communities like Montara, La Honda and Loma Mar, create defensible space around their homes. We also work within forests to minimize wildfire threats, including those in the urban-wildland interface, such as the community of El Granada, where we have worked with community members and County Parks to remove hazardous and highly flammable eucalyptus trees along fire roads in Quarry Park. Most of our work improves the health of our forests while reducing fire risks.

4. What is your relationship with local farms? Since our establishment, we have remained dedicated to working alongside them, empowering and supporting farmers and ranchers as environmental stewards. Across our 80-plus-year history, we have done hundreds of projects that support the farmers in our area, whether they are commercial, educational, ranches, urban gardens, or greenhouses, or urban community gardens. We assist them in developing tailored conservation plans, help them implement conservation practices such as composting, improving habitat for pollinators, or reducing water use. One of our most successful programs helps farmers conserve, store, and strategically manage water for the mutual benefit of farm water security and protecting streamflow for endangered salmon and steelhead trout — a win-win.

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5. How can the public help the RCD help the environment in the Bay Area? There are a number of ways that the public can support RCD's vision to build a more thriving natural environment for all. We share a lot of useful information through our quarterly newsletter, where people can learn more about how to be a good land steward as well as learn more about our projects and events. We also have a few volunteer opportunities throughout the year for people who want to be more involved. If you're interested in volunteering, you can email info@sanmateoRCD.org. We also rely heavily on donations, and would welcome contributions from those that have the means to give. The donated funds are leveraged 200:1, meaning that every dollar donated helps

us access grant funding that goes directly to supporting the community. Lastly, if you are interested in doing conservation work on your property, let us know how we can help.

SAN MATEO RESOURCE CONSERVATION DISTRICT

FINANCIAL STATEMENTS

AS OF JUNE 30, 2023

SAN MATEO RESOURCE CONSERVATION DISTRICT

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San Mateo Resource Conservation District
Budget Actual
As of March 31, 2022

	FY 23	06.30.23	
	<u>Budget</u>	<u>Actual</u>	<u>%</u>
REVENUE			
<u>Program Revenue</u>			
Agricultural Ombudsman	\$ 47,679	55,583	117%
Climate Mitigation and Adaptation	\$ 322,823	364,995	113%
Conservation Technical Assistance	\$ 190,478	354,838	186%
Cutting Green Tape	\$ -	106,966	NA
Erosion and Sediment Management	\$ 76,087	740,279	973%
Fee for Service	NA	18	NA
Fire and Forestry	\$ 2,407,264	1,967,254	82%
Habitat Enhancement	\$ 4,560,096	2,304,221	51%
Santa Cruz Mountains Stewardship Network	\$ 1,429,163	1,123,760	79%
Stream Gage	NA	44,515	NA
Water Quality	\$ 335,603	304,427	91%
Water Resources & Conservation	\$ 2,618,568	3,207,936	123%
Subtotal Program Revenue	\$ 11,987,761	10,574,791	88%
<u>Other Revenue</u>			
County Contributions	\$ 200,000	-	0%
San Mateo County Covid Relief	NA	78,586	NA
Donations	\$ 20,000	64,307	322%
Interest Income	\$ 1,300	2,457	189%
Misc. Income	\$ -	857	NA
Property Tax	\$ 85,000	96,647	114%
Subtotal Other Revenue	\$ 306,300	242,854	79%
Total Revenue	\$ 12,294,061	\$ 10,817,645	88%
EXPENSES			
<u>Operating Expenses</u>			
Personnel (Salaries & Fringe)	\$ 2,313,200	2,599,118	112%
Other	\$ 294,500	309,922	105%
Subtotal Operating Expenses	\$ 2,607,700	2,909,040	112%
<u>Program Expenses</u>			
Agricultural Ombudsman	\$ 1,400	8,772	627%
Climate Mitigation and Adaptation	\$ 55,220	185,609	336%
Conservation Technical Assistance	\$ 56,185	81,572	145%
Cutting Green Tape	\$ -	75,040	NA
Erosion and Sediment Management	\$ 8,045	669,974	NA
Fee for Service	\$ -	18	NA
Fire and Forestry	\$ 1,893,601	1,509,638	80%
Habitat Enhancement	\$ 3,986,071	1,600,886	40%
Santa Cruz Mountains Stewardship Network	\$ 1,285,198	860,386	67%
Stream Gage	NA	47,743	NA
Water Quality	\$ 73,015	75,221	103%
Water Resources & Conservation	\$ 2,340,600	2,855,095	122%
Subtotal Program Expenses	\$ 9,699,335	7,969,953	82%
Total Expenses	\$ 12,307,035	10,878,993	88%
NET	\$ (12,974)	(61,348)	227%
Operating Reserve Allocation	\$ 250,000	\$ 250,000	

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them

San Mateo Resource Conservation District
Balance Sheet
As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1030 - Checking Account (5269)	3,206,012.79
1031 - Restricted State Funds (5012) (Butano Channel)	2,997.93
1032 - Operating Reserve (0202)	850,340.07
Total Checking/Savings	4,059,350.79
Accounts Receivable	
1200 - Accounts Receivable	4,552,410.18
Total Accounts Receivable	4,552,410.18
Total Current Assets	8,611,760.97
TOTAL ASSETS	8,611,760.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	1,644,277.97
Total Accounts Payable	1,644,277.97
Credit Cards	
2025 - Visa - Nelson - 1952	471.96
2035 - Visa - Issel - 0129	9,439.80
Total Credit Cards	9,911.76
Other Current Liabilities	
2045 - Accrued Payroll	220,719.34
2060 - Accrued Time Off	129,786.14
2400 - Deferred Revenue	
2401 - NFWF - San Bruno Mtn Butterfly	686,854.82
2405 - NFWF - Bonde Weir	3,263.86
2406 - CARCD - Pesc. Water Monitoring	1,921.74
2408 - Cutting Green Tape	30,392.46
2410 - Santa Cruz Mountain Stewardship	146,193.95
2411 - SCMSN - Atlas Project	8,873.99
2412 - SCMSN-Spotlight Stewardship	14,801.14
2414 - SCMSN - Veg Gen	202,256.39
2415 - SCMSN - DEI	1,679.87
2416 - SCMSN - COVID	23.74
2420 - MROSD - Driscoll Ranch	60.35
2421 - MROSD - Apple Orchard	14.97
2425 - Randtron Antenna	3,184.32
2429 - PG&E - Apple Orchard	229,853.42
2430 - PG&E - Butano Mitigation Proj.	140,175.05
2431 - PG&E - Project Development	33,668.57
2432 - PG&E Foundation - Hedge Rows	3,014.54
2433 - PG&E - Tree Planting	-2,444.34
2434 - PG&E - San Bruno Mountain	18,084.15

San Mateo Resource Conservation District

Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
2435 · Cloverdale Ponds	75,132.38
2446 · SMC - Ag Plastics Recycling	789.13
2448 · STATE - Portola/Peter's Creek	500,000.00
2449 · STATE - Evan's Creek Fish Pass.	894,925.61
2451 · SMC - Butano Channel	18,670.33
2465 · NACD - Urban Farming TA	19,663.24
2466 · NACD - Conservation TA	20,094.02
2468 · SVCF - Water Farm, Fish, People	93,234.93
2470 · SVCF - Carbon Farm Planning	8,521.91
2471 · SVCF - Mobile Laundry Grant	7,568.25
2473 · RLF - TMDL Pescadero Butano	23,471.34
2475 · SAM - First Flush	33,884.88
2476 · SAM - Mitigation	11,228.54
2477 · COP - First Flush	1,895.85
2478 · COP - San Pedro Creek FP	59.19
2489 · PAR - Carbon Farm Planning	15,780.74
2491 · POST - Rangeland Compost	2,772.76
2492 · POST - Ag CRAFT Event	1,149.71
2493 · POST - Potrero Nuevo Pond	40,000.00
2496 · Forest Task Force 2023	31,546.25
2497 · Climate & Agriculture	2,500.00
2498 · Barranca-Knolls/Cougar Ridge	93,095.00
2499 · Streamgages	
2499.1 · Pilarcitos Streamgage	29,202.92
2499.2 · Butano Streamgage	10,698.00
2499.3 · San Gregorio Streamgage	25,251.00
2499 · Streamgages - Other	-10,071.94
Total 2499 · Streamgages	<u>55,079.98</u>
Total 2400 · Deferred Revenue	<u>3,472,937.03</u>
Total Other Current Liabilities	<u>3,823,442.51</u>
Total Current Liabilities	<u>5,477,632.24</u>
Long Term Liabilities	
2530 · Moore Foundation	2,000,000.00
Total Long Term Liabilities	<u>2,000,000.00</u>
Total Liabilities	<u>7,477,632.24</u>
Equity	
3500 · Net Assets	1,197,136.15
3999 · SUSPENSE	-1,660.07
Net Income	-61,347.35
Total Equity	<u>1,134,128.73</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,611,760.97</u></u>

San Mateo Resource Conservation District

Profit & Loss

July 2022 through June 2023

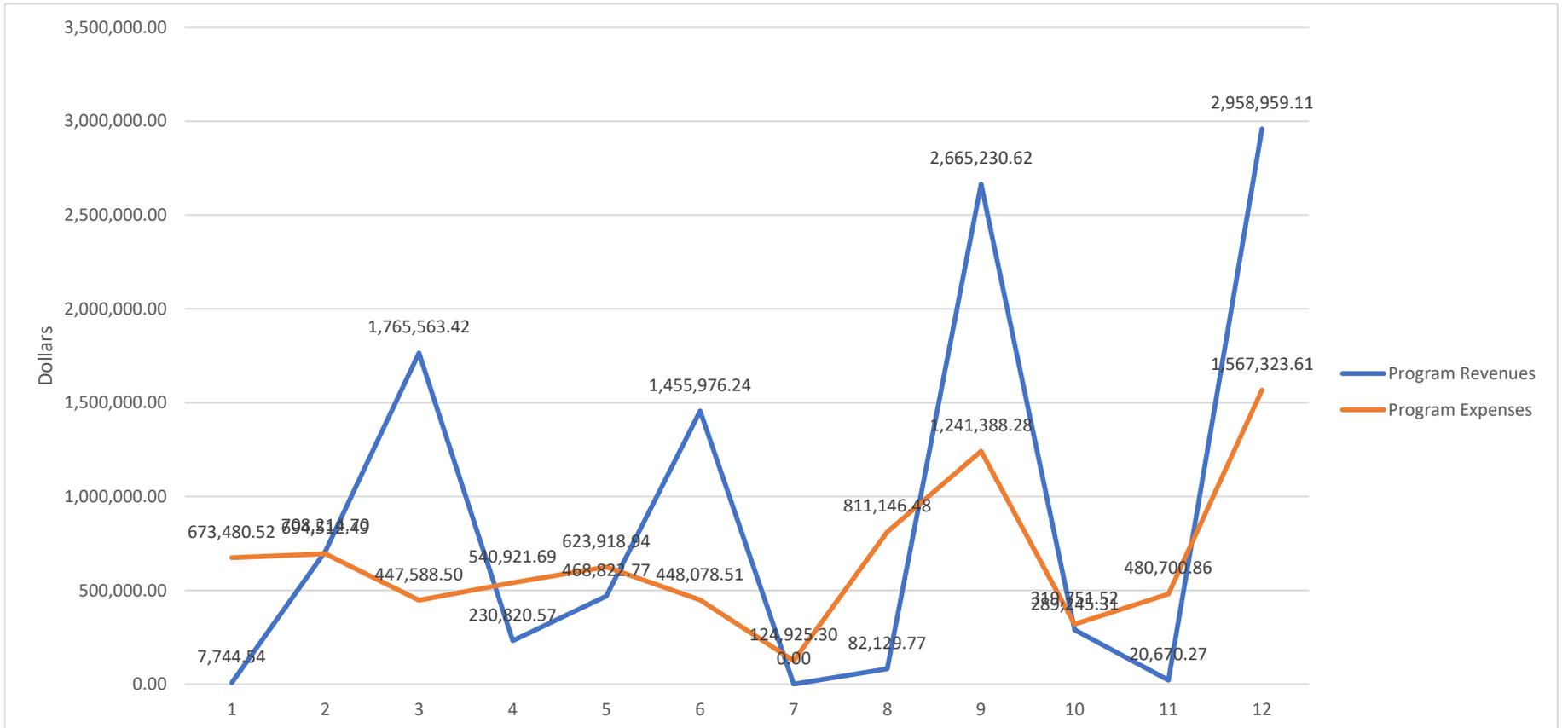
Jul '22 - Jun 23

Ordinary Income/Expense	
Income	
4010 - Contracts	10,653,377.32
4020 - Donations	64,307.16
4040 - Interest	2,456.73
4055 - Property Tax	96,647.05
4080 - Stipend	856.91
Total Income	<u>10,817,645.17</u>
Gross Profit	<u>10,817,645.17</u>
Expense	
5100 - Personnel	
5110 - Salary	2,147,668.56
5120 - Benefits	451,449.76
Total 5100 - Personnel	<u>2,599,118.32</u>
5200 - Operating Expense	
5205 - Bank Fees	1,665.38
5210 - Communications	13,041.07
5215 - Dues-Membership-Subscriptions	16,450.60
5220 - Equipment	1,353.06
5225 - Information Technology	62,717.79
5230 - Insurance	31,890.65
5235 - Office Supplies	1,051.34
5240 - Rent	101,030.80
5245 - Accounting Services	24,972.00
5250 - Legal Services	3,677.60
5255 - Misc. Consulting Services	17,229.36
5265 - Discretionary	14,695.79
5270 - Prof. Development & Meetings	16,362.06
Total 5200 - Operating Expense	<u>306,137.50</u>
5300 - Program Expenses	
5310 - Project Implementation	7,973,736.70
Total 5300 - Program Expenses	<u>7,973,736.70</u>
Total Expense	<u>10,878,992.52</u>
Net Ordinary Income	<u>-61,347.35</u>
Net Income	<u><u>-61,347.35</u></u>

San Mateo Resource Conservation District
Profit & Loss
 July 2022 through June 2023

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct 22</u>	<u>Nov 22</u>	<u>Dec 22</u>	<u>Jan 23</u>	<u>Feb 23</u>	<u>Mar 23</u>	<u>Apr 23</u>	<u>May 23</u>	<u>Jun 23</u>	<u>TOTAL</u>
Ordinary Income/Expense													
Income													
4010 - Contracts	7,744.54	708,214.70	1,765,563.42	230,820.57	468,822.77	1,455,976.24	0.00	82,129.77	2,665,230.62	289,245.31	20,670.27	2,958,959.11	10,653,377.32
4020 - Donations	500.00	16,225.77	0.00	0.00	0.00	12,700.00	5,000.00	8,000.00	0.00	20,036.39	0.00	1,845.00	64,307.16
4040 - Interest	84.80	92.30	326.71	133.22	158.67	484.65	119.22	78.44	388.85	85.35	100.47	404.05	2,456.73
4055 - Property Tax	979.57	4,032.92	255.21	2,808.89	3,688.89	38,487.34	4,858.22	5,959.44	4,143.59	22,469.75	8,963.23	0.00	96,647.05
4080 - Stipend	0.00	222.96	0.00	0.00	233.95	200.00	0.00	100.00	100.00	0.00	0.00	0.00	856.91
Total Income	<u>9,308.91</u>	<u>728,788.65</u>	<u>1,766,145.34</u>	<u>233,762.68</u>	<u>472,904.28</u>	<u>1,507,848.23</u>	<u>9,977.44</u>	<u>96,267.65</u>	<u>2,669,863.06</u>	<u>331,836.80</u>	<u>29,733.97</u>	<u>2,961,208.16</u>	<u>10,817,645.17</u>
Gross Profit	9,308.91	728,788.65	1,766,145.34	233,762.68	472,904.28	1,507,848.23	9,977.44	96,267.65	2,669,863.06	331,836.80	29,733.97	2,961,208.16	10,817,645.17
Expense													
5100 - Personnel													
5110 - Salary	158,948.85	165,935.02	158,140.60	158,025.59	155,631.24	169,460.11	172,511.92	192,907.81	204,184.26	203,670.92	203,186.07	205,066.17	2,147,668.56
5120 - Benefits	25,636.71	23,033.23	20,941.03	21,575.54	20,123.77	28,586.25	156,817.76	27,463.53	28,162.36	29,546.36	40,936.33	28,626.89	451,449.76
Total 5100 - Personnel	<u>184,585.56</u>	<u>188,968.25</u>	<u>179,081.63</u>	<u>179,601.13</u>	<u>175,755.01</u>	<u>198,046.36</u>	<u>329,329.68</u>	<u>220,371.34</u>	<u>232,346.62</u>	<u>233,217.28</u>	<u>244,122.40</u>	<u>233,693.06</u>	<u>2,599,118.32</u>
5200 - Operating Expense													
5205 - Bank Fees	111.89	30.00	690.30	161.91	0.00	206.58	411.45	0.00	0.00	0.00	0.00	53.25	1,665.38
5210 - Communications	73.93	853.93	113.92	73.93	1,047.11	1,441.99	573.10	578.59	579.53	760.43	328.58	6,616.03	13,041.07
5215 - Dues-Membership-Subscriptions	100.00	0.00	4,500.00	0.00	2,229.60	0.00	0.00	326.00	775.00	3,000.00	10.00	5,510.00	16,450.60
5220 - Equipment	118.95	-62.50	52.92	0.00	0.00	0.00	0.00	962.88	163.59	113.44	3.78	0.00	1,353.06
5225 - Information Technology	906.20	2,784.49	4,315.69	377.08	2,125.44	11,629.99	328.83	10,700.23	3,729.38	1,465.68	3,434.63	20,920.15	62,717.79
5230 - Insurance	0.00	0.00	841.98	0.00	0.00	0.00	0.00	0.00	0.00	1,282.50	7,001.50	22,764.67	31,890.65
5235 - Office Supplies	0.00	282.51	143.31	25.58	9.55	0.00	12.04	428.56	0.00	0.00	0.00	149.79	1,051.34
5240 - Rent	13,936.60	0.00	14,435.20	0.00	14,435.20	0.00	14,435.20	14,642.20	0.00	0.00	14,573.20	14,573.20	101,030.80
5245 - Accounting Services	0.00	0.00	0.00	0.00	2,755.00	13,304.00	0.00	0.00	0.00	0.00	0.00	8,913.00	24,972.00
5250 - Legal Services	0.00	0.00	0.00	0.00	0.00	290.40	0.00	0.00	629.00	411.40	556.00	1,790.80	3,677.60
5255 - Misc. Consulting Services	180.00	8,890.00	0.00	0.00	65.00	0.01	0.00	1.00	0.00	30.00	383.00	7,680.35	17,229.36
5265 - Discretionary	41.31	2,189.56	674.44	1,400.89	2,013.68	5,419.89	166.29	131.25	406.51	674.81	738.97	838.19	14,695.79
5270 - Prof. Development & Meetings	586.82	1,753.27	2,947.62	6,844.00	1,332.99	279.50	1,062.86	527.78	474.73	0.00	52.40	500.09	16,362.06
Total 5200 - Operating Expense	<u>16,055.70</u>	<u>16,721.26</u>	<u>28,715.38</u>	<u>8,883.39</u>	<u>26,013.57</u>	<u>32,572.36</u>	<u>16,989.77</u>	<u>28,298.49</u>	<u>6,757.74</u>	<u>7,738.26</u>	<u>27,082.06</u>	<u>90,309.52</u>	<u>306,137.50</u>
5300 - Program Expenses													
5310 - Project Implementation	673,480.52	694,512.49	447,588.50	540,921.69	623,918.94	448,078.51	124,925.30	811,146.48	1,241,388.28	319,751.52	480,700.86	1,567,323.61	7,973,736.70
Total 5300 - Program Expenses	<u>673,480.52</u>	<u>694,512.49</u>	<u>447,588.50</u>	<u>540,921.69</u>	<u>623,918.94</u>	<u>448,078.51</u>	<u>124,925.30</u>	<u>811,146.48</u>	<u>1,241,388.28</u>	<u>319,751.52</u>	<u>480,700.86</u>	<u>1,567,323.61</u>	<u>7,973,736.70</u>
Total Expense	<u>874,121.78</u>	<u>900,202.00</u>	<u>655,385.51</u>	<u>729,406.21</u>	<u>825,687.52</u>	<u>678,697.23</u>	<u>471,244.75</u>	<u>1,059,816.31</u>	<u>1,480,492.64</u>	<u>560,707.06</u>	<u>751,905.32</u>	<u>1,891,326.19</u>	<u>10,878,992.52</u>
Net Ordinary Income	<u>-864,812.87</u>	<u>-171,413.35</u>	<u>1,110,759.83</u>	<u>-495,643.53</u>	<u>-352,783.24</u>	<u>829,151.00</u>	<u>-461,267.31</u>	<u>-963,548.66</u>	<u>1,189,370.42</u>	<u>-228,870.26</u>	<u>-722,171.35</u>	<u>1,069,881.97</u>	<u>-61,347.35</u>
Net Income	<u>-864,812.87</u>	<u>-171,413.35</u>	<u>1,110,759.83</u>	<u>-495,643.53</u>	<u>-352,783.24</u>	<u>829,151.00</u>	<u>-461,267.31</u>	<u>-963,548.66</u>	<u>1,189,370.42</u>	<u>-228,870.26</u>	<u>-722,171.35</u>	<u>1,069,881.97</u>	<u>-61,347.35</u>

San Mateo Resource Conservation District
 Profit Loss byMonth Chart
 July through September 2022



These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them