

Memorandum

Date: July 17, 2025
To: Board of Directors
From: Kellyx Nelson
Re: Recommendation to contract with Minerva Construction Inc. for the Peters Creek Streamflow Enhancement Project at Portola Redwoods State Park

RCD staff recommends the board of directors approve contracting with Minerva Construction Inc. to implement the Peters Creek Streamflow Enhancement Project at Portola Redwoods State Park. This project will improve streamflow on Peters Creek in the Pescadero-Butano Watershed and provide increased water storage and security for Portola Redwoods State Park.

The project will construct a 600,000-gallon storage tank, diversion and pump system, pre-treatment system, and aeration system to enable Portola Redwoods State Park to store water in the winter for use in the summer, when streamflow is lower and demand for water in the park is higher. The project will benefit coho salmon, steelhead trout, and other species of wildlife; improve water supply reliability for the park, even in drought years; and provide a new point of connection for fire hydrants to improve fire protection.

A Request for Bids was distributed to approximately 100 construction contractors and shared publicly via the RCD's website, San Mateo Daily Journal, and three trade journals. Thirteen firms attended a mandatory pre-bid site tour. Two of the thirteen firms submitted bids by the deadline of July 3, 2025. Bids were opened during a public bid opening held on July 3, 2025 with the following results:

- Minerva Construction Inc. (\$3,373,000)
- McGuire and Hester (\$4,350,000)

The RCD and the consulting engineer for the project, SRT Consultants, Inc., reviewed the bid documents and determined that Minerva Construction Inc. was the lowest cost, responsible bidder for the project. Minerva Construction Inc. has local experience on projects involving water storage and water infrastructure, and submitted a comprehensive work plan for the project.

Figure 1. Project Location Map

Little Butano Creek Fish Passage and Habitat Enhancement Project Location

